



Key West High School
2100 Flagler Ave., Key West, Florida 33040
Turn in to Mrs. Estenoz, College & Career Office
Tel. 305 293-1549 ext. 54307

Principal
Rebecca Palomino

Assistant Principal
Dave Perkins

Assistant Principal
Yanelys Ballard

Assistant Principal
Nanette Murray

Employment Documentation Form

Complete all areas below. Use this **form to document work service** for meeting the Florida's Bright Futures scholarship program requirement. Students may combine work hours and volunteer hours to meet the minimum required hours for each award level: 100 hours for Florida Academic Scholar (FAS) and 75 hours for Florida Medallion Scholar (FMS).

Effective August 2024, amending Florida State ss. 1009.534

DAILY MAX HOURS you can report: 7 hours per day during the school weekdays Monday-Friday.

YOU MAY NOT REPORT HOURS that are during the regular school day unless you are in the M.O.V.E. or approved Work Internship Program.

This is to certify that student name:

from KWHS Class

(PRINT STUDENT NAME)

Of has performed.

(Graduation Year)

Reporting Month:

Week of _____ to _____

of HOURS _____ worked during this week.

Week of _____ to _____

of HOURS _____ worked during this week.

Week of _____ to _____

of HOURS _____ worked during this week.

Week of _____ to _____

of HOURS _____ worked during this week.

MONTHLY TOTAL NUMBER OF HOURS WORKED

Employer (Business Name): _____ **Phone:** _____

Supervisor/Manager (print): _____ **Supervisor (sign)** _____

REQUIRED--Write a reflection on your volunteer or work experience (ie skills acquired or improved, impressions of the career field and likes/dislikes, etc.):
