



Mark T. Porter, Superintendent of Schools

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*The **MISSION** of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

**STRATEGIC OBJECTIVES:**

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

## **Workshop • Regular Meeting April 25, 2017 Minutes**

Marathon High School Media Center • 350 Sombrero Beach Road, Marathon, Florida

Workshop: Time Approximate 3:00 pm

Regular Meeting: Time Approximate 5:00 pm

**[Broadcast Live on Channel 78 and Live Web Stream at](#)**

**<http://mcsd-tv.keysschools.com/mcsd-tv.htm>**

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**NOTE:** *Due to technical difficulties, the live board and web casting of the meeting was not available for the last 10 minutes of the Regular Meeting.*

**In Attendance:**

Mr. Dick

Mr. Porter, Superintendent

Mr. Highsmith

Mr. Smits, Attorney

Ms. Conn

Mr. Griffiths

Mr. Martin

**WORKSHOP - 3:00 PM**

1. Career and Technical Education Presentation, G. Caputo (30 min)

Students enrolled in the following Career and Technical Education programs at Marathon Middle and High School presented a recap of their respective programs.

-Culinary Arts

-Digital Information Technology

-MOS Program

-IC3 course

2. Drug Testing, D. Murphy (45 min)

The proposed Drug Testing Policy was discussed. After discussion, the policy will be revisited prior to a second reading.

Board Discussion:

- Policy applicable to what program(s)
- Will the District pay the cost of the confirmatory drug testing for low incomes families.
- After first positive, consider “practice” be left to the coach’s discretion.
- No student name or information will be released.
- Shy bladder – Three hour waiting period (missed class time) Board would like student to return to class during the three hour waiting period.
- Trial implementation with updates provided to the Board. Dave trial process and what information will be collected to report to the Board

**3. School Start Time, M. Porter (25 min)**

Mr. Porter recommended not making start time change for the Upper and Middle Keys schools, however, there was much discussion concerning start time changes for the the Key West area schools. Mr. Fabal will explore the impact on transportation of changing the start time for Key West High School to 7:45 am and/or 8:00 am.

**REGULAR MEETING – TIME APPROXIMATE – 5:00 PM**

**A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE**

**B. ADOPT AGENDA AND FORMAT**

Superintendent and/or School Board Members request to amend the agenda or remove items from the Consent Agenda.

*Mr. Porter reported removing Consent Items three and four.*

*Motioned by: Ms. Conn*

*Seconded by: Mr. Martin*

*Discussion: No discussion*

*Vote: Unanimously approved*

**C APPROVAL OF MEETING MINUTES**

1. Approve Meeting Minutes of April 11, 2017

*Motioned by: Ms. Conn*

*Seconded by: Mr. Griffiths*

*Discussion: No discussion*

*Vote: Unanimously approved*

**D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOL - GEMS**

Chris Willis

Benito Lopez

Mercedes Lemos

Justin Lopez

**CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD**

*Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.*

There was no Citizen Input.

## **E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2016-2017 School Year
2. Approval of Charter School Reports
- ~~3. Approval of Monthly Budget Summary Report~~
- ~~4. Approval of Monthly Financial Statement~~
5. Approval of Procurement Card Transaction Report – Statement Ending April 5, 2017
6. Approval of District Temporary Duty Elsewhere
7. Approval of Head Start Grant Application
8. Approval of Capital Bank Corporation Contract Renewal
9. Approval of ITD 2017714 Key West High School AC Replacement to Master Mechanical Services
10. Approval of Award ITB 2017714 Poinciana Elementary and Sugarloaf School to Air Mechanical and Services Corp
11. Approval to Award ITB 2017714 Air Conditioning Replacement to Supa Air and Heat, Inc. for Coral Shores HS and Marathon HS
12. Approval to Award ITB 2017715 Coral Shores High School Athletic Complex Improvements to Pedro Falcon Contractors
13. Approval for Renewal of Lower Keys Architect/Engineer Services Contract to William P. Horn Architect
14. Approval for Renewal of Upper Keys Architect/Engineer Services Contract to K2M Design, Inc.
15. Approval of Office Depot Piggy Back Contract
16. Approval of RFP 2017712, Internal Auditing Services to Carr, Riggs and Ingrahm, LLC

*Motioned by: Mr. Griffiths*

*Seconded by: Ms. Conn*

*Discussion: No discussion*

*Vote: Unanimously approved*

## **F. REPORTS**

### **Strategic Objective #6 – Accountable Resource Management**

1. 2017-2018 Budget Report, J. Drake  
Mr. Drake reported that the State Legislature has not agreed upon a budget as of the meeting date. However, initial reports are concerning.
2. Construction Update, P. Lefere  
Mr. Lefere reported in addition to the three construction projects, they are gearing up for summer projects. The Gerald Adams ground breaking is scheduled for June 5, 2017.

### **Legal**

Mr. Smits requested a Closed Session for the May 9 Board Meeting re: the Richard Smith case.

## **Superintendent**

### **1. Legislative Update**

Mr. Porter provided board with correspondence to our representative on State wide issues.

Congressmen Curbelo, visited an American Government class at Key West High School. It was a good engagement with students.

Reminder: Many end of year programs scheduled, plays, concerts, etc.

## **Prior Business (Not for Discussion or Action)**

1. Alternative Education
2. Graduation Rate/Drop-Out Prevention
3. Student Athlete Random Drug Testing
4. Calendar (Winter Break)
5. AFC Recommended Workshop
6. Testing Calendar Workshop
7. Enhanced Daycare Programs
8. Affordable Housing - Marathon Manor/Trumbo Point

## **Board**

- Stock Island property status:  
Mr. Lefere provided that the Phase II environmental is what we are waiting on. However, he has received tentative approval from the County to use the property for the District's intended use.
- Boys and Girls Club, all Board members would like something arranged to allow the Boys and Girls Club to affordably use Sugarloaf School for their Summer Program.

## **Mr. Griffiths:**

- Issues with facilities use: define For Profit, Non Profit, and Non Profit District Partner.

## **Ms. Conn:**

- Would like Math and Science Coaches at schools.
- Would like consideration regarding middle school mid-terms and mock AP class exams.

## **Mr. Martin:**

- Requested that appropriate Director attend meeting when grant is considered for Board approval. Requested that grants be placed on Action agenda, not Consent agenda.

## **Mr. Dick:**

- Reinforce Danger of social media. Per Mr. Porter, the effort is underway.

**The Regular meeting was recessed for the Public Hearing.**

## **F. PUBLIC HEARING**

### **Policies (1st Reading)**

1. Policy 6325, Procurement – Federal Grants/Funds
2. Policy 2431.04, Student Drug Testing (Policy 2431.04 no markup)
3. Policy 5771 Search and Seizure
4. Policy 2431.01 Participation by Transfer

There were not public comments.

**Policies (2nd Reading - 1st Reading March 21, 2017)**

1. Policy 4128 Contracts for Confidential Positions
2. Policy 1129, Conflict of Interest (Revised Policy) Statutory Revision-No District Changes
3. Policy 3129 Conflict of Interest (Revised Policy) Statutory Revision - No District Changes
4. Policy 4129, Conflict of Interest (Revised Policy) Statutory Revision-No District
5. Policy 6110, Grant Funds (Revised Policy) Statutory Revision-No District Changes
6. Policy 6111, Internal Controls (New Policy) Statutory Revision-No District Changes
7. Policy 6112, Cash Management of Grants (New Policy) Statutory Revision-No District Changes
8. Policy 6114, Cost Principles – Spending Federal Funds (New Policy) Statutory Revision No District Changes
9. Policy 6116, Time and Effort Reporting (New Policy) Statutory Revision-No District Changes
10. Policy 7310, Disposition of Surplus Property (Revised Policy)
11. Policy 7450, Property Inventory (Revised Policy)
12. Policy 7540.02, District Web Pages Sites Revised
13. Policy 2520, Selection of Instructional Materials and Equipment Statutory Revision (No District Changes)

There was no public comment.

**The Regular Meeting was reconvened.**

**G. ACTION ITEMS**

1. Approval of NMSI Summer Institute Contract

*Motioned by: Mr. Griffiths*

*Seconded by: Ms. Conn*

*Discussion: No Discussion*

*Vote: Unanimously approved*

2. Approval of Second Reading Policies:
  - a. Policy 4128 Contracts for Confidential Positions
  - b. Policy 1129, Conflict of Interest (Revised Policy) Statutory Revision-No District Changes
  - c. Policy 3129 Conflict of Interest (Revised Policy) Statutory Revision - No District Changes
  - d. Policy 4129, Conflict of Interest (Revised Policy) Statutory Revision-No District
  - e. Policy 6110, Grant Funds (Revised Policy) Statutory Revision-No District Changes
  - f. Policy 6111, Internal Controls (New Policy) Statutory Revision-No District Changes
  - g. Policy 6112, Cash Management of Grants (New Policy) Statutory Revision-No District Changes

- h. Policy 6114, Cost Principles – Spending Federal Funds (New Policy) Statutory Revision No District Changes
- i. Policy 6116, Time and Effort Reporting (New Policy) Statutory Revision-No District Changes
- j. Policy 7310, Disposition of Surplus Property (Revised Policy)
- k. Policy 7450, Property Inventory (Revised Policy)
- l. Policy 7540.02, District Web Pages Sites Revised
- m. Policy 2520, Selection of Instructional Materials and Equipment Statutory Revision (No District Changes)

*Motioned by: Mr. Griffiths*

*Seconded by: Mr. Martin*

*Discussion: No discussion*

*Vote: Unanimously approved*

- 3. Approval of Student Discipline Case 16170010

*Motioned by: Mr. Griffiths*

*Seconded by: Mr. Martin*

*Discussion: No discussion*

*Vote: Unanimously approved*

- 4. Approval of Student Discipline Case 16170011

*Motioned by: Mr. Griffiths*

*Seconded by: Mr. Martin*

*Discussion: No discussion*

*Vote: Unanimously approved*

**ADJOURNMENT - 6:20 pm**