

STEPS TO BECOME



A VOLUNTEER

1

How Can You Volunteer?

You must follow the steps below to assist in the classroom or attend field trips.

Level 1 vs. Level 2 Volunteer

Level 1: on campus, background check required
Level 2: on and off campus (including field trips),
background check and fingerprints required (takes
about 2 weeks)

2

Where Do I Start?

- Start by contacting the school or department you would like to volunteer at and request their approval to volunteer.
- Then visit www.keysschools.com/Page/6024 and click on the volunteer application link.
- HR will call you with next steps.

3

Things to Remember

- You will need to bring your credit/debit card and current government issued ID. The fee is \$30.31.
- This clearance will last for 5 years & can transfer schools.

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