



# Monroe County School District

Superintendent of Schools  
Theresa Axford

## Regular Meeting Agenda

### School Board

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Tuesday, December 14, 2021

4:00 PM

Coral Shores High School  
Media Center  
89901 Old Highway (mm 90)  
Tavernier, FL 33070

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The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

#### GOALS :

1. Student Success
2. The Whole Child
3. Human Capital Advantage
4. Safety and Security

#### **CLOSED EXECUTIVE SESSION - TIME CERTAIN 4:00 P.M.**

Risk Management Closed Session - Pursuant to 768.28(16) to discuss S.P. v. School Board of Monroe County, Florida, a pre-suit insurance claim

#### **WORKSHOP AGENDA - TIME APPROXIMATE 4:30 P.M.**

1. Fund Balance Reserves, B. Anders

Attachments: [Fund Balance Presentation 12-14-2021](#)

2. Administrative Costs Update, B. Anders

Attachments: [Administrative Costs Presentation 12-14-21](#)

#### **REGULAR MEETING AGENDA - TIME CERTAIN 5:00 P.M.**

##### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.**

Adopt Agenda and Format

Attachments: [Rationale Report](#)

##### **C. APPROVAL OF MEETING MINUTES**

1. Approval of October 26, 2021 School Board Meeting - Revised Minutes

Attachments:

[Rationale Report](#)

[10.26.2021 School Board Meeting Minutes\\_Redline Highsmith Revision](#)

2. Approval of November 16, 2021 Organizational and Regular School Board Meeting Minutes

Attachments:

[Rationale Report](#)

[11.16.2021 School Board Meeting Minutes](#)

#### **D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS**

Great Educational Moments for Students - GEMS

Attachments:

[Rationale Report](#)

[GEMS 12.14](#)

#### **CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting. All statements must be directed towards the Board; no person may address or question Board Members individually, and Board Members will not engage in a dialogue with persons making public comment. Furthermore, all speakers agree to abide by the Code of Conduct for Citizen Input (School Board Policy 0169.1) and will begin their presentation by stating the full name and their city or town of residence for the record.

TO REGISTER TO SPEAK DURING OUR CITIZEN INPUT SEGMENT, PLEASE CALL 305-293-1400 EXT. 53323 NO LATER THAN 3:00 P.M. OF THE MEETING DAY. CITIZEN INPUT CAN BE SCHEDULED FOR IN-PERSON DELIVERY OR DELIVERY ON THE PHONE.

If sign language, special seating, or other accommodations are needed, please call 305-293-1400 ext. 53323 no less than three (3) business days prior the meeting.

#### **E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2021-2022 School Year

**Attachments:**     [Rationale Report](#)  
                              [Board Recommendations 12.14.2021.v3 \(12/13/2021 - 4:52 P.M.\)](#)  
                              [Board Recommendations 12.14.2021.v2](#)

2. Approval of Monthly Financial Statements October 2021

**Attachments:**     [Rationale Report](#)  
                              [Financials\\_October 2021](#)

3. Acceptance of Charter School Reports July-October 2021

**Attachments:**     [Rationale Report](#)  
                              [Charter\\_School\\_Reports\\_July.2021](#)  
                              [Charter\\_School\\_Reports\\_Aug.2021](#)  
                              [Charter\\_School\\_Reports\\_Sept.2021](#)  
                              [Charter\\_School\\_Reports\\_Oct.2021](#)

*Big Pine Academy is not included as they are presently working with a new accountant to revise their accounts.*

4. Approval of Legal Services Invoices - Vernis & Bowling 305 Invoices for November and December 2021

**Attachments:**     [Rationale Report](#)  
                              [V&B Invoice# 294281](#)  
                              [V&B Invoice# 294110](#)  
                              [V&B Invoice# 294278](#)  
                              [V&B Invoice# 294282](#)  
                              [V&B Invoice# 294111](#)  
                              [V&B Invoice# 294279](#)  
                              [Inv. 294893](#)  
                              [Inv. 294894](#)  
                              [Inv. 294895](#)  
                              [Inv. 294897](#)  
                              [Inv. 294898](#)  
                              [Inv. 294899](#)

5. Approval of Legal Services - Vernis & Bowling 309 Invoices  
October 2021

**Attachments:**     [Rationale Report](#)  
[Invoice # 294284 \\$54.00](#)  
[Invoice # 294285 \\$49.00](#)  
[Invoice # 294286 \\$64.00](#)  
[Invoice # 294287 \\$193.00](#)  
[Invoice # 294288 \\$455.00](#)  
[Invoice # 263645 \\$1,430.00](#)  
[Invoice # 263646 \\$385.00](#)  
[Invoice # 280169 \\$279.00](#)  
[Inv. 294901 \\$601.00](#)  
[Inv. 294902 \\$211.00](#)  
[Inv. 294903 \\$734.00](#)  
[Inv. 294904 \\$55.00](#)

6. Approval of Procurement Card Transaction Reports for the statement ending October  
5, 2021.

**Attachments:**     [Rationale Report](#)  
[20211005 PCard Report](#)  
[20211005 MCSD DISTRICT](#)  
[20211005 MCSD GRANTS](#)

7. Approve Removal and Disposal of Tangible Personal Property from MCSD Asset  
Records

**Attachments:**     [Rationale Report](#)  
[OVER 5000 BOARD REMOVALS\\_12.14.2021](#)  
[UNDER 5000 BOARD REMOVALS\\_12.14.2021](#)

8. Acceptance of Head Start Monthly Update (Oct.)

**Attachments:**     [Rationale Report](#)  
[October 2021 Head Start Dashboard](#)  
[October 2021 Monthly Report - 9100,9110,6916 & 6918 BOARD](#)  
[BeerbowerD PCard Statement 10-6-21 to 11-5-21](#)  
[RussellM\\_Pcard Statement 10-6-21 to 11-5-21](#)

9. Acceptance of Head Start Financial Report SF-425

**Attachments:**     [Rationale Report](#)  
[SF-425 Oct 2021-Signed](#)

**10. Approval of Out of County Travel Requests from School District Employees****Attachments:**[Rationale Report](#)[12.14.21-MCSD Out of County Travel Requests Report](#)[FEA Paul](#)[FMEA Hernandez-Oyster](#)[FADIMA Condella](#)[SASBO Lee](#)[FAMS Stanton](#)[PKS Horsley-Houston](#)[MHS-Cox](#)**11. Approve Key West High School 2022 Grad Bash Trip to Orlando****Attachments:**[Rationale Report](#)[KWHHS Grad Bash Board Item](#)**12. Approve Marathon High School 2022 Drama Club Field Trips to Ft. Lauderdale****Attachments:**[Rationale Report](#)[MHS Drama Club Field Trips](#)**13. Approve Key West High School Basketball Team Trip to Missouri****Attachments:**[Rationale Report](#)[KWHHS Holiday Basketball Tournament Dec. 2021](#)**14. Approve emergency contract between Power Buying Group and Sysco Corporation for purchases of cafeteria food and supplies.****Attachments:**[Rationale Report](#)[Sysco contract 2022](#)[E-Verify](#)**15. Approve purchase of Desktop Central Application with SHI****Attachments:**[Rationale Report](#)[SHI Contract \(2021-22\).pdf](#)[Exhibit A \(SHI Quote\)](#)[Exhibit B \(SHI COI\)](#)

**16. Approve Increase in Renewal for BlackBoard Inc****Attachments:**[Rationale Report](#)[Blackboard\\_2021-2022\(203712\) - CONTRACT MOU - DocID 8042360 with Co](#)[Blackboard Contract Addendum](#)[blackboard\\_new\\_master\\_agreement\\_all\\_products](#)**17. Approve Receipt of Donation 2005 Acura TSX to MCSD for use in KWHS Automotive Program.****Attachments:**[Rationale Report](#)[KWHS 2005 Acura Donation](#)**18. Award ITB 2021016 Coral Shores High School Restroom Addition to Pedro Falcon Contractors, Inc.****Attachments:**[Rationale Report](#)[Signed Contract](#)[ITB 2021016 Restroom Addition at Coral Shores HS](#)[Appendix A C-1 SITE PLAN](#)[Appendix B -PLMB 2021-08-03 CSHS RR - SS](#)[Appendix C -HVAC 2021-08-03 CSHS RR - SS](#)[Appendix D -ELEC 2021-08-03 CSHS RR - SS](#)[ITB 2021016 Notice QA Response No. 1](#)[Pedro Falcon Bid Response](#)[COI Exhibit B](#)[Bond Letter Exhibit C](#)[PO req](#)**19. Approval of Contract Renewal 1 of 3 to Concrete Analysis & Testing Laboratories, Inc. for Geotechnical Services****Attachments:**[Rationale Report](#)[Contract Renewal 1 of 3 RFQ2020024](#)[COI 2020-21](#)[Concrete Analysis & Testing Laboratories - RFQ 2020024 - Lower Keys Geotec](#)**20. Approve Lease Addendum with May Sands Montessori School****Attachments:**[Rationale Report](#)[Lease Addendum](#)[COI](#)

21. Approve MOU with Sigsbee Charter School for Inspection Services

Attachments:     [Rationale Report](#)  
                              [MOU](#)

22. Approve 2021-2022 Early College Program Agreement Between the College of the Florida Keys and Monroe County School District

Attachments:     [Rationale Report](#)  
                              [DE.Early.College.Agreement.2021-22.CFK.MCSD.REVISED.10-2021](#)

- 23.. Approve 2021-2022 Dual Enrollment Articulation Agreement Between Monroe County School District and The College of the Florida Keys

Attachments:     [Rationale Report](#)  
                              [DE.Articulation.Agreement.2021-22.CFK.MCSD.REVISED.10-2021](#)

## F. REPORTS

### GOAL 1: Student Success

1. Instructional Materials Update, K. Condella

Attachments:     [DIMRC Presentation of Materials 12-14-21.v2](#)

2. New Worlds Reading Initiative, K. Brower

Attachments:     [New Worlds Reading Initiative Presentation](#)

### GOAL 2: The Whole Child

1. Comprehensive Health Plan, M. Means

Attachments:     [FLASH Overview](#)

## Legal

## Superintendent

1. Trumbo Housing Data Collection Report

Attachments:     [Trumbo Housing Data Collection Report](#)

## Board

## Pending Items

## Recess

## G. PUBLIC HEARING

1. WITHDRAWN: Presentation of District Instructional Materials Committee recommendations for English Language Arts and Mathematics Instructional Materials adoption (withdrawn 12/13/2021 - 12:00 P.M.)

**Attachments:**      [Rationale Report](#)  
[DIMRC Presentation of Materials 12-14-21.v2](#)

#### Policies, First Reading

1. Policies, First Reading - Human Resources

**Attachments:**      [Rationale Report](#)  
[Neola Overview and Comments](#)  
[po1120 Employment of Administrators-REVISED](#)  
[po3120 Employment of Instructional Staff-REVISED](#)  
[po4120 Employment of Support Staff-REVISED](#)  
[po1215 / 3215 / 4215 / 5512 / 7434 Smoking and Tobacco-Free Environment-R](#)

2. Policies, First Reading - Teaching and Learning

**Attachments:**      [Rationale Report](#)  
[Neola Overview and Comments](#)  
[po8800 Religious/Patriotic Ceremonies and Observances-REVISED](#)

#### Policies, Second Reading

1. Policies, Second Reading - Finance Department

**Attachments:**      [Rationale Report](#)  
[Neola Overview and Comments](#)  
[po6320 Purchasing and Contracting for Commodities and Contractual Services-](#)  
[po6322 Construction Contracting and Bidding-REVISED](#)  
[po6325 Procurement-Federal Grants/Funds-REVISED](#)  
[po6330 Acquisition of Professional Architectural, Engineering, Landscape Archi](#)  
[po7250 Commemoration of School Facilities-REVISED](#)  
[po7310 Disposition of Surplus Property-REVISED](#)  
[po7320 Acquisition, Removal, Disposal, Sale, or Exchange of Major Tangible P](#)



**2. Policies, Second Reading - Teaching and Learning Department****Attachments:**[Rationale Report](#)[Neola Overview and Comments](#)[\\*po2131 Educational Outcome Goals-NEW to MCSD](#)[\\*po2220 Adoption of Courses of Study-NEW to MCSD](#)[\\*po2423 School to Work Program-NEW to MCSD](#)[\\*po5225 Absences for Religious Holidays-REVISED](#)[\\*po5630.01 Seclusion and Restraint of Students with Disabilities-REVISED](#)[\\*po5780 Student Parent Rights-REVISED](#)[\\*po5780.01 Parents' Bill of Rights-NEW](#)[po2111 Parent and Family Involvement in the School Program-REVISED](#)[po2215 Program of Instruction-REVISED](#)[po2410 School Health Services-REVISED](#)[po2417 Comprehensive Health Education-REVISED](#)[po2421 Career and Technical Education-REVISED](#)[po2520 Selection of Instructional Materials and Equipment-REVISED](#)[po2521 Instructional Materials Program-REVISED](#)[po5410.01 Promotion, Acceleration, Placement, and Retention-REVISED](#)[po5500 Student Conduct-REVISED](#)**3. Policies, Second Reading - Operations and Planning Department****Attachments:**[Rationale Report](#)[Neola Overview and Comments](#)[\\*po0161-Bylaw-Parliamentary Authority-REVISED](#)[po100 Bylaw-Definitions-REVISED](#)[po0131 Bylaw-Legislative-REVISED](#)[po0165.1 Bylaw-Agendas-REVISED](#)[po7440.01 Video Surveillance and Electronic Monitoring-REVISED](#)[po8141 Mandatory Reporting of Misconduct-REVISED](#)[po8405 School Safety and Security-REVISED](#)[po8406 Reports of Suspicious Activity and Potential Threats to Schools-TECHN](#)[po8407 Safe-Schools Officers-REVISED](#)[po8420 Emergency Management, Emergency Preparedness, and Emergency F](#)[po8452 Use of Automated External Defibrillators \(AED\)-REVISED](#)

*\*New Policy or Substantial Revisions - Board Input Requested*

Reconvene

**H. ACTION ITEMS**

1. Consider Ratification of Memorandum of Understanding (MOU) between United Teachers of Monroe (UTM) and Monroe County School District (MCSD) for the Opening of the 2021-2022 School Year - Instructional  
  
Attachments:      [Rationale Report](#)  
                                 [Teacher MOU Signed 10 7 2021](#)
2. Consider Ratification of Memorandum of Understanding (MOU) between United Teachers of Monroe (UTM) and Monroe County School District (MCSD) for the Opening of the 2021-2022 School Year - School Related Personnel  
  
Attachments:      [Rationale Report](#)  
                                 [SRP MOU SIGNED 10 7 2021](#)
3. Approve Revised Employment Agreement for Superintendent Axford  
  
Attachments:      [Rationale Report](#)  
                                 [Axford Superintendent Contract Revised Nov 2021](#)
4. Approval of Budget Summary Reports October 2021  
  
Attachments:      [Rationale Report](#)  
                                 [Budget Summary Reports October.2021](#)
5. Acceptance of the Monroe County School District Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2021.  
  
Attachments:      [Rationale Report](#)  
                                 [CAFR Report 2021](#)
6. Recommended Health Curriculum for 6-12 Reproductive Health Education 2021-2022  
  
Attachments:      [Rationale Report](#)  
                                 [FLASH Curriculum](#)  
                                 [6th Grade FLASH](#)  
                                 [7th Grade FLASH](#)  
                                 [8th Grade FLASH](#)  
                                 [HS FLASH](#)

7. Adopt Board Policies Revision as Presented - Finance Department

**Attachments:**

[Rationale Report](#)

[Neola Overview and Comments](#)

[po6320 Purchasing and Contracting for Commodities and Contractual Services-](#)

[po6322 Construction Contracting and Bidding-REVISED](#)

[po6325 Procurement-Federal Grants/Funds-REVISED](#)

[po6330 Acquisition of Professional Architectural, Engineering, Landscape Archi](#)

[po7250 Commemoration of School Facilities-REVISED](#)

[po7310 Disposition of Surplus Property-REVISED](#)

[po7320 Acquisition, Removal, Disposal, Sale, or Exchange of Major Tangible Pr](#)

8. Adopt Board Policies Revision as Presented - Teaching and Learning Department

**Attachments:**

[Rationale Report](#)

[Neola Overview and Comments](#)

[\\*po2131 Educational Outcome Goals-NEW to MCSD](#)

[\\*po2220 Adoption of Courses of Study-NEW to MCSD](#)

[\\*po2423 School to Work Program-NEW to MCSD](#)

[\\*po5225 Absences for Religious Holidays-REVISED](#)

[\\*po5630.01 Seclusion and Restraint of Students with Disabilities-REVISED](#)

[\\*po5780 Student Parent Rights-REVISED](#)

[\\*po5780.01 Parents' Bill of Rights-NEW](#)

[po2111 Parent and Family Involvement in the School Program-REVISED](#)

[po2215 Program of Instruction-REVISED](#)

[po2410 School Health Services-REVISED](#)

[po2417 Comprehensive Health Education-REVISED](#)

[po2421 Career and Technical Education-REVISION](#)

[po2520 Selection of Instructional Materials and Equipment-REVISED](#)

[po2521 Instructional Materials Program-REVISED](#)

[po5410.01 Promotion, Acceleration, Placement, and Retention-REVISED](#)

[po5500 Student Conduct-REVISED](#)

9. Adopt Board Policy Revision as Presented - Operations and Planning Department

**Attachments:**

[Rationale Report](#)

[Neola Overview and Comments](#)

[\\*po0161-Bylaw-Parliamentary Authority-REVISED](#)

[po100 Bylaw-Definitions-REVISED](#)

[po0131 Bylaw-Legislative-REVISED](#)

[po0165.1 Bylaw-Agendas-REVISED](#)

[po7440.01 Video Surveillance and Electronic Monitoring-REVISED](#)

[po8141 Mandatory Reporting of Misconduct-REVISED](#)

[po8405 School Safety and Security-REVISED](#)

[po8406 Reports of Suspicious Activity and Potential Threats to Schools-TECHN](#)

[po8407 Safe-Schools Officers-REVISED](#)

[po8420 Emergency Management, Emergency Preparedness, and Emergency F](#)

[po8452 Use of Automated External Defibrillators \(AED\)-REVISED](#)

**ADJOURNMENT**