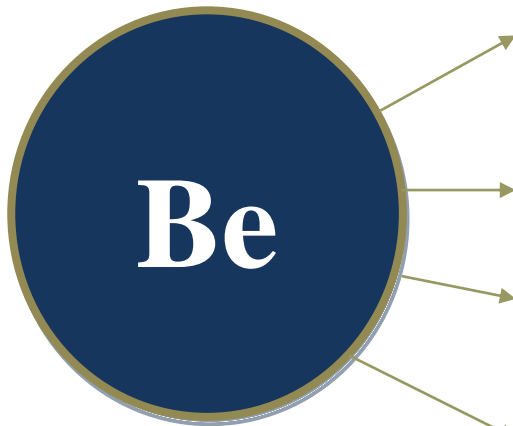


*To Excellence in the Monroe County Schools*

MONROE COUNTY SCHOOL DISTRICT  
**DISTRICT WIDE**  
**BEHAVIOR EXPECTATIONS**



**Safe**

**Responsible**

**Respectful**

**There**

# MCSD DISTRICT WIDE **STUDENT** BEHAVIOR EXPECTATIONS

Definition	Examples of Behavior	Non-Examples of Behavior
I act in a safe manner at my school and all school-sponsored events.	<ul style="list-style-type: none"> <li>* Walk in halls</li> <li>* Follow safety rules for each setting</li> <li>* Follow instructions given by school district staff</li> <li>* Cooperate with school staff in maintaining safety, order and discipline</li> </ul>	<ul style="list-style-type: none"> <li>* Running in halls</li> <li>* Horseplay</li> <li>* Ignoring instructions</li> <li>* Throwing objects at an athletic event</li> </ul>
I engage in activities that are safe and report any known safety hazards.	<ul style="list-style-type: none"> <li>* Use materials appropriately</li> <li>* Tell an adult if I see or know of an unsafe situation</li> <li>* Keep hands to self</li> </ul>	<ul style="list-style-type: none"> <li>* Ignore safety rules and hope that I don't get hurt or caught</li> <li>* Keep unsafe situations to myself and don't ask anyone for help</li> </ul>
I avoid conflicts and physical or verbal violence.	<ul style="list-style-type: none"> <li>* Speak in a calm voice</li> <li>* Express myself appropriately</li> <li>* Walk away from an unsafe situation</li> </ul>	<ul style="list-style-type: none"> <li>* Confront someone aggressively</li> <li>* Push or shove</li> <li>* Yell or scream at an adult or peer</li> <li>* Use profanity</li> </ul>
I will report any bullying, cyberbullying or harassment which by definition must: <ul style="list-style-type: none"> <li>• Be repeated</li> <li>• Involve a perceived imbalance of power</li> <li>• Be deliberate</li> <li>• Negatively impact school performance</li> </ul>	<ul style="list-style-type: none"> <li>* Tell a trusted adult or school official of any situation where someone, including myself, is repeatedly being harmed verbally or physically (through words or actions)</li> </ul>	<ul style="list-style-type: none"> <li>* Keep information to myself even if I know that someone is repeatedly being harmed verbally or physically (through words or actions)</li> </ul>
I help maintain a clean and safe campus that is free of graffiti, weapons, and drugs.	<ul style="list-style-type: none"> <li>* Clean up after myself in the classroom, bathroom and/or cafeteria</li> <li>* Put away materials appropriately</li> <li>* Report any illegal or harmful things that someone else brought to school</li> <li>* Obey laws and school board policies</li> </ul>	<ul style="list-style-type: none"> <li>* Draw, write or paint on walls or in bathrooms</li> <li>* Bring illegal and harmful things to school</li> <li>* Keep to myself when I know any illegal or harmful item has been brought to school</li> <li>* Disobey laws/policies</li> </ul>

BE SAFE

• MCSD Curriculum

**Elementary**

Tier 1: Second Step; Required 1 lesson per week; Start: September 2, 2014  
Tier 2/3: LEAPS

**Middle**

Tier 1: Second Step, Required 1 lesson per week (50 minutes lesson can be split between 2 weeks); Start: September 2, 2014  
Tier 2/3: LEAPS

**High**

Tier 1: Project Wisdom, Required 1 daily message and reflection per week; Start: September 2, 2014  
Tier 2/3: LEAPS

# MCS D DISTRICT WIDE **STUDENT** BEHAVIOR EXPECTATIONS

		Definition	Examples of Behavior	Non-Examples of Behavior
<b>BE RESPONSIBLE</b>		I take responsibility for my actions.	<ul style="list-style-type: none"> <li>* Admit when something is done wrong</li> </ul>	<ul style="list-style-type: none"> <li>* Lie about something that was done</li> <li>* Make excuses for what was done</li> </ul>
		I help to create a positive school environment.	<ul style="list-style-type: none"> <li>* Say and do kind things for adults and students</li> <li>* Work to solve a conflict positively</li> </ul>	<ul style="list-style-type: none"> <li>* Yell or scream when something doesn't go a certain way</li> </ul>
		I come to school regularly and on time, ready to learn.	<ul style="list-style-type: none"> <li>* Have all school supplies ready to go</li> <li>* Set an alarm to help get me to school on time</li> </ul>	<ul style="list-style-type: none"> <li>* Walk in late</li> <li>* Come to school unprepared</li> <li>* Skipping class</li> </ul>
		I give my best in everything I do.	<ul style="list-style-type: none"> <li>* I attempt to complete all tasks</li> </ul>	<ul style="list-style-type: none"> <li>* Finish things without caring about the type of work product completed</li> </ul>

<ul style="list-style-type: none"> <li>• MCS D Curriculum</li> </ul>	<b>Elementary</b>	Tier 1: Second Step; Required 1 lesson per week; Start: September 2, 2014 Tier 2/3: LEAPS
	<b>Middle</b>	Tier 1: Second Step, Required 1 lesson per week (50 minutes lesson can be spilt between 2 weeks); Start: September 2, 2014 Tier 2/3: LEAPS
	<b>High</b>	Tier 1: Project Wisdom, Required 1 daily message and reflection per week; Start: September 2, 2014 Tier 2/3: LEAPS

# MCS D DISTRICT WIDE **STUDENT** BEHAVIOR EXPECTATIONS

## BE RESPECTFUL

Definition	Examples of Behavior	Non-Examples of Behavior
I treat others the way I want to be treated.	<ul style="list-style-type: none"> <li>* Help others in need</li> <li>* Talk appropriately</li> <li>* Use good manners</li> </ul>	<ul style="list-style-type: none"> <li>* Use inappropriate language</li> <li>* Ignore someone</li> <li>* Act rudely</li> </ul>
I respect each person's right to be different and I look for the good in others.	<ul style="list-style-type: none"> <li>* Use good manners</li> <li>* Maintain respect toward someone who is different than me</li> </ul>	<ul style="list-style-type: none"> <li>* Make fun of differences</li> </ul>
I avoid spreading rumors or gossip.	<ul style="list-style-type: none"> <li>* Use appropriate talk in a helpful manner</li> </ul>	<ul style="list-style-type: none"> <li>* Spreading hurtful information in any manner including the use of technology or any electronic communication.</li> </ul>
I am honest and trustworthy.	<ul style="list-style-type: none"> <li>* Tell the truth</li> <li>* Treat all persons fairly</li> </ul>	<ul style="list-style-type: none"> <li>* Lie</li> <li>* Not telling the whole truth</li> <li>* Withholding information</li> <li>* Taking things that don't belong to me</li> </ul>
I respect private and public property.	<ul style="list-style-type: none"> <li>* Take care of items that do not belong to me</li> </ul>	<ul style="list-style-type: none"> <li>* Destroy school supplies, equipment or others' property</li> </ul>
I treat people fairly and respect their rights.	<ul style="list-style-type: none"> <li>* Respect the feelings and listen to the opinions of others without making judgments</li> </ul>	<ul style="list-style-type: none"> <li>* Interrupting other's ideas</li> <li>* Make negative comments about other's ideas</li> </ul>
I respect laws, rules, and school authority.	<ul style="list-style-type: none"> <li>* Follow rules and directions given to me</li> <li>* Cooperate with school staff in maintaining safety, order and discipline</li> </ul>	<ul style="list-style-type: none"> <li>* Do whatever I want without listening to adults</li> </ul>

• **MCS D Curriculum**

**Elementary**

Tier 1: Second Step; Required 1 lesson per week; Start: September 2, 2014  
Tier 2/3: LEAPS

**Middle**

Tier 1: Second Step, Required 1 lesson per week (50 minutes lesson can be spilt between 2 weeks); Start: September 2, 2014  
Tier 2/3: LEAPS

**High**

Tier 1: Project Wisdom, Required 1 daily message and reflection per week; Start: September 2, 2014  
Tier 2/3: LEAPS

# MCSD DISTRICT WIDE **STUDENT** BEHAVIOR EXPECTATIONS

		Definition	Examples of Behavior	Non-Examples of Behavior
BE THERE		I am present.	<ul style="list-style-type: none"> <li>* In School</li> <li>* On Time</li> <li>* Actively Engaged and listening to instructions</li> </ul>	<ul style="list-style-type: none"> <li>* Absent</li> <li>* Skipping class</li> <li>* Not paying attention</li> <li>* Day-dreaming</li> </ul>
		I am ready to listen.	<ul style="list-style-type: none"> <li>* Sit up</li> <li>* Lean forward</li> <li>* Nod head yes or no</li> </ul>	<ul style="list-style-type: none"> <li>* Not talking</li> <li>* Not playing with items at desk</li> <li>* Not texting or using cell phone</li> </ul>
		I am ready to learn.	<ul style="list-style-type: none"> <li>* Prepared</li> <li>* Pay attention</li> <li>* Ask questions</li> <li>* Talk to the teacher</li> <li>* Allow everyone to learn</li> </ul>	<ul style="list-style-type: none"> <li>* Unprepared</li> <li>* Unorganized</li> </ul>
		I am ready to work.	<ul style="list-style-type: none"> <li>* Work hard on every task assigned</li> </ul>	<ul style="list-style-type: none"> <li>* Turn things in not fully completed</li> </ul>
		I choose how I respond to others.	<ul style="list-style-type: none"> <li>* Choose a positive attitude</li> <li>* Smile</li> <li>* Use kinds words</li> <li>* Accept feedback from others</li> </ul>	<ul style="list-style-type: none"> <li>* Respond poorly (name calling, using sarcasm, teasing)</li> </ul>
	MCSD Curriculum	<b>Elementary</b>  <b>Middle</b>  <b>High</b>	Tier 1: Second Step; Required 1 lesson per week; Start: September 2, 2014 Tier 2/3: LEAPS  Tier 1: Second Step, Required 1 lesson per week (50 minutes lesson can be split between 2 weeks); Start: September 2, 2014 Tier 2/3: LEAPS  Tier 1: Project Wisdom, Required 1 daily message and reflection per week; Start: September 2, 2014 Tier 2/3: LEAPS	

# MCS D District Wide **TEACHER** Behavioral Expectations

## Definition

### Be Safe

- ✦ I define and model student behavioral expectations and school rules.
- ✦ I actively supervise student activities at all times.
- ✦ I report behavior to the school administrator or person responsible for discipline at the school-site for a student who engages in ongoing misconduct, despite appropriate interventions.
- ✦ I prevent and report any safety hazards.
- ✦ I know the school safety plan and follow through on the procedures.

### Be Responsible

- ✦ I work with families in partnership to reinforce appropriate behavior (meetings, mailing correspondences, utilizing parent resources as appropriate, etc.)
- ✦ I follow the behavior support plan for ALL students.
- ✦ I utilize data in collaboration with administration and support personnel to monitor misconduct using the appropriate system (e.g., SWIS, PBS.)
- ✦ In order to keep the student engaged in learning, if s/he is removed from the educational setting/classroom, I provide the student with sufficient and relevant classroom work in a timely manner. If suspended out of school, relevant classroom work will be provided by dismissal time the day following the suspension.
- ✦ I seek assistance from administration and colleagues when I need help.

### Be Respectful

- ✦ I acknowledge and reinforce appropriate student behavior.
- ✦ I provide positive corrective feedback and re-teach the behavioral skills when misconduct occurs.
- ✦ I maintain student confidentiality.
- ✦ I maintain professionalism when interacting with all staff, students, families and community members.
- ✦ I strive to have positive interactions with all students, staff, families and community members.

### Be There

- ✦ I assume responsibility for all students of the school.
- ✦ I come to work regularly and on time.
- ✦ I foster a classroom culture where students want to be engaged.
- ✦ I actively listen to students, staff, families and community members.

# MCSO District Wide **PARENT** Behavioral Expectations

## Definition

### Be Safe

- ✦ I provide a safe environment for my child that fosters positive behavior.
- ✦ I follow all school policies (i.e. drop-off, pick-up, visitor signing in, etc.) and school board policies.
- ✦ I talk to my child's teacher(s) when I have concerns about my child's safety.
- ✦ I cooperate with the school, if misbehavior increases, by helping to identify causes and remedies for the situation.

### Be Responsible

- ✦ I teach my child to take responsibility for his/her own actions.
- ✦ I create a positive relationship between our family and the school.
- ✦ I am responsive to the concerns that the school shares with me.
- ✦ I encourage my child to do his/her best every day in every class.
- ✦ I monitor my child's use of technological devices and social-networking sites.

### Be Respectful

- ✦ I reinforce positive behaviors when my child demonstrates good manners and conduct.
- ✦ I provide an environment that encourages respect of the school and teachers.
- ✦ I deal with conflict in a calm, solution-oriented manner.

### Be There

- ✦ I ensure my child attends school every day and is rested, well nourished, and ready to learn.
- ✦ I work with my child to help him/her understand the importance of positive behavior at school and at home and support the Positive Behavior Support (PBS) plan.
- ✦ I provide my child with the supplies necessary to be successful at school (books, paper, pencils, etc.).

# MCS District Wide **ADMINISTRATOR** Behavioral Expectations

## Definition

### Be Safe

- ✦ I institute a school safety plan and staff members are trained on the procedures.
- ✦ I ensure school rules are taught, enforced, communicated and modeled to all stakeholders.
- ✦ I ensure school physical environment is safely maintained.
- ✦ I ensure a research-based bully prevention program is being implemented on site.

### Be Responsible

- ✦ I assemble collaborative school teams (e.g., RTI/SST Team, PBS Team, Truancy Team) to address behavioral concerns by designing and implementing effective multi-tiered behavior support plans.
- ✦ I collect and analyze behavior data for ongoing decision-making.
- ✦ I clearly communicate my availability to parents, staff, students, and community members.
- ✦ I provide necessary training and support for staff and parents in maintaining an environment conducive to learning.
- ✦ I collaborate and partner with afterschool programs and outside agencies.

### Be Respectful

- ✦ I maintain awareness, respect, and continual learning of individual cultures and backgrounds in an effort to effectively communicate and collaborate with students, parents, staff, and community members.
- ✦ I actively listen to concerns brought forth by all stakeholders and seek resolution.
- ✦ I strive to have positive interactions with all students, staff, families and community members.

### Be There

- ✦ I assemble a collaborative interagency truancy team to address chronic tardiness and absenteeism.
- ✦ I recognize students who attend school regularly.
- ✦ I balance my time on campus with requests for district level responsibilities.
- ✦ I spend at least two days each week in classrooms.
- ✦ I foster a school culture where students and staff are respected and want to be engaged.



# MCS District Wide **DISTRICT-WIDE STAFF** Behavioral Expectations

(Curriculum & Instruction, Executive Team, Facilities, Finance, Food Service, Human Resources, Maintenance, Purchasing, Student Services, Transportation, Support Personnel)

## Definition

### Be Safe

- ✦ I support school safety plans.
- ✦ I support administrators' efforts to ensure school rules are taught, enforced, communicated and modeled to all stakeholders.
- ✦ I support efforts to maintain a safe school physical environment.
- ✦ I support district policy related to research-based bully prevention programs.

### Be Responsible

- ✦ I recognize the importance of and support collaborative school teams (e.g., RTI/SST Team, PBS Team, Truancy Team) to address behavioral concerns by designing and implementing effective multi-tiered behavior support plans.
- ✦ I am aware of and support the student code of conduct.
- ✦ I clearly communicate my availability to parents, staff, students, and community members.
- ✦ I participate in training that supports maintaining an environment conducive to learning.
- ✦ I collaborate and partner with outside agencies.

### Be Respectful

- ✦ I maintain awareness, respect, and continual learning of individual cultures and backgrounds in an effort to effectively communicate and collaborate with students, parents, staff, and community members.
- ✦ I actively listen to concerns brought forth by all stakeholders and seek resolution.
- ✦ I strive to have positive interactions with all students, staff, families and community members.

### Be There

- ✦ I foster a work environment/culture where colleagues want to be engaged.
- ✦ I will actively participate and focus while I'm at work.
- ✦ I come to work regularly and on time.
- ✦ I communicate respectfully with all colleagues, students, staff, families and community members.
- ✦ I assume responsibility for the well-being of all students.