



Mark T. Porter, Superintendent of Schools

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*The **MISSION** of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

**STRATEGIC OBJECTIVES:**

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

## **Workshop, Regular Meeting**

A.J. Henriquez Administrative Complex, Key West, FL

**January 24, 2017**

Workshop: 4:00 PM • Regular Meeting: 5:00 PM

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*In Attendance:*

**Board Members:**

*Ms. Conn  
Mr. Dick  
Mr. Griffiths  
Mr. Highsmith  
Mr. Martin*

**District Staff:**

*Mr. Porter, Superintendent*

**Legal**

*Mr. Dirk Smits*

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## **WORKSHOP – TIME APPROXIMATE 4:00 PM**

1. Strategic Plan – Year 4  
*Mr. Porter provided highlights of the Year Four Actions Plans. The original date of the current Strategic Plan is October 2013.*
2. Wellness Presentation, Wanda Menendez and Amy Flaherty  
*The District Wellness Program was initiated to help encourage healthy choices for healthier living. Mrs. Menendez and Mrs. Flaherty highlighted some of the activities schools and the District Office have incorporated.*
3. School Improvement Plans (Marathon and Poinciana)  
*School Improvement Plans were presented by Dr. Schmeigel, Principal of Poinciana Elementary School and Mrs. McPherson, Principal of Marathon Middle/high School*

## **REGULAR MEETING – TIME APPROXIMATE – 5:00 pm**

### **A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE ADOPT AGENDA AND FORMAT**

Superintendent and/or School Board Members request to amend the agenda or remove items from the Consent Agenda.

*Motioned made by Mr. Highsmith*

*Seconded by Mr. Martin*

*Vote: Unanimously passed*

### **B. APPROVAL OF MEETING MINUTES**

1. Approve Meeting Minutes of January 10, 2017.

*Motioned made by Mrs. Conn*

*Seconded by Mr. Griffiths*

*Vote: Unanimously passed*

### **C. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOL**

1. John Padget
2. Take Stock Proclamation
3. Celebrate Literacy Week - Florida! Literacy Service Project Award – Marathon High School Marathon

### **CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

*There was no citizen input*

## **D. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approve the Personnel Recommendation for the 2016-2017 School Year
2. Approval of District Procurement Card Transaction Summary
3. Approval of District Travel
4. Approval of District Budget Summary Report
5. Approval of District Monthly Financial Statement
6. Approval of District Charter School Report
7. Approve Legal Services Invoices for Vernis and Bowling; Johnson Anselmo; Allen Norton and Blue
8. Approval of Head Start Enrollment/Dashboard for October, 2016
9. Approve CSHS Out of State Travel
10. ~~Approval of Purchase for DCP Computers~~
11. Approval of Piggyback Contract for Fuel Delivery Services
12. Approval of RFP 2017702 Construction Auditing Services (multiple award) - Gerald Adams
13. Approval of RFP 2017702 Construction Auditing Services (multiple award) - Plantation Key
14. Approval of RFP 2017702 Construction Auditing Services (multiple award) - Stanley Switlik – CRI

*Motion made by Mr. Grittiths*

*Seconded by Mr. Highsmith*

*Vote: Passed Unanimously*

## **E. REPORTS**

Strategic Objective #6 – Accountable Resource Management

1. Internal Accounts Audit Report

*Mr. Drake reported that the Internal Accounts Audit has been received and reviewed by the Audit and Finance Committee. The Audit and Finance Committee will provide their recommendations to the Board.*

2. Florida Education Finance Program (FEFP) Report  
Auditor General Report – December 2016

*The Audit and Finance Committee recommended that the Board place the Audit on a workshop agenda for a discussion of the findings.*

Legal

*Mr. Smits reported that the attorneys have been working on several issues including the Reitzel case. A closed session is scheduled for 6 pm following the 5 pm Regular Meeting.*

## Superintendent

*Mr. Porter announced that there will be a School Board Retreat on January 31 in the Keys Energy Board Room.*

*The School District office space in the new Key West City Hall is being outfitted with network capability, computers, etc. Mr. Porter has started working from that Office at least one and a half days a week. Phone lines have not yet been installed however. There is no firm date as to when School Board meetings will be held at City Hall.*

*There was a questions about when High School Report cards would be sent out. Mr. Murphy reported Marathon High School report cards were distributed on January 19, and Coral Shores High School and Key West High School report cards were distributed today, January 24.*

## Prior Business *(not to be acted on or discussed)*

1. Alternative Education
2. Graduation Rate/Drop-Out Prevention
3. Student Athlete Random Drug Testing - review internally
4. AFC recommended workshop
5. Hanover Research results for start time.
6. Affordable housing, Marathon Manor/Trumbo Point
7. Enhance daycare programs
8. Testing calendar workshopped

## Board

*Mr. Martin asked about the status of the Upper Keys Administrative Annex. Mr. Lefere advised that the architect is working on plans for both buildings.*

*Mr. Griffiths would like to see the demographics page of the District website kept current.*

*The Board asked about relocation plans for Alternative Educations and the graduation rate of the Alternative Education program.*

*Mr. Martin reported read to first and second grade classes. Mr. Martin introduced his mother, was in attendance, to the Board members.*

*Mr. Dick reported that there may be a delay in the Boys and Girls Club moving from Reynolds School due to building issues at Bay View Park.*

*Ms. Conn has been visiting schools during literacy week and reported observing many great activities.*

## **F. ACTION ITEMS**

1. Approval of Bullying and Harassment Policy, 5517.01 (Second Reading January 10, 2017)

*Motion made by Mr. Griffiths*

*Seconded for discussion by Ms. Conn*

*Recommended action was to postpone passed unanimously*

2. Accept Internal Accounts Audit

*Motion made by Mr. Martin*

*Seconded by Mr. Highsmith*

*Vote: Passed unanimously*

3. Accept FEFP Report

*Motion made by Ms. Conn*

*Seconded by Mr. Martin*

*Vote: Passed unanimously*

4. Approve Student Progression Plan (Workshop Item January 10, 2017)

*Motion made by Mr. Griffiths*

*Seconded by Mr. Martin for discussion. Page 60 - what does the state consider participation. Per Mr. Murphy, DOE will not define that.*

*Vote: Passed unanimously.*

5. Approve Proclamation Honoring Take Stock in Children

*Motion made by Mr. Martin*

*Seconded by Mr. Griffith*

*Vote: Passed unanimously*

7. Approve Memorandum of Understanding with FKAA for Evacuation Area

*Motion made by Mr. Martin*

*Seconded by: Mrs. Conn*

*Vote: Passed unanimously*

**ADJOURNMENT: 6:24 pm**

**CLOSED SESSION –TIME APPROXIMATE 6:00 pm (immediately following Board Meeting)**