

**Stanley Switlik Elementary School**  
**School Advisory Council Meeting Minutes**  
**October 25, 2023, 5:30 PM Library Media Center**

**In attendance:** Sarah Simcic, Nicole Osborn, Daniel Osborn, Christy Meier, Ana Garcia, Tanya Sly, Jess D'Ascanio, Nicole Strama, Linda Diaz, Chris Willis, Blair Shiver, Jessica Borraccino, Kelly Bartlett.

- Meeting called to order by Nicole Osborn, SAC vice chair at 5:36pm with the pledge of allegiance.
- September SAC minutes motioned to be approved by Sarah Simcic, seconded by Nicole Osborn.
- Linda Diaz, Principal's Report:
  - Switlik Trust: Feedback returned from all teams. Will get a budget put together by end of current year.
    - 5<sup>th</sup> grade: additional STEM materials, schools supplies for all students
    - 1<sup>st</sup> grade: hand sanitizer stations, staff parties, teacher lunches, increasing field trip monies.
    - K: Shade panels for playground, Holiday parties, whiteboard "flip chart"
    - School Improvement Plan Checklist: Will go through with SAC president
  - Currently having one on one meetings with all teachers regarding learning and professional goals.
  - Mr. Wiley will be going to MHS in January to teach art. It is a wonderful opportunity for him. Laurie Gable (current teacher) will take the Art teaching position.
- Sarah Adams, Assistant Principal's Report:
  - School Safety:
    - This month is National Bullying Prevention Month. Entire school signed a banner against bullying last week.
    - This week is Red Ribbon Week "drug free" week. Ms. Roddy is delivering curriculum about being safe and drug free (grade level appropriate).
    - Increased supervision during transition and lunches to prevent kids from acting out. Safety drills are being done on how to safely evacuate. Training will be done on the 1<sup>st</sup> for teachers. Safety Patrol (part of DOT) main job is to help with traffic, lineup, hallways. They are good at reporting. Use walkie talkies to communicate.
- Christy Meier, Math Focus:
  - IXL: New program this year started off predominately as math but now also ELA. Leaderboards are becoming a motivational piece for children. Will be using as intervention and progress monitoring. After the child's initial diagnostic, the program shares what level the child is at and will set how to progress the child to the next level.
    - 39 on Thursdays: After school training for teachers every other Thursday at 3:39 meet for 39 minutes. Opportunity to review IXL and learn together.
- Chris Willis, School Counselor:
  - Attendance: Have been recognizing students when they have good attendance (Switty's – 2 or less for quarter) Also addressing truancy (unexcused absences). Themes for each month, this month is "Missing School is Scary." Currently 93% average daily attendance. Goal is 95%.
  - PBIS events: Monthly reward for next week, moved to the 31<sup>st</sup> to line up with Halloween – Glow Party. Guidelines sent out. Volunteers needed (K-1 from 1:30-2) (4<sup>th</sup> & 5<sup>th</sup> from 2:20-2:40) (2<sup>nd</sup> & 3<sup>rd</sup> from 2:45-3:15). Email [chris.willis@keysschools.com](mailto:chris.willis@keysschools.com)
- Tanya Sly, Literacy Focus:
  - Title I Survey: Please complete survey. Paper copy will be going home this week with all students. QR code goes to database and then supervisors can review feedback.
  - PTK Night: Thursday, November 30<sup>th</sup>, showcasing 4<sup>th</sup> graders social studies projects and 5<sup>th</sup> graders wax museum.
  - Building fluency at home: Reading together (I read to you OR You read to me)
    - Read at home Plan on website (English and Spanish) provides expectations and resources.
- Adjourned at 6:06pm, the next meeting scheduled for 11/29/23 in the media center.