



Mark T. Porter, Superintendent of Schools

*The **MISSION** of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

May 23, 2017 Meeting Minutes

Workshop: 3:00 pm • Closed Session: 3:01 pm • Regular Meeting: Time Approximate 5:00 pm
Coral Shore High School Media Center • 89901 Overseas Highway, Tavernier, Florida

Attendance:

Mindy Conn
John Dick
Bobby Highsmith
Ron Martin

Mark Porter, Superintendent
Dirk Smits, Attorney

Absent:

Andy Griffiths

WORKSHOP - 3:00 PM

Called to Order
Recessed at 3:01 pm

CLOSED SESSION - 3:01 pm

- a. The School Board of Monroe County, Florida vs. Rick Z. Smith & Associates, Architects

Reconvened at 3:18 pm.

WORKSHOP - TIME APPROXIMATE 3:30 PM

1. Interactive Panel Purchase, P. Lefere

Mr. Lefere introduced Phase Two of the District's effort to enhance classrooms with interactive displays. Four different "brands" of display have been placed in eight classrooms for an evaluation period, Promethean, SMART, Aver and ClearTouch. Each display included Lesson plan software.

Board Comments:

Ms. Conn: Is the money being used for this purchase earmarked for technology? Mr. Lefere confirmed yes.

2. Construction Update, P. Lefere (15 min)

Mr. Lefere recapped the construction projects:

- *Plantation Key School – approximately 60 of the wall panels are complete in Ft. Meyers and all panels will arrive in early June.*
- *Gerald Adams Elementary School, Groundbreaking scheduled for June 5 at 10 am. Ajax Construction is preparing the site.*
- *Switlik Elementary School - traffic concerns have been reviewed with Sheriff Ramsey and his team.*
- *HOB Bus Loop – is scheduled as Board Action Item #6 for a vote later in the meeting.*
- *Marathon Middle High Athletic Complex, held kick off meeting with architects. Waiting for architect's suggestions for number of parking spaces, length of track, etc.*

Board Comments:

Mr. Highsmith: supports workforce housing rather than selling development rights.

Ms. Conn: What if we use part of the manor for field, and part for affordable housing?

Mr. Lefere. That is the hope. Parking is the District's number one priority.

Ms. Conn: Has the Marathon City Manager been involved in any of the discussions?

Mr. Lefere: Yes

Board members may contact Mr. Porter for additional information prior to any Board action regarding Marathon Manor.

3. School Start Times, M. Porter (30 min)

- a. 2016-2017
- b. 2017-2018

Mr. Porter recapped the proposed recommendation for the 2017-2018 School Year (Action Item 5 on Agenda) and the process used to make the recommendation.

Gerald Adams Elementary School 8:15 – 3:00

Poinciana Elementary School 8:00 – 3:00

Stanley Switlik Elementary School 8:30 – 3:30

Horace O'Bryant School – K-8 8:45 – 3:45

Key Largo School – K-8 8:30 – 3:30

Plantation Key School – K-8 7:45 – 2:45

Sugarloaf School – K-8 8:00 – 3:00

Coral Shores High School 7:30 – 2:30

Key West High School 7:30 – 2:30

Marathon Middle/High School 7:30 – 2:30

Transportation was a primary consideration (both vehicle and drivers) in the recommendation.

Board Member Comments:

Mr. Martin: How many other bus drivers are needed to make the requested adjustment? Three buses and three bus drivers.

Ms. Conn: Would like all options explored for hiring bus drivers and requested the issue be addressed early for the 2018-2019 school year.

Mr. Highsmith: Expressed disappointment that the Key West High School start time was not adjusted and recommended that the Board needs to give the Superintendent direction. Mr. Highsmith can't support the recommendation and will vote no.

Mr. Dick: Believes the issue is the lack of bus drivers and would like the District staff to be creative when recruiting new bus drivers. Mr. Dick also questioned if we get the drivers, do we have the buses? The District has spare buses that could be used. Mr. Dick also mentioned that with additional drivers and buses comes additional expenses.

The Board took a brief break at 4:12 pm. The Report Section scheduled for the Regular Meeting was moved to the Workshop.

The meeting reconvened at 4:25 pm.

REPORTS

Strategic Objective #6 – Accountable Resource Management

a. Summer Maintenance Projects Report, J. Barrow

Jeff Barrow, reviewed projects scheduled to begin during the summer with the goal that the projects will be completed by the December Holiday break.

Board Comments:

Mr. Dick:

- *Asked if the District still has trouble hiring in-house maintenance staff. Mr. Barrow responded that the higher skilled position are still hard to fill. There are times when contracts are hired because of unfilled positions.*
- *Mr. Dick mentioned he visited the Big Pine Academy and would like Mr. Barrow to contact the principal concerning flooring in the cafeteria area.*

Legal

Mr. Smits requested a closed session be scheduled during the June 13 Board meeting concerning Katherine Reitzel vs. The School Board of Monroe County, Florida

Superintendent

- *The District's Employee Recognition Banquet held on May 19 at Key Colony Inn was well attended. The Board Members were thanks for their attendance at the Banquet.*
- *Graduations begins at the end of the week:*
- *The Legislature has completed its work, but Governor has not received budget or bill.*

Prior Business (Not for Discussion or Action)

1. Graduation Rate/Drop-Out Prevention
2. Calendar (Winter Break)
3. Testing Calendar Workshop
4. Enhanced Daycare Programs
5. Affordable Housing - Marathon Manor/Trumbo Point

Board

Mr. Martin: Requested information concerning the amount of time spent on processing and reconciling Procurement Card transactions. Mr. Porter advised that that District staff is reviewing the Procurement Card procedure in an effort to streamline the process.

Mr. Dick:

- Confirmed he would like the District to streamline the procurement card process but would like fidelity maintained.
- Reported he has received requests for the Board to write a letter to the Governor requesting he veto Bill 7069. He will not ask the Board to collectively send a letter, however, he did personally (as an individual) send a letter requesting that the Governor veto bill 7069.

Ms. Conn:

- With the roll-out of Chromebooks, was a procedure distributed to parents and students regarding damages to the device? What happens when a Chromebook is damaged?
- Affordable Housing: regarding Marathon Manor, she would like information regarding the feasibility of Marathon Manor as affordable house vs. parking and track for Marathon High School.

Mr. Highsmith: No comment

The Workshop was closed at 4:45 pm

REGULAR MEETING – TIME APPROXIMATE – 5:00 pm

A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT

Superintendent and/or School Board Members request to amend the agenda or remove items from the Consent Agenda.

The Superintendent recommended the Agenda be modified to move the Reports Section of the Regular Agenda to the Workshop. Item 18 was also pulled from the agenda.

Motion made by: Mr. Martin

Seconded by: Ms. Conn

Vote: Unanimously adopted

C. APPROVAL OF MEETING MINUTES

- a. Approve Meeting Minutes of May 9, 2017

The Superintendent recommended approval.

Motion made by: Mr. Martin

Seconded by: Mr. Highsmith

Vote: Unanimously approved, no discussion

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOL - GEMS

Pam Caputo	Riley Dobson	Zane Absten
Jordan Lombard	Andrea Barrios	David Maryanski
Jose Zepeda	Riley Dobson	Alexis Duran
Jason Castillo	Maria Arias	Daniel Walker
Zergio Ornelas	Isabella Paul	Grayson Cox
Caleb Mathis	Carlos Arias	Lauren Rabe
Sophia Gonzalez	Michele Zofchak	CT Del Pino
Natalia Gonzalez	Zeffie Crocket	Carlos Martinez
Lucia Rodriguez	Suzanne Gagliardini	Morgan Besterman

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

E. CONSENT AGENDA

All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendation for 2016-2017 School Year
2. Approval of Legal Services Invoices for Vernis and Bowling; *Feb 2017, Mar 2017*
3. Approval of District Travel Requests
4. Approval of Charter School Reports
5. Approval of Budget Summary Report
6. Approval of Monthly Financial Statements
7. Approval of Procurement Card Transaction Report - Statement Ending May 5, 2017
8. Approval of US Bank Letter
9. Approval of Contract Renewal with SB Painting and Grounds Maintenance, Inc.
10. Approval of Contract Renewal with Charron Sports Services, Inc.
11. Approval of Contract Renewal 3 of 3 with Affordable Asphalt, Inc.
12. Approval of Contract Renewal 3 of 3 with BrightView Landscape Services (formerly Valley Crest)
13. Approval of Contract Renewal 2 of 3 with BrightView Landscape Services (formerly Valley Crest)
14. Approval of Contract Renewal 2 of 3 with GCA Custodial Services
15. Approval of EDmentmum Contract Addendum
16. Approval of Head Start Enrollment/Dashboard, Meals and Budget for March 2017
17. Approval of Lease Renewal for Adult Education Classroom Space - Eaton Street
18. ~~Approval of Lease with Boys and Girls Club for Use of Sugarloaf School~~
19. Approval of Lease with Star of the Sea Outreach Mission for Use of Poinciana Elementary School Kitchen

Recommendation for approval by Mr. Porter.

Motion made by: Mr. Highsmith

Seconded by: Mr. Martin

Vote: Approved unanimously with no discussion

F. REPORTS moved to WORKSHOP. (Please see above under Workshop)

Recess for Public Hearing: 5:16

F. PUBLIC HEARING

Policies - 1st Reading

- a. ~~Policy 6550, Travel Expenses Reimbursement~~
- b. Policy 2431.04, Student Drug Testing Revised

Board comments:

- *There was discussion about the scope, however, the Board recommended the scope address student athletes and related programs for the initial year. Mr. Highsmith would like previous changes incorporated into the policy.*

- *There was no public comment.*

Policies (2nd Reading - 1st Reading April 25)

- a. Policy 6325, Procurement - Federal Grants/Funds

- b. Policy 5771, Search and Seizure

- c. Policy 2431.01, Participation by Transfer

There was no public comment.

Reconvene Regular Meeting 5:21

G. ACTION ITEMS

1. Approval of Superintendent's Recommendation for Student Information System Coordinator, Michael Michaud

Superintendent recommended approval.

Motion made by: Mr. Martin

Seconded by: Ms. Conn

Vote: Approved unanimously with no discussion

2. Approval of 2017-2018 Administrative Recommendations for the 2017-2018 School Year

Superintendent recommended approval.

Motion made by: Mr. Martin

Seconded by: Ms. Conn

Vote: Approved unanimously, with discussion.

Mr. Highsmith, requested more details regarding principal's salaries, i.e.: experience and steps.

3. Approval of 2017-2018 School Board Meeting Dates and Locations

- a. Option A
- b. Option B

The Board unanimously recommended Option A

Motion made by: Ms. Conn

Seconded by: Mr. Martin

Vote: Unanimously passed for Option A

Discussion: It is anticipated that the schedule may be adjusted with a few Workshop cancellations when necessary.

4. Approval of Second Reading Policies:
 - a. Policy 6325, Procurement - Federal Grants/Funds
 - b. Policy 5771, Search and Seizure
 - c. Policy 2431.01, Participation by Transfer

Superintendent recommended approval.

Motion made by: Mr. Highsmith

Seconded by: Mr. Martin

Vote: Approved unanimously, with discussion

Ms. Conn questioned breathalyzers in Search and Seizure. Breathalyzer will be used only when reasonable suspension is present.

5. Approval of Recommended 2017-2018 School Start Times

Superintendent recommended approval.

Motion made by: Mr. Martin

Seconded by: Ms. Conn

Roll Call Vote: Passed 3 to 1: Yes (3 yes, 1 no)

Ms Conn: yes

Mr. Highsmith: no

Mr. Martin: yes

Mr. Dick: yes

Discussion:

Ms. Conn: By the end of first quarter would like options presented to increase the number of bus drivers so start time discussion can begin early next year.

6. Approval of Award ITB2017718 - Horace O'Bryant School Bus Loop Project to Charley Toppino & Sons, Inc.

Superintendent recommended approval.

Motion made by: Ms. Conn

Seconded by: Mr. Martin

Vote: Unanimously passed with no discussion

ADJOURNMENT at 5:33 pm