



*The **MISSION** of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

**WORKSHOP, REGULAR MEETING and
BUDGET WORKSHOP AGENDA**

August 23, 2016

**A.J. Henriquez Administrative Complex
241 Trumbo Road • Key West, FL**

Regular Meeting: 5:00 pm • Budget Workshop: 5:05 pm

Attendees:

Andy Griffiths, Chairman
John Dick, Vice Chairman
Ed Davidson
Bobby Highsmith
Ron Martin

Mark Porter, Superintendent
Dirk Smits, Attorney

WORKSHOP

1. Maintenance Summer Project Update
Jeff Barrow, Maintenance Director provided an overview of summer projects.
2. NMSI
Courtney Oliver and Dave Murphy recapped the 15-16 School Year results and reported on identified areas of improvement.
3. County Library Project, Marathon.
Due to time, item was moved to the Reports section of the Regular Meeting.

REGULAR MEETING AGENDA – TIME APPROXIMATE 5:00 PM

A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.

B. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOL
New Principal Introduction (Dr. Larry Schmiegel, Poinciana Elementary)

**ADJOURN REGULAR BUSINESS MEETING
CONVENE BUDGET WORKSHOP**

BUDGET WORKSHOP • TIME APPROXIMATE 5:05 PM (No Action) – Mr. Drake

1. Adopt the following tentative millages: *(Each by separate vote)*
 - A. Required Local Effort 1.736 mills
 - B. Discretionary Local 0.748 mills
 - C. Local Capital Improvement 0.500 mills
 - D. Additional Voted Operating 0.500 mills
 - Total Millage 3.484 mills**

Final Budget will be presented at September 13 Budget Hearing

RECONVENE REGULAR BUSINESS MEETING

C. ADOPT AGENDA AND FORMAT Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

*The Superintendent recommended the following modifications to the agenda:
Consent Items 3, 8, 10, 11, 12, 14 and 21 been stricken from the agenda.*

Ed Davidson motioned and Ron Martin seconded the motion to adopt the agenda as modified. The Motion passed unanimously.

D. APPROVAL OF MEETING MINUTES

[Approve Minutes of August 9, 2016](#)

Ed Davidson motioned to approved the August 9, 2016 Meeting Minutes. Ron Martin seconded the motion which passed unanimously.

E. RECOGNITION OF EXCELLENCE IN EDUCATION

Dr. Larry Schmiegel, Principal, Poinciana Elementary School was introduced to the Board.

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

There was no Citizen Input.

F. CONSENT AGENDA *All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.*

1. Approve the Personnel Recommendations for the 2016-2017 School Years.
2. Approve District Travel.
3. ~~Approve Legal Services Invoices: Vernis & Bowling and Johnson Anselmo.~~
4. Approve Budget Summary Reports
5. Approve the District Procurement Card Transaction Summary
6. Approve Removal of Tangible Personal Property from Asset Records and Disposal of Property
7. Approval of Contract, Flood Insurance Policies through National Flood Insurance Program
8. ~~Approve Adult Education MOU with WIOA Core Partners.~~
9. Approve Memorandum of Understanding between MCSD and City of Key West, Firefighter/EMT Program
10. ~~Approve Contract with Naylet LaRochelle 2016-2017~~
11. ~~Approve Contract with Soliant Health 2016-2017.~~
12. ~~Approve Addendum to Sunbelt Staffing Services Contract~~
13. Approve NEFEC Master In-Service Plan
14. ~~Approve Discovery Education Update~~
15. Approve Lease Extension of Boys and Girls Club for Reynolds School
16. Approve Contract Renewal Brightstar, renewal 2 of 3
17. Approve Contract Renewal Florida Fence Corp, renewal 1 of 3
18. Approve Contract Renewal Gomez and Sons Fence Corp, renewal 1 of 3
19. Award RFQ 2016627 PKS Geotechnical Services to Nutting Engineers, Of FL, Inc.
20. Approval of Rapid Solutions Contract Addendum
21. ~~Approve Contract with ELC for Early Teen Parent Program for SY 2016-2017~~

*The Superintendent recommended the following modifications to the agenda:
Consent Items 3, 8, 10, 11, 12, 14 and 21 been stricken from the agenda.*

Ed Davidson motioned to approve the Consent Agenda Items as recommended by the Superintendent. Ron Martin seconded the motion which passed unanimously.

G. REPORTS: Strategic Objective 6 – Accountable Resource Management

1. Conveyance of Glynn Archer Gym/Locker Room to City of Key West - Mr. Lefere
Mr. Lefere presented a conveyance proposal to the Board.
2. Annual Financial Report 2015-2016 - Mr. Drake
Mr. Drake summarized the 2015-2016 Annual Financial Report.
3. Audit and Finance Committee Report - Mr. Dombrowski
Mr. Dombrowski reported that the Audit and Good now has a full committee and is meeting via video conferencing.

Mr. Dombrowski also thanked the Board and Superintendent for extending the Boys and Girls Club lease at Reynolds School.
4. Marathon County Library Project Update – Mr. Lefere (10 minutes)
After presentation and discussed the Board voted to approve the dedicated classroom space option.
5. Legal
No report

6. Superintendent

First week of school summary: Mr. Porter visited all schools and all but one transportation location. All schools had successfully openings. Mr. Porter congratulated Food Services, IT, Maintenance and Transportation and well as all school staff and faculty for a great start.

7. Board

Ron Martin expressed an interest having a workshop on schools' discretionary budgets and class size.

John Dick announced that a group of Montagnards will be visiting the Keys and will be available to visit schools/classrooms. Mr. Dick invited any interested principal or teachers to call him to schedule the visit

Bobby Highsmith reported teachers like the mid-week start of school and that he noticed the paperwork for parents to complete has been cut in half.

Ed Davidson commended the Maintenance Department for a good job restoring power to the middle school wing at PKS.

H. PUBLIC HEARING

1. Polices, Human Resources, 2nd Reading - ** Legislative Updates Only** (First Reading July 26, 2016)

[1122 Non-Discrimination and Equal Employment Opportunity](#)

[3122 Non-Discrimination and Equal Employment Opportunity](#)

[4122 Non-Discrimination and Equal Employment Opportunity](#)

[1129 Conflict of Interest](#)

[3129 Conflict of Interest](#)

[4129 Conflict of Interest](#)

[1210 Standards of Ethical Conduct](#)

[3210 Standards of Ethical Conduct](#)

[1214 Solicitation or Acceptance of Gifts](#)

[3214 Solicitation or Acceptance of Gifts](#)

[4214 Solicitation or Acceptance of Gifts](#)

[1220 Evaluation of Administrative Personnel](#)

[3220 Evaluation of Administrative Personnel](#)

[1362 Anti-Harassment](#)

[3362 Anti-Harassment](#)

[4362 Anti-Harassment](#)

There was no additional public input.

2. Policies, Operations, 2nd Reading (7.20.16)

[8330 Student Records](#)

Policy 8330 is pending revisions.

I. ACTION ITEMS

1. [Approve Report of Financial Data to the Commissioner of Education \(ESE 348\)](#)
Motion for approval was made by Ed Davidson, seconded by John Dick and passed unanimously.
2. [Approval of Annual Financial Report \(ESE 145\) for FY ending June 30, 2016.](#)
Motion for approval was made by Ed Davidson, seconded by John Dick and unanimously passed.
3. Approval of Annual Renewal of MOU with National Math and Science Institute

Bobby Highsmith motioned for approval, with Ron Martin seconded the motion, but noted – motion was for one more year. After discussion Roll was called:

*Ed DavidsonNo
John DickYes
Bobby HighsmithYes
Ron MartinYes
Andy GriffithsYes
Motion passed4 to 1*

4. Approval of Policies:
 - 1122 Non-Discrimination and Equal Employment Opportunity
 - 3122 Non-Discrimination and Equal Employment Opportunity
 - [4122 Non-Discrimination and Equal Employment Opportunity](#)
 - 1129 Conflict of Interest
 - 3129 Conflict of Interest
 - 4129 Conflict of Interest
 - 1210 Standards of Ethical Conduct
 - 3210 Standards of Ethical Conduct
 - 1214 Solicitation or Acceptance of Gifts
 - 3214 Solicitation or Acceptance of Gifts
 - 4214 Solicitation or Acceptance of Gifts
 - 1220 Evaluation of Administrative Personnel
 - 3220 Evaluation of Administrative Personnel
 - 1362 Anti-Harassment
 - 3362 Anti-Harassment
 - 4362 Anti-Harassment

The motion to approve the Human Resources policies was made by Ed Davidson, seconded by Ron Martin and passed unanimously.

J. ADJOURNMENT

There being no further business, Chairman Griffiths adjourned the meeting at 6:58 pm.