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The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

MINUTES

August 25, 2015 ~ 5:00 PM

Regular Meeting & Budget Workshop

A.J. Henriquez Adm. Bldg.
241 Trumbo Road
Key West

Attendees:

Chairman John R. Dick
Andy Griffiths
Bobby Highsmith
Ed Davidson
Ron Martin
Scott Black, Esq.

Mark T. Porter
Superintendent

(OPTIONAL) BOARD TOUR OF POINCIANA SCHOOL RELOCATABLES, 1407 KENNEDY DRIVE, KEY WEST, TIME APPROXIMATE BETWEEN 3:30 P.M. & 4:15 P.M.

CLOSED ATTORNEY/CLIENT SESSION - DM v. MCSB and CHARLES v. MCSB – TIME APPROXIMATE 4:30 P.M.

REGULAR MEETING – TIME APPROXIMATE 5:00 P.M.

A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE lead by Cruz Holmes.

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, and Ron Martin seconded to approve

B. ADOPT AGENDA AND FORMAT – Superintendent’s and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Motion passed without objection
SMB 55, page 14

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, and Ron Martin seconded to approve

C. APPROVAL OF MEETING MINUTES

1. Approve Minutes of [July 28, 2015](#) and [August 11, 2015](#) 08.21.15

Motion passed without objection
SMB 55, page 15

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

1. GEMS – Monica Munoz
2. Monroe County School District's 2015 Business Partner of the Year – Historic Tours of America

CITIZEN INPUT - No one addressed the Board

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, and Ron Martin seconded to approve

E. CONSENT AGENDA All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. [Approve the Personnel Recommendations for the 2015-2016 School Year.](#) 08.21.15
2. [Approve District Travel.](#) 08.19.2015/08.21.15 upd08.24.15
3. Approve Legal Services Invoices: [Vernis & Bowling](#) and [Johnson Anselmo.](#)
4. [Accept the Monthly Procurement Card Transaction Statement.](#)
5. [Approve the Contract Renewal with GCA for Athletic Fields.](#)
6. [Accept the Head Start Monthly Update.](#)
7. [Approve Naming the Elementary Building of the Horace O'Bryant School in Memoriam of Glynn R. Archer.](#)
8. [Approve the Agreement with NEFEC for Virtual Instruction.](#)
9. [Approve the SIS/ERP Implementation Coordinator Contract.](#)
10. [Accept Submission of Title 1 Grant, Improving the Academic Achievement of the Disadvantaged.](#)
11. [Accept Submission of Title II Grant, Part A, Teacher & Principal Training & Recruiting Fund Application.](#)
12. [Accept Submission of Title III Grant, Part A, English Language Acquisition Grant Application.](#)
13. [Accept Submission of Title III Grant, Part A, Enhanced Instructional Opportunities for Recently Arrived Immigrant Children and Youth.](#)
14. [Accept Submission of Title VI Grant, Part B, \(Subpart 2 – Section 6221\) Rural & Low-Income School Program Grant Application.](#)
15. [Approve the Memorandum of Understanding with Florida Keys Community College for the Marine Propulsions Lab Joint Use.](#) UPD08.20.15
16. [Approve Removal of Tangible Personal Property from Asset Records & Property Disposal.](#)
17. [Approve Lease Renewal with the Boys & Girls Club.](#)
18. [Approve the Achieve 3000 Contract.](#)
19. [Approve the Renewal of Flood Insurance Policies.](#)

20. [Approve the Contract with Harris Solutions](#). 08.21.15
21. [Approve Report of Financial Data to the Commissioner of Education for the 2014-2015 Fiscal Year](#). 08.21.15 upd 08.25.15
22. [Approve the Lease Renewal with Florida Keys Community College](#). 08.21.15
23. [Approve the Out of State Field Trip for Key West High School's Video Production Students](#). 08.21.15

Motion passed without objection
SMB 55, page 16

CITIZEN INPUT – Dr. Jerry Caputo addressed the Board.

F. REPORTS

Strategic Objective 1 – Climate & Culture for Excellence

1. Safety & Security Update – Michael Michaud

Strategic Objective 2 – Outstanding Student Achievement

1. [Career and Technical Education Update](#), Melanie Stefanowicz 08.24.15

Strategic Objective 6 - Accountable Resource Management

1. Audit & Finance Committee Update, Dan Dombroski
2. [Construction Update](#), Patrick Lefere 08.21.15 Timelines were presented on Plantation Key, Gerald Adams, and Stanley Switlik.

Legal:

1. Scott Black called a closed session for the next meeting on the Rollingshield Case.

Superintendent:

1. [Board's Citizen Appointee on the Value Adjustment Board](#) 08.21.2015
2. First Day of School Recap
3. 2015 Welcome Back
4. NMSI Training
5. Legislative priorities to be presented at the next meeting.

Board:

1. Ron Martin spoke about school visits on the first day. He remarked on the significant cleanliness of the schools. He spoke concerning the testing concerns state-wide and the 67 districts are not being heard. He questioned how many of our buses have WIFI and all schools have WIFI and BYOD access. He heard positive feedback on the NMSI Program.
2. Bobby Highsmith was pleased with the first day. He was concerned about the volume of paperwork being sent home with our students; 70,000 sheets of paper district-wide. What is happening with this information? Is there a database? He is hopeful of a more efficient way to gather the information. Also, parents of high school students are concerned about the start time being too early.
3. Andy Griffiths spoke concerning the alternative education programs. He strongly urged the funding of the district responsibility for these alt education programs. There was Board consensus. There is an interim solution for this year. And forward movement for this program at each school.
4. Ed Davidson spoke concerning testing, and on affordable housing.

G. PUBLIC HEARING

1. Policies Second Reading - *1st Reading 07.21.15*
No one from the public addressed the Board.

Assessment and Accountability

- [2431 Interscholastic Athletics*](#) 08.21.15
- [2431.01 Athletic Participation by Transfer Students](#)
- [2431.03 Concussions & Head Injuries](#)
- [2800 Education Services for DJJ](#)
- [5464 Accelerated Graduation](#)

Teaching and Learning

- [Policy 5111.01 Homeless Students](#)
- [Policy 5200 Attendance](#)
- [Policy 5330.01 Self-Administered Medication](#)
- [Policy 5330.03 Administration of Epinephrine](#)
- [Policy 5516 Student Hazing](#)

Human Resources

- [Policy 1120.11 Preference for Veterans in Employment](#)
- [Policy 3120.11 Preference for Veterans in Employment](#)
- [Policy 4120.11 Preference for Veterans in Employment](#)
- [Policy 1430.05 Illness or Injury-in-the-line-of-duty Leave*](#) grammatical edits 08.21.15
- [Policy 3430.05 Illness or Injury-in-the-line-of-duty Leave*](#) grammatical edits 08.21.15
- [Policy 4430.05 Illness or Injury-in-the-line-of-duty Leave*](#) grammatical edits 08.21.15x2

Operations and Planning

- [Policy 8510 Wellness](#)

H. ACTION ITEMS

1. Pulled Consent Items. No items were pulled from the Consent Agenda.

Upon the Recommendation of the Superintendent,

Ed Davidson motioned, and Andy Griffiths seconded to approve

2. [Approve the Contract with American Fidelity Administrative Services, LLC.](#) 08.19.2015

Motion passed without objection
SMB 55, page 17

Upon the Recommendation of the Superintendent,

Ron Martin motioned, and Bobby Highsmith seconded to approve

3. Approve the 2015-2016 Salary Schedules/Transition, James Drake/Superintendent Porter
 - a. [Salary Schedules](#)

ROLL CALL

Mr. Davidson No

Mr. Griffiths Yes

Mr. Highsmith Yes
Mr. Martin Yes
Mr. Dick Yes

Motion passed 4 to 1
SMB 55, page 18

Upon the Recommendation of the Superintendent,
Ron Martin motioned, and Bobby Highsmith seconded to approve

3. Approve the 2015-2016 Salary Schedules/Transition, James Drake/Superintendent Porter
 - b. [Transitions – Professional and Administrative Employees](#) 08.19.15

ROLL CALL

Mr. Davidson No
Mr. Griffiths Yes
Mr. Highsmith Yes
Mr. Martin Yes
Mr. Dick Yes

Motion passed 4 to 1
SMB 55, page 19

Upon the Recommendation of the Superintendent,
Ron Martin motioned, and Bobby Highsmith seconded to approve

4. [Approve Plant Survey 4.2 Amendment.](#)

Motion passed without objection
SMB 55, page 20

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, and Ron Martin seconded to approve

5. Adopt Policies - Second Reading (First Reading July 21, 2015)

[2431 Interscholastic Athletics*](#) 08.21.15
[2431.01 Athletic Participation by Transfer Students](#)
[2431.03 Concussions & Head Injuries](#)
[2800 Education Services for DJJ](#)
[5464 Accelerated Graduation](#)

Teaching and Learning

[Policy 5111.01 Homeless Students](#)
[Policy 5200 Attendance](#)
[Policy 5330.01 Self-Administered Medication](#)
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[Policy 5516 Student Hazing](#)

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- [Policy 1430.05 Illness or Injury-in-the-line-of-duty Leave](#)* grammatical edits 08.21.15
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Operations and Planning

[Policy 8510 Wellness](#)

Motion passed without objection
SMB 55, page 21

**ADJOURN REGULAR BUSINESS MEETING
CONVENE BUDGET WORKSHOP**

No one from the public addressed the Board.

I. [BUDGET WORKSHOP](#) – TIME CERTAIN 6:00 PM (No Action) 08.21.15

1. Review the following tentative millages:

A. Required Local Effort	1.802 mills
B. Discretionary Local	0.748 mills
C. Local Capital Improvement	.500 mills
D. Additional Voted Operating.	.500 mills
Total Millage	3.550 mills

CLOSED EXECUTIVE SESSION CONCERNING LABOR NEGOTIATIONS - CANCELLED

ADJOURNMENT

John Dick
Chair

Mark T. Porter
Superintendent