



**Mark T. Porter,**  
**Superintendent of Schools**  
 Workshop & Special Business Meeting  
 A.J. Henriquez Administration Bldg.  
 241 Trumbo Road  
 Key West

**January**  
**28,**  
**2014**  
**4:00 PM**

**Broadcast Live on Channel 78 and Live Web Stream at <http://mcsd-tv.keysschools.com/mcsd-tv.htm>**

***The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.***

**STRATEGIC OBJECTIVES:**

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

**AGENDA**

**WORKSHOP – TIME APPROXIMATE 4:00 P.M.**

1. Ancillary Facilities Study Presentation, Fran Pickett (UD 01.28.14)  
Rationale

**REGULAR MEETING – TIME APPROXIMATE 5:00 P.M.**

**A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.**

**B. ADOPT AGENDA AND FORMAT – Superintendent’s and/or School Board Members requests to amend the agenda or remove items from the consent agenda.**

**C. APPROVAL OF MEETING MINUTES**

1. Approval of Minutes of [December 10, 2013](#) and [January 14, 2014](#) 1.22.14

**D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS**

1. Elise Jannes, Sigsbee Charter School
2. GEMS

**E. SPECIAL COMMUNICATION REQUEST: John Padget, Vice-Chairman, Florida State Board of Education** 1.22.14/1.28.14

1. [Code powerpoint](#)
2. [State Board of Education Commissioner's Standards](#)

**CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD ON CONSENT AGENDA ITEMS ONLY.**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. *Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting*

**F. CONSENT AGENDA** All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. [Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2013-2014 School Year.](#)
2. [Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2013-2014 School Year.](#)
3. [Approve the Recommendations for Administrative Personnel Employed & Terminated for the 2013-2014 School Year.](#)
4. [Approve Request for Leave.](#)
5. [Approve the Recommendations for Substitute Support Services Personnel Employed & Terminated for the 2013-2014 School Year.](#)
6. [Approve District Travel.](#) 1.22.14\_UD 01.28.14
7. Approve Legal Services Invoices: [Johnson Anselmo et al](#), [Allen Norton and Blue](#), [Vernis & Bowling](#) and [Vernis & Bowling](#) 1.22.14
8. [Approve Budget Summary Reports.](#)
9. [Approve Pre-Approved Budget Amendments.](#)
10. [Approve Monthly Financial Statements.](#)
11. [Accept Audited Charter Schools Financials.](#) 1.22.14
12. [Approve Memorandum of Understanding Between North East Florida Educational Consortium and Monroe County School District.](#)
13. [Approve Out of Country Travel to China for Key West High School Students.](#) 1.23.14
14. [Approve Extension of the Piggyback State Contract with Office Depot.](#)
15. [Accept Head Start Monthly Update for November 2013.](#)
16. [Approve 2012-2013 Safety and Security Best Practices.](#)
17. [Approve Piggyback Agreement with Board of County Commission with Dion Oil for fuel.](#) 1.22.14

**G. REPORTS :****Strategic Objective 2 - Outstanding Student Achievement**

1. [Presentation of Voluntary Pre-K Readiness Rates for 2012-2013](#), Marla Russell
2. [Common Core Update](#), Theresa Axford 1.23.14

**Legal:**

1. Legal Update, Dirk Smits

**Superintendent:**

1. Legislative Priorities
2. Executive Leadership Team Retreat
3. Superintendent Evaluation

**Board:**

- 1.

**CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD** ~ The School Board cannot take action on input/request(s), but the School Board may place an item on the agenda of a subsequent meeting for action. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. *Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.*

**H. ACTION ITEMS**

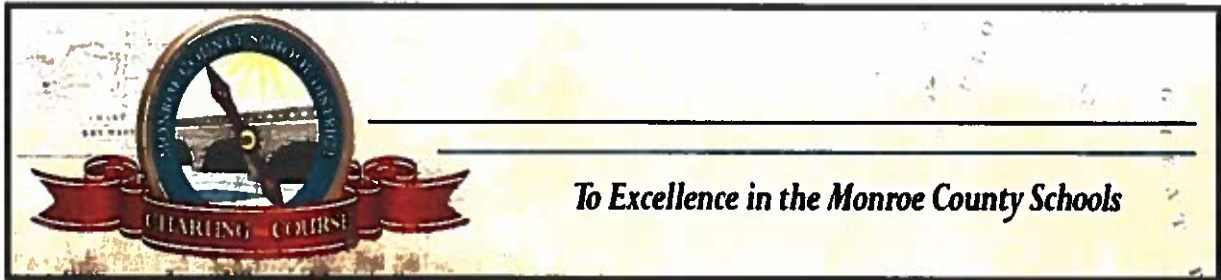
1. Pulled Items
2. [Approve Over-Age Dependent Premium Rate.](#)
3. [Approve the 2013-2014 TRIM Calendar.](#)

**CLOSED ATTORNEY/CLIENT SESSION**

- a. MCSB v. Coral Colors
- b. Tetour v. MCSB
- c. Reitzel/Walker v. MCSB

**CLOSED EXECUTIVE SESSION CONCERNING NEGOTIATIONS****ADJOURNMENT**

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**Broadcast live on channel 78**

**October 22, 2013 ~ 3:00 PM**

Workshop & Regular Meeting  
Marathon High School Media Center  
350 Sombrero Beach Road  
Marathon

**MISSION STATEMENT: CONSTANT IMPROVEMENT**

**VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.**

**GOALS:**

- 1. Increase Student Achievement**
- 2. Improve Human Capital**
- 3. Improve Public Support & Confidence in Schools**
- 4. Fiscal/Financial Responsibility**
- 5. Begin to Roll-Out Mission Statement: "Constant Improvement"**

**WORKSHOP – TIME APPROXIMATE 3:00 P.M.**

Mr. Mike Puto with the City of Marathon informed the Board of the collaborative efforts of the City of Marathon and the Monroe County Sheriff's Office conducting a community clean up service in and around Stanley Switlik School.

1. Exceptional Student Education Program Update, Dr. Lesley Salinero could not attend this meeting and therefore, this update will be presented at a future meeting.

2. Health Insurance Design Plan Changes, Wanda Menendez, 20 Min.

Mr. Dick asked that the status of the health insurance adjustments that are being given to certain administrators. He reminded the Board that the reason for the continuance of the adjustments was so that the 18 would not be hit twice with furloughs and the increase. Now that the furloughs are eliminated, Mr. Porter remarked that he will bring to the Board in November a recommendation concerning the health insurance adjustments. Mr. Dick suggested that the savings may potentially be issued to the retirees.

Mr. Griffiths asked the staff reach out to the employees to see which ones may not be able to afford the health insurance that is offered by the district. Mrs. Menendez will do so and will get back to the Board.

3. Superintendent's Evaluation, Superintendent Porter, 20 Min. 10 22 13 Mr. Porter provided a statistical summary of the evaluation. The evaluation is being presented as an action for placement in his official personnel file. Mr. Martin remarked that his evaluation was also evaluating the district as well as him. He felt the district is moving forward and is much better shape than it was in a year ago. Mr. Martin has Superintendent Porter's support and will continue to do so. Mr. Dick agreed with Mr. Martin. The instrument is difficult to assign a 4 or a 5 and the mathematics did not work in that favor. Mr. Davidson agreed with Mr. Griffiths comment on the evaluation tool. Mr. Griffiths felt the instrument was unfair. Mr. Porter remarked that he would never ask the Board for a raise. Mr. Smith-Martin remarked that due to the Sunshine prohibited communication on this issue with the other members. This is not an A,B,C scoring system and it ranked him a highly proficient and there is no comparability in the determination the media assigned score of a "C". Mr. Porter remarked he appreciates the feedback. Mr. Smith-Martin and Mr. Martin both concur that the Sunshine Rules does hinder the communication process. Mr. Davidson remarked the form is a work in process.

**ADMINISTRATIVE HEARING- MCSB v. AMADOR; CASE NO. 12-0760TTS - TIME APPROXIMATE 4:00 P.M. POSTPONED**

**The Closed Session was held concerning Collaborative Bargaining began at 3:45 PM.**

**REGULAR MEETING - TIME APPROXIMATE 5:00 P.M.**

**CALL TO ORDER, AND PLEDGE OF ALLEGIANCE** lead by Harry Russell.

**ADOPT AGENDA AND FORMAT**

Mr. Davidson moved, and Mr. Martin seconded to adopt the agenda as presented. *Mr. Smith-Martin asked to reopen the agenda by requesting an item on consent be pulled and placed as an Action Item.*

Consent Item # 10 . Approve Charter Schools Reports. Was pulled by Mr. Smith-Martin as the reports are not complete, and comprehensive even after asking for them to be so for the last 3 years. He will not vote to approve these reports until the reports are presented as he has requested.

**APPROVAL OF MEETING MINUTES**

Upon the Recommendation of the Superintendent,  
Mr. Smith-Martin moved, and Mr. Martin seconded to approve

Minutes August 27, 2013; September 3, 2013; September 10, 2013

Copy in SM 53, page 104

**RECOGNITION**

1. GEMS of Marathon Area staff recognizing their efforts in the Welcome Back Session held in August.

**CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD ON CONSENT ITEMS ~** Dr. Larry Murray addressed the Board.

**CONSENT AGENDA**

At the Recommendation of the Superintendent,

Mr. Martin moved, and Mr. Dick seconded to adopt the Consent Agenda as amended.

1. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2013-2014 School Year. Copy in SM 53, page 105
2. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2013-2014 School Year. Copy in SM 53, page 106
3. Approve the Recommendations for Administrative Personnel Employed & Terminated for the 2013-2014 School Year. Copy in SM 53, page 107
4. Approve the Recommendations for Substitute Support Personnel Employed & Terminated for the 2013-2014 School Year. Copy in SM 53, page 108
5. Approve Request for Leave. Copy in SM 53, page 109
6. Approve District Travel. Copy in SM 53, page 110
7. Approve Legal Services Invoices: Johnson, Anselmo & Burke, and Vernis & Bowling. Copy in SM 53, page 111.
8. Approve of Financial Statements. Copy in SM 53, page 112
9. Approve Budget Amendments for September 2013. Copy in SM 53, page 113
11. Approve Head Start Monthly Update for August 2013. Copy in SM 53, page 114
12. Approve Contract Addendum with Edmentum Holdings, Inc. Copy in SM 53, page 115
13. Approve Contract Renewal with Islamorada Elevator Company, Inc. Copy in SM 53, page 116
14. Approve Contract with North East Educational Consortium, (NEFEC). Copy in SM 53, page 117
15. Approve Interagency Cooperative Agreement with The Monroe County Sheriff's Office Copy in SM 53, page 118.
16. Approve Flood Insurance Renewal for May Sands Property. Copy in SM 53, page 119
17. Approve Contract for Ancillary Facilities Study. Copy in SM 53, page 120
18. Approve Removal of Tangible Personal Property from Asset Records & Disposal of Property. Copy in SM 53, page 121
19. Approve Award of RFP 522 Concrete Repairs. Copy in SM 53, page 122
20. Approve Out of County Travel for Key West High School Students & District Staff to Attend the New Orleans Jazz and Heritage Festival. Copy in SM 53, page 123
21. Approve Student Discipline Case 13-14-1 S.
22. Approve District Volunteers Copy in SM 53, page 124

**F. REPORTS:**

**Curriculum:**

1. School Improvement Plan Presentations from Key West High School Sugarloaf, and Stanley Switlik.

**Finance:**

1. Audit & Finance Committee Update, Stuart Kessler recapped the committee's recommendation of the HOB Post Construction Audit. Mr. Dick would like to see the score sheet on these types of bids.

**Legal Services:**

1. NONE

**Operating Services:**

1. NONE

**Superintendent:**

1. Enrollment Data was reported to the Board.
2. National Summit on Education Reform 2013
3. Calendar Update due to Furlough Elimination
4. Complaint with the Office of the Inspector General and the Public Records Issues – Mr. Porter remarked that he will bring to the Board a public records plan for the November meeting.
5. UTM Negotiations – An agreement in principle has been reached with an additional meeting next week to iron out the details for this one year agreement.

**Board Members:**

1. John Dick – spoke concerning the editorial on public records.
2. Robin Smith-Martin – spoke concerning a community center at Bernstein Park
3. Ed Davidson – gave kudos to Lisa Taylor on the PKS Fish Fry. He spoke also about his attendance at the National Summit on Education Reform 2013. He spoke of the policies concerning the Superintendent's authority and also the public records management.

**CITIZEN INPUT**

Tony Parkinson – solar energy

**PUBLIC HEARING No one from the public addressed the Board.**

1. Policies – 2nd Reading

**a. Rescind Policies:**

- 5335.01 Dietary Modifications
- 2423.01 Career & Professional Education

**b. Adoption of Policies**

- 2111 Parent & Family Involvement redline line version
- 2421 Career & Technical Education redline line version
- 5500 Student Conduct redline line version
- 5517.01 Bullying and Harassment redline line version
- 6110 Grant Funds redline line version
- 6661 Instructional Materials Allocation \*\* new policy
- 8462 Student Abuse and Neglect redline line version
- 9160 Public Attendance at School Events redline line version

**ACTION ITEMS**

**Upon the Recommendation of the Superintendent,**  
Mr. Martin moved, Mr. Smith-Martin seconded to approve

1. Pulled Items

- a. Consent Item # 10 Accept Charter Schools Reports

Mr. Smith Martin voiced concern over the lack of comprehensive and uniformed reports being submitted to the Board. Mr. Drake remarked that the new legislation requires for standardized financial reporting and standardized contacts

Motion Approved without objection.  
Copy in SM 53, page 125

**Upon the Recommendation of the Superintendent,**  
Mr. Martin moved, Mr. Dick seconded to approve

2. Adopt & Rescind Policies as indicated below:

a. Rescind Policies:

- 5335.01 Dietary Modifications
- 2423.01 Career & Professional Education

b. Adoption of Policies

- 2111 Parent & Family Involvement redline line version
- 2421 Career & Technical Education redline line version
- 500 Student Conduct redline line version \*\*\*NOT APPROVED
- 5517.01 Bullying and Harassment redline line version
- 6110 Grant Funds redline line version
- 6661 Instructional Materials Allocation \*\* new policy
- 8462 Student Abuse and Neglect redline line version
- 9160 Public Attendance at School Events redline line version

Motion Approved without objection.  
Copy in SM 53, page 126

**Upon the Recommendation of the Superintendent,**  
Mr. Martin moved, Mr. Dick seconded to approve

3. Adopt School Improvement Plans

- a. Horace O'Bryant
- b. Key West High School
- c. Gerald Adams Elementary
- d. Sugarloaf School
- e. Stanley Switlik
- f. Marathon Middle/High School
- g. Plantation Key
- h. Coral Shores High School
- i. Key Largo School
- j. Keys Center Academy and Academic Center for Excellence
- k. Poinciana Elementary

Motion Approved without objection.  
Copy in SM 53, page 127

**Upon the Recommendation of the Superintendent,**  
Mr. Smith-Martin moved, Mr. Martin seconded to approve

4. Approve Award of RFP 521, Post Construction Auditing of Public School Facility.



Motion Approved without objection.  
Copy in SM 53, page 128

**Upon the Recommendation of the Superintendent,**  
Mr. Martin moved, Mr. Smith-Martin seconded to approve

5. Approve Health Insurance Committee Recommendation for Changes in the Health Insurance Plan Effective January 1, 2014.

Motion Approved without objection.  
Copy in SM 53, page 129

**Upon the Recommendation of the Superintendent,**  
Mr. Smith-Martin moved, Mr. Dick seconded to approve

6. Adopt the 2013-2018 Strategic Plan - "Charting the Course".

Motion Approved without objection.  
Copy in SM 53, page 130

**Upon the Recommendation of the Superintendent,**  
Mr. Martin moved, Mr. Smith-Martin seconded to approve

7. Approve Superintendent's Summative Evaluation for 2012-2013. 10 22 13

Motion Approved without objection.  
Copy in SM 53, page 131

**Upon the Recommendation of the Superintendent,**  
Mr. Martin moved, Mr. Dick seconded to approve

8. Approve Mediation Settlement Agreement in the Andrade-Ward v. School Board Matter.

Motion Approved without objection.  
Copy in SM 53, page 132

## **ADJOURNMENT**

*Andy Griffiths*  
Chair

*Mark T. Porter*  
Superintendent