

Either party may request a face to face meeting to discuss the Pre-Observation Form

Pre-Observation Conference Questions (*To be completed by the teacher prior to the pre-observation conference*)

Teacher Name: \_\_\_\_\_ Date: \_\_\_\_\_ Grade Taught: \_\_\_\_\_

Subject Observed: \_\_\_\_\_ Duration of Observation: (minimum 30 minutes) \_\_\_\_\_

**Learning Goals and Objective**

**1. What is/are your lesson objectives?** (Components 1A, 1C)

**2. How is/are the lesson objective(s) aligned with state curriculum standards/CCSS?** (Components 1A, 1C)

**3. What data did you use to design this lesson? How did the data influence the planning of this lesson?**  
(Components 1B, 1C, 1F)

**ASSESSMENT**

**4. How will you know if your lesson objective(s) was/were achieved?** (Components 1F)

**INSTRUCTION**

**5. What teaching strategies will you use to teach this lesson?** (Components 1A, 1D)

**Why did you use these strategies and resources?** (Components 1A, 1B, 1D)

**CONNECTING LEARNING**

**6. What is the academic relationship between this lesson with past or future lessons (Why this lesson? Why now?)** (Components 1A, 1E)

**OTHER**

**7. Please explain any special situations or circumstances of which the observer might need to be aware?**

**8. The observer will provide feedback on this lesson. Are there specific areas you would like the observer to look for/focus on?**