



Coral Shores High School

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Tavernier, FL 33070-2198

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www.keysschools.com/cshs



Ana Alvaro
Assistant Principal

Laura Lietaert
Principal

Jacob Poelma
Assistant Principal

Employment Documentation Form

Complete all areas below. Use this **form to document work service**, instead of community service hours, for meeting the "volunteer hours" requirement of Florida's Bright Futures scholarship programs. Students may not combine work hours and volunteer hours to meet the minimum requirement of hours for BF, but rather the total of one or the other shall count towards the required 100 hours for Bright Futures. **Effective August 2022, amending Florida State ss. 1009.534**

DAILY MAX HOURS you can report: 7 hours per day during the school week days Monday-Friday.
YOU MAY NOT REPORT HOURS that are during regular school day w/o permission from Mrs. Estenoz.

This is to certify that student name: from CSHS Class
Of has performed.
(Graduation Year)

Reporting Month:

Week of _____ to _____	# of HOURS _____ worked during this week.
Week of _____ to _____	# of HOURS _____ worked during this week.
Week of _____ to _____	# of HOURS _____ worked during this week.
Week of _____ to _____	# of HOURS _____ worked during this week.

MONTHLY TOTAL NUMBER OF HOURS WORKED

Employer (Business Name): _____ Phone: _____

Supervisor/Manager (print): _____ Supervisor (sign) _____

Signature of Supervisor/Manager: (sign) _____

Parent/Guardian (print): _____ Parent/Guardian (sign): _____

Write a reflection on your volunteer or work experience (ie what you learned, impact on others, etc.):
