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The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

April 26, 2016 ~ 3:00 PM

Workshop & Special Meeting

A.J. Henriquez Adm. Bldg.
241 Trumbo Road
Key West

Attendees:

Chairman Andy Griffiths
John R. Dick
Bobby Highsmith
Ed Davidson
Ron Martin
Scott Black, Esq.

Mark T. Porter
Superintendent

MINUTES

SPECIAL MEETING / WORKSHOP AGENDA

Please refresh for the most current and up-to-date Agenda.

CLOSED ATTORNEY CLIENT SESSION –MCSD and John Doe 124 v. MCSD
Time Approximate 3:00 PM (15 Min.)

WORKSHOP AGENDA ITEMS – TIME APPROXIMATE 3:15 PM

1. [Athletic Drug Testing Proposal](#), Dave Murphy & Michael Michaud and Neda Jackson, Jack Behmke, (40 Min.) Mr. Griffiths asked for a list of SAC members that discussed the Drug Testing Program from Mrs. Jackson. Mr. Martin would like to have this as a workshop item in each area with student representation. 04.21.16

- a. [Draft Collection Protocol](#)
 - b. [Draft Drug Testing Services Agreement](#)
2. Policy Review (from 4.12.16 Workshop), (20 Min.)
[5517.02 Sexual Violence](#) **OPTIONS [NEOLA Memo](#) 04.22.16
[2623 Student Assessment](#) **OPTIONS 04.21.16 Add wording to include parent participation in the task force.
3. Audit & Finance Committee Status, James Drake, (20 Min.) Mr. Dombrowski asked for direction on whether to continue the committee and provide full participation. Mr. Dick would like to see it continued. Mr. Highsmith has not seen this committee yet at work. It was the consensus of the Board to resurrect the committee and move forward with the 4 members. One of which is to be named by Mr. Martin.

REGULAR MEETING – TIME APPROXIMATE - 5:00 P.M.

A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.

Upon the Recommendation of the Superintendent

Ed Davidson motioned, Ron Martin seconded to adopt the agenda as amended:

Consent item 16 – becomes Action Item 1a – Adopt the Castaldi Report.

Consent item 19 – was deleted and will come back to the Board on May 10th – Approve KWHS Field Trip to the 31st National Preventing Crime Black Community Conference.

Motion passed without objection.

B. ADOPT AGENDA AND FORMAT – Superintendent’s and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Upon the Recommendation of the Superintendent

Ed Davidson motioned, Ron Martin seconded to adopt the minutes as amended:

C. APPROVAL OF MEETING MINUTES

- 1. Approve Minutes of [March 15](#) and [April 12, 2016 amended 04.26.16](#). 04.20.16

Motion passed without objection.

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

- 1. Gavin Willis, KWHS, Experiment Leadership Institute

2. GEMS:

- a. Jack Kent Cooke Foundation’s Young Scholars Program - Divya Navani - HOB
- b. PBIS Coaches: Nicole Smith and Pam Ziesmann - HOB, Daliana Goins - Poinciana, Alex Sorrentino - Gerald Adams
- c. Ninth Grade Center: Tara Whitehead, Beth Zelms, Traci Culver, Kaci Sublette, Jessy Archer Shiloh McPherson and JT Keane - KWHS
- d. Five Star School Awards: Key West High School and Poinciana Elementary

CITIZEN INPUT – Rick Smith with the GLEE KW Community Garden addressed the Board.

Upon the Recommendation of the Superintendent

Ed Davidson motioned, Ron Martin seconded to adopt the consent agenda as amended:

E. CONSENT AGENDA All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. [Approve District Travel](#), 04.20.16
2. [Accept the Procurement Card Transaction Statement](#).
3. [Approve the Pre-Approval Budget Amendments](#).
4. [Approve Budget Summary Reports](#).
5. [Approve Monthly Financial Reports](#).
6. [Accept Charter School Reports](#).
7. Approve Legal Services Invoices: Vernis & Bowling [March](#) and [April](#) 2016 and [Johnson Anselmo](#).
8. [Approve Memorandum of Understanding Between MCSD CTE and City of Key West Fire Department](#).
9. [Approve Head Start Grant Application – Grant #: 04CH4752](#)
10. [Approve School Readiness Contract for 2016-2017](#), upd 04.25.16
11. [Approve Voluntary Pre-Kindergarten Provider Contract for 2016-2017](#).
12. [Approve Update of Summer Voluntary Pre-Kindergarten Provider Contract](#), upd 04.25.16
13. [Approve Summer Voluntary Pre-Kindergarten Provider Contract 2016-2017](#), upd 04.25.16
14. [Approve Contract with Mobile Modular](#).
15. [Approve Contract Renewal with GCA for Athletic Fields](#), 04.22.16
17. [Approve Purchase of Data Backup/Recovery Suite](#).
18. [Approve KWHS Field Trip UCF Energy Whiz Olympics](#).
19. ~~Approve KWHS Field Trip 31st National Preventing Crime Black Community Conference.~~
20. [Approve KWHS Grad Bash Trip](#), 04.21.16

Motion passed without objection.

F. REPORTS

Strategic Objective 2 – Outstanding Student Achievement

1. [AVID Presentation](#), Kristen Condella 04.22.16
2. [5410 Student Progression](#) 04.21.16 Moved from the Workshop. Mr. Martin wanted to see copies of letters sent to the underperforming third grade students and a synthesis of related data.

Strategic Objective 5 – Leadership in Technology & Innovation

1. Construction/Project Update:
 - a. [GAE Architect Selection/Recommendation](#) 04.22.2016
 - b. [Memorandum of Understanding with Keys Energy Services for Tommy Roberts Memorial Stadium Lighting Project](#)

Strategic Objective 6 – Accountable Resource Management

1. [Strategic Objective 6 - Accountable Resource Management, Year 3](#), James Drake upd04.26.16

Legal:

1. Scott Black called a Closed Session on the Jane Doe case.

Superintendent:

1. Horace O'Bryant Principal Recommendation.
2. [Value Adjustment Board Nominee](#). John Dick will look for a replacement.
3. SURA Tour

Board:

1. Mr. Martin spoke of the student poets, and musical presentations at the SURA. **Mr. Martin asked about the Recess Policy. He would like to see workshop items on Competency Based Education.**
2. John Dick updated the Board on Marathon High School Softball's recent loss.
3. Ed Davidson spoke on the Marathon Workforce Housing Committee Meeting. He spoke on the coalition for augmenting science programs at PKS and of the Celebration of Life for a local counselor. He spoke of the play CHICAGO held in Marathon and how professional it was. He spoke of the Governor's visit and his attendance at the veteran's ceremony.

G. PUBLIC HEARING was opened to the public. No one from the public addressed the Board.

1. Job Descriptions, 1st Reading
[63071 Coordinator Instructional Materials & Technologies](#)
[65008 Operations Manager Instructional Technology](#)
[65032 Network Specialist Assistant Instructional Technology](#)
[65035 Technician Assistant Instructional Technology](#)
[76005 Director, Food Services](#)
77220 Communications & Community Relations Coordinator – not heard
[81007 Maintenance Supervisor](#)

Mr. Griffiths asked for the Board's direction on establishing a job description suitable for the position in accordance with the Strategic Plan and Objectives. Mr. Highsmith agreed. Mr. Martin wants to be sure we take care of everyone we have on staff first but is not opposed to review another draft. Mr. Davidson reminded the Board of the Safety and Security Coordinator position that may be qualified for this press relations position.

2. Policies, 1st Reading
[8390 Animals on District Property](#)
[8452 Automated External Defibrillators \(AED\)](#)
[8600 Transportation](#)

Public Hearing closed.

H. ACTION ITEMS

Upon the Recommendation of the Superintendent

Ed Davidson motioned, John Dick seconded to approve

1. Pulled Consent Items
Consent Agenda Item 16. [Approve May Sands Castaldi Report](#).
- 2.. [Approve Personnel Recommendations for the 2015-2016 School Year, and 2016-2017 School Year](#). 04.22.2016
3. [Approval of Middle School 1:1 Chromebook Purchase](#).
6. [Approve Appointment of District Representative on the Planning Commission](#). 04.22.2016
7. [Approve Contract with Anston-Greenlees, Inc.RFQ2016609](#).
11. Approve Contract Amendment with TSA Consulting Group, Inc.

Upon the Recommendation of the Superintendent

Bobby Highsmith motioned, Ed Davidson seconded to approve

4. [Approve Memorandum of Understanding with Keys Energy Services for Tommy Roberts Memorial Stadium Lighting Project.](#)

Motion Passed Without Objections

Upon the Recommendation of the Superintendent

Bobby Highsmith motioned, Ed Davidson seconded to approve

5. [Approve Architect Selection for Gerald Adams Elementary.](#) 04.22.2016

Motion Passed Without Objections

Upon the Recommendation of the Superintendent

Ed Davidson motioned, Bobby Highsmith seconded to approve

8. [Approve Award of Acoustic Panels to Kenmar General Contracting per RFQ 2016619](#)

Motion Passed Without Objections

Upon the Recommendation of the Superintendent

Ed Davidson motioned, Ron Martin seconded to approve

9. [Approve Case Settlement Agreement on John Doe 124 v. School Board et al.](#) 04.21.16

Motion Passed Without Objections

Upon the Recommendation of the Superintendent

Ed Davidson motioned, Ron Martin seconded to approve

10. [Approve Settlement Agreement.](#) 04.22.16

Motion Passed Without Objections

Upon the Recommendation of the Superintendent

Ed Davidson motioned, John Dick seconded to approve

12. Approve Student Discipline 15-16-13S.

Motion Passed Without Objections

Upon the Recommendation of the Superintendent

Ed Davidson motioned, Bobby Highsmith seconded to approve

13. [Approve National Math Science Initiative Contract for AP Summer Institute, 2016.](#) 04.20.2016

Motion Passed Without Objections

CLOSED EXECUTIVE SESSION – NEGOTIATION STRATEGY, Upon the Conclusion of all Board Business.

ADJOURNMENT

Andy Griffiths
Chair

Mark T. Porter
Superintendent