

Monroe County School District
Minutes of the Monthly Meeting of the School Advisory Council

October 12, 2022

6 PM

Location of Meeting:

Coral Shores High School Media Center
89901 Old Hwy
Tavernier, FL 33070

Present at Meeting: Laura Lietaert, Ana Alvaro, Teresa Lybarger, Jessica Serota, Lori Guth, Jacob Poelma, Megan Shugarman, Veronica Gutierrez, Suzanne Woltanski, Paula Wittke, Kim Jones, Kara Johnson, Kristen Giordano, Theresa Axford, Amber Acevedo.

The regular meeting of the School Advisory Council of Monroe County School District was called to order at 6:02 pm on October 12, 2022 at Coral Shores High School Media Center by Jessica Serota.

I. Review of Previous Minutes

The minutes from the previous meeting were reviewed, Kim made the motion to approve, and seconded by Teresa.

II. Consideration of Open Issues

1. Laura Lietaert discussed the Strategic Improvement Plan, which consists of 26 pages, that was offered to be emailed out for review. Within this report, it listed the number of students currently enrolled for this current school year, Freshmen – 202, Sophomore – 193, Junior – 183, Senior – 186 = 764; this report also lists the truancy and suspensions for the current school year, in addition to student demographics and ethnicities with relation to their progress. All of this data is taken into consideration for current year goals.
2. Schools were given the choice to opt out for the report card during COVID lockdown. The whole district opted out except for PKS and OPCS.
3. Coral Shores High School was awarded a B rating, 4 percentage points away from an A and successfully gained 10 points in one year! This increase is partly credited to daily attendance and group work.
 - a. Black and African American students fell below the federal index, so this needs to be addressed.
 - b. Continue with AVID strategies
 - c. Monitoring grades through FOCUS and Panorama (anonymous)
4. Increasing average daily attendance up to 95%, from 91% for the 2021/2022 school year.
 - a. Conducting weekly truancy and attendance meetings.
 - b. Medical absences are considered excused absences.
 - c. Tardy's in the morning is an issue among seniors

5. A thorough discussing of the Common App ensued. A suggestion was given to possibly start this the end of junior year due to the tedious complexities and short deadlines for a lot of information in the app for self-reporting. Also suggested, more parents' nights for this common app for familiarity and knowledge starting in 8th grade to know the graduation requirements to prepare the student and family of what to expect.
6. There is a graduation coach who meets with every senior to help, assist and guide as well as physically get involved with the students to meet their goals towards graduation.
7. PBIS is utilized and offers Canes Cash for snack carts, basketball and corn hole are set up in the courtyard for students to positively interact.
8. CSHS has achieved a Gold Status!

III. Approval of Agenda

A motion was made by Jessica Serota to approve the SIP w/ comments included, seconded by Kim Jones.

IV. New business

1. Panorama survey was completed on Tuesday
2. A Safety App is available for teachers and staff. This is not a requirement, but looking forward to 100% participation. 911 can be called from the app. The testing window was crunched due to Hurricane Ian.
3. 10/27/22 is makeup day for SAT's.
4. FAST scores were available the week after being administered. According to one civilian test proctor, CSHS "did everything but put drones to Russia" and praised how well and smoothly the testing went with an appropriate level of quiet services that were provided and how strictly structured it was. KAHN Academy is the official scorer of SAT's. 10/12/22 was known as a nationwide test date for SAT's.
5. It was discussed for seniors requesting recommendation letters for colleges from teachers, to expect about a week to a week and a half, depending on the teachers' current workload. For students' or parents' who are not receiving teachers' communication with regards to those letters longer than that, are suggested to copy the principal on email requests. Mr. Poelma suggested seniors provide a resume with the recommendation email request.

V. Agenda and Time of Next Meeting

The next meeting will be held at 6 PM on November 9, 2022 at Coral Shores High School Media Center, 89901 Old Hwy, Tavernier, Florida, 33070.

The meeting was adjourned at 7:05 PM by Jessica Serota.

Minutes submitted by Teresa Lybarger

