

APPENDIX F: INTERVIEWING AND RANKING FORM FOR VACANT OR NEW POSITIONS

Form for Ranking			
	Meets first consideration	Notes	Score: 5 to 1; 5 best; 1 least
Qualifications: (See definition)			5 points max
Training: (See definition)			5 points max
Experience: (See definition)			5 points max
Annual Evaluations: (overall effective or above and must have employee for 1 year.			5 points max
Time in the District: Must have 1 year of service			½ point for each year of service (to a max of 10 points)
Total Score Attach individual interviewer forms to the composite form if there is more than one interviewer			

Meets Minimum Requirements

If requirements are met Ranking Total \_\_\_\_\_

\_\_\_\_\_  
Signature of Interviewer:

\_\_\_\_\_  
Date: