



School Board Agendas

Broadcast live on channel 78

October 25, 2011 at 5:00 pm

School Board Meeting
Marathon High School Media Center
350 Sombrero Road
Marathon

MISSION STATEMENT – CONSTANT IMPROVEMENT

VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.

PRESIDING: John R. Dick, Chair

PRESENT: John Dick; Andy Griffiths; Duncan Mathewson; Robin Smith-Martin; Ron Martin; Dr. Jesus Jara, Superintendent and School Board Attorney Richard Collins.

REGULAR MEETING – 5:00 P.M.

CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE.

ADOPT AGENDA

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Dr. Mathewson seconded to approve the agenda as amended,

Deleted:

Consent Item 7. Approve Contract Renewal for Vernis and Bowling

Consent Item 18. Approve Student Disciplines

a. Case 11-12-1S

b. Case 11-12-2S

c. Case 11-12-3S

Public Hearing Item 1 b. Audit and Finance Committee Charter Policy 6840– 1st Reading 10.24.11

Pulled and moved to Action

(Action Item H10) 15. Approve the Head Start Annual Report.

(Action Item H11) 5. Approve District Travel. 10/20/11

(Action Item H12) 12. Approve Charter School Financial Reports for

c. Ocean Studies August 2011

(Action Item H13) 13. Approve the Perkins Grant Application Secondary Career and Technical Education Programs

(Action Item H14) 19. Approve Budget Amendments: f. Purchasing – Legal Advertising

Motion passed without objection

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Griffiths seconded to approve

Approve Minutes of September 27, 2011 and October 11, 2011.

Motion passed without objection

(Copy in SMB 50, page 86)

RECOGNITION

1. Marathon Middle/High School – Five Star School Award
2. GEMS: Marathon High School students and staff were recognized by Theresa Axford

Upon the recommendation of the Superintendent,

Mr. Griffiths moved, Mr. Smith-Martin seconded to approve

CONSENT AGENDA

1. Approve Requests for Leave. (Copy in SMB 50, page 87)
2. Approve Volunteers. (Copy in SMB 50, page 88)
3. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2011-2012 School Year. (Copy in SMB 50, page 89)
4. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2011-2012 School Year. (Copy in SMB 50, page 90)
6. Approve Invoices for Legal Services (Copy in SMB 50, page 91)
 - a. Vernis & Bowling
 - b. John R. Collins
 - b. Allen, Norton and Blue
7. Approve Memorandum Aid Agreement with the City of Key West Police Department. (Copy in SMB 50, page 92)
8. Approve Bank Reconciliation for June 2011. (Copy in SMB 50, page 93)
9. Approve Investment Report for July 2011. (Copy in SMB 50, page 94)
10. Approve Financial Statements Schedule of Cash, June 2011 (Copy in SMB 50, page 95)
11. Approve Credit Card Report for August 2011. (Copy in SMB 50, page 96)
12. Approve Charter School Financial Reports for (Copy in SMB 50, page 97)
 - a. Key West Montessori August 2011

- b. Big Pine Academy July 2011 and August 2011
- 14. Approve Renewal of Flood Insurance Policies. (Copy in SMB 50, page 98)
- 16. Approve Contract with Clover Systems of Orlando. (Copy in SMB 50, page 99)
- 17. Approve Contract with HP Public Sector Sales for Purchase of HOB Networking Hardware. (Copy in SMB 50, page 100)
- 19. Approve Budget Amendments: (Copy in SMB 50, page 101)
 - a. Curriculum and Instruction – EET Grant
 - b. HOB - Class Size
 - c. PKS – Class Size
 - d. PKS – After School Programs
 - e. SLS – Class Size
 - g. District – Year End
 - h. SSE – Class Size
 - i. HOB – Class Size
 - j. KLS – Class Size
 - l. ACE - 6th period supplements 10.24.11

STAFF REPORTS

Curriculum:

A. Student Progression Plan for 2011-2012, Christina McPherson 10.24.11 (ud10.25.11)

Mrs. McPherson highlighted the increased intense rigor, computer based testing, new graduation requirements and the virtual instruction piece to accommodate the students that do not have the systems at home. Dr. Mathewson asked about cohort groups. She explained the Biology and Geometry EOC testing requirement and if the students do not pass it will not count against them this year other than the 30% grade requirement. The crews are currently working 5 days. Mr. Dick believed the community would be understanding if the need for work on Sundays was needed due to an emergency.

Finance:

A. HOB Construction Update, 10/20/11 and Cash Flow Report,ud 10.21.11 Michael Kinneer provided the update on the construction and reviewed the documents that were linked for the project. Mr. Pipin spoke concerning the completion of the school, the asbestos abatement, and the foundation of the existing school. There is concern over the condition of the soil which could be soft soil. Mr. Pipin's concerns are over costs. Mr. Kinneer stated the anticipated move in date is December 19th. The dates will be finalized at tomorrow's construction move. Mr. Osterhoudt indicated that IT will begin migrating on January 9th, 2012. Mr. Kinneer explained the disposal or transfers of the assets from the HOB Site. IT equipment will be repurposed as much as possible for other schools, and they will meet on Thursday to perform a walk-through of the school.

Internal Auditor:

A. Audit Report – Mr. Gentile discussed draft procedures to put them in place the same time the Board adopts policies. The Facilities Use Policy should have some procedures in place within the next few weeks. Mr. Gentile commended Mr. Wybensing on the Purchasing Manual. He recapped four areas that need a little clarification.

Legal Services:

A. NONE

Operating Services:

A NONE

Superintendent and Board:

A. Discussion on the ½ Mil, Mr. Dick presented the power point to the Board which he will use to inform the public at various community forums.

B. Strategic Planning - Mr. Smith-Martin wanted to rekindle the long term planning goals to put a strategic plan together. He wanted to know how the Board wanted to move forward. Mr. Martin wanted to pursue the move to Marathon. He also stated that School Based Management should be part of the planning all the time. Dr. Mathewson asked what would happen if Cuba opened. He is also concerned on what the State is going to do. Dr. Mathewson does agree with Mr. Smith-Martin that there is a need for plan. Mr. Dick asked what will we do with far less funding? Mr. Griffiths stated we should have the goals indicated on the agenda and on the rationale. Dr. Jara suggested that he work with the Internal Auditor to revisit this in a Leadership Meeting and possibly include member of the AFC that has experience in this area.

PUBLIC HEARING

1. Proposed Policies

a. Procurement Policy 6320 – 2nd Reading – No one from the Public addressed the Board.

2. Amended Job Description for Coordinator, Head Start/VPK Service Area Manager – No one from the public addressed the Board.

CITIZEN INPUT

Sloan Bashinsky

Capt Ed Davison, Fl. Keys Citizens Coalition

ACTION ITEMS

Upon the recommendation of the Superintendent,

Mr. Griffiths moved, Dr. Mathewson seconded to approve

1. Adopt Policies:

H1.a - Facilities Use Policy 7510.

Motion passed

Copy in SMB 50, page 102

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Martin seconded to approve (as amended)

H1.b - Procurement Policy 6320. Mr. Smith-Martin is disappointed that there is not more emphasis regarding local hiring. And he is a little concerned regarding the piggyback description. Mr. Dick agrees with the question but lots of times piggybacks are done out of ease and that’s not acceptable. Mr. Smith-Martin would like additional language** added and the Board agreed to include “economic advantage or best interest of the District”**

Motion passed
Copy in SMB 50, page 103

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Griffiths seconded to approve

2. Approve Amended Job Description for Coordinator, Head Start/VPK Service Area Manager – Mr. Smith-Martin asked about the previous experience. Mrs. Allen explained the change; a teaching degree is not required but a bachelor's degree is required per Headstart requirements. She will speak to Angela Whidden to see if the language can be amended.

Motion passed
Copy in SMB 50, page 104

Upon the recommendation of the Superintendent,

Mr. Griffiths moved, Mr. Martin seconded to approve

3. Adopt the 2012 Student Progression Plan. 10.24.11 (ud10.25.11)

Motion passed
Copy in SMB 50, page 105

Upon the recommendation of the Superintendent,

Mr. Griffiths moved, Mr. Smith-Martin seconded to approve

4. Approve Monroe MYcroSchool of Integrated Academics and Technologies, Inc. Charter School Contract. (ud10.21.11) Mr. Martin asked about the enrollment figures. Dr. Jara explained the enrollment is projected and explained the type of the students they are enrolling. Linda Dawson from Mycro School addressed the Board and stated a gradual enrollment would start. The plan is to start in the Key West area. No Principal has been selected nor has an actual location been selected. Mr. Dick reiterated that we would not lose any funding to this school. Mr. Dick remarked the District should be more on top of the Charter Schools wishing to open. Mr. Smith-Martin asked as a Board what is our threshold for bringing in new charters? How can we protect our staff and our District. Mr. Smith-Martin recommended tabling this contract until the school has a location and a principal selected. Ms. Dawson mentioned that in order for the school to move forward the Superintendent would approve the space selected. That language is in the contract. They plan to open in 2012 at the beginning of the school year and hope to have a location selected by January 2012.

ROLL CALL

Mr. Griffiths Yes

Mr. Martin Yes

Dr. Mathewson Yes

Mr. Smith-Martin NO

Mr. Dick Yes

Motion passed
Copy in SMB 50, page 106

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Griffiths seconded to approve

5. [Approve Out of State Travel for KWHS Students to Attend the 2012 New Orleans Jazz Fest.](#)

Motion passed
Copy in SMB 50, page 107

Upon the recommendation of the Superintendent,

Mr. Griffiths moved, Mr. Martin seconded to approve

6. Approve Dues for
[H7.a Greater Florida Consortium of School Boards](#) Mr. Smith-Martin asked what the benefit is in light of our funding issues. Mr. Griffiths believes it is a value to the District. Dr. Mathewson asked when it has ever been in our favor to be a member.

ROLL CALL

Mr. Griffiths Yes
Mr. Martin No
Dr. Mathewson NO
Mr. Smith-Martin NO
Mr. Dick NO

Motion failed.

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Martin seconded to approve

- [H7.b Florida Association of District School Superintendents](#)

ROLL CALL

Mr. Griffiths Yes
Mr. Martin No
Dr. Mathewson Yes
Mr. Smith-Martin NO
Mr. Dick NO

Motion failed

It was noted that the invoice was for dues from 10-11 for Dr. Burke.

Mr. Dick motioned, Dr Mathewson seconded
Pay the bill currently owed, but not any additional invoices.

Motion Passed
SMB 50, page 108

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Martin seconded to approve
8. Approve Settlement Agreement for Risk Management for Margarita Diaz

Motion passed
Copy in SMB 50, page 109

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Martin seconded to approve

[9. Approve Resolution Approving Line of Credit with First State Bank of the Florida Keys, Inc.](#) 10.24.2011

Mr. Smith-Martin queried which option, and Mr. Kinneer explained the fees.

Motion passed
Copy in SMB 50, page 110

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Martin seconded to approve

(Action Item H10) 15. [Approve the Head Start Annual Report.](#) Mr. Martin asked about the ratio of employees to enrollment. Mr. Dick asked about the number of administrators and if they are mandated? Mrs. Axford said yes they are mandated. **This item was tabled until Nov. 15th agenda.**

Upon the recommendation of the Superintendent,

Mr. Martin moved, Mr. Smith-Martin seconded to approve

(Action Item H11) 5. [Approve District Travel.](#) 10/20/11 Mr. Dick mentioned that there an increased number of after the fact travel. Dr. Jara remarked he sent a memo to staff regarding after the fact travel. He did mention that there is a timeline issue as there is only one meeting per month. Mr. Griffiths asked that the tuition be paid by the Board and send him and Dr. Jara to the conference. Consensus was for the Board to pay for the tuition.

Motion passed
Copy in SMB 50, page 111

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Martin seconded to approve

(Action Item H12) 12. Approve Charter School Financial Reports for

[c. Ocean Studies August 2011](#) – Mr. Dick asked about the salaries expenses of \$1800 for the entire time frame, did they have a teacher. They did spend \$32,000 so is there someone teaching the students at that time. Mrs. Allen stated they did process teachers for hiring.

Motion passed
Copy in SMB 50, page 112

Upon the recommendation of the Superintendent,

Mr. Martin moved, Mr. Griffiths seconded to approve

(Action Item H13)13. [Approve the Perkins Grant Application Secondary Career and Technical Education Programs](#) – Mr. Dick asked about the true need for \$5,000 worth of travel. He does understand there is a need for some travel, but he would like the grant money to go towards the students and not so much travel.

Motion passed
Copy in SMB 50, page 113

Upon the recommendation of the Superintendent,

Mr. Smith-Martin moved, Mr. Martin seconded to approve

(Action Item H14) 19. Approve Budget Amendments: f. [Purchasing – Legal Advertising](#)

Motion passed
Copy in SMB 50, page 114

ADJOURNMENT

John R. Dick, Chairman

Dr. Jesus F. Jara, Superintendent