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*The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.*

**STRATEGIC OBJECTIVES:**

1. *Climate and Culture for Excellence*
2. *Outstanding Student Achievement*
3. *Effective Communication & Community Engagement*
4. *High Performing Workforce*
5. *Leader in Technology and Innovation*
6. *Accountable Resource Management*

## MINUTES

**June 23, 2015 ~ 3:00 PM**

Workshop & Regular Meeting

A.J. Henriquez Adm. Bldg.  
241 Trumbo Road  
Key West

**Attendees:**

Chairman John R. Dick  
Andy Griffiths  
Bobby Highsmith  
Ed Davidson  
Scott Black, Esq.

Mark T. Porter  
Superintendent

Absent:  
Vice Chairman Ron Martin

**WORKSHOP – TIME APPROXIMATE 3:00 P.M.**

1. [Plantation Key School Construction Planning](#), Patrick Lefere, 60 Min. 06.23.15
2. School Attendance Areas Update, Superintendent Porter, 20 Min.  
[Current Attendance Zones](#) // [2010 Attendance Zones](#) // [2004 Attendance Zones](#) // [1977 Attendance Zones](#) 06.22.15
3. [2015-2016 Budget Discussion](#), James Drake, 20 Min. 06.23.15

**REGULAR MEETING – TIME APPROXIMATE 5:00 P.M.**

**A. CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.**

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Andy Griffiths seconded to adopt the agenda

**Upon the Recommendation of the Superintendent,**  
Ed Davidson motioned, and Andy Griffiths seconded to

**B. ADOPT AGENDA AND FORMAT** – Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda. – ***The Agenda was adopted with the Board reports moved to before Consent Agenda Item Agenda.***

**Deleted** prior to the meeting:

2. Approve the Personnel Recommendations for the 2015-2016 School Year. 06.18.15
9. Accept Charter School Financial Reports. 06.17.15
20. Approve the Contract with WorxTime. 06.18.15

**Pulled** and moved to Action

4. [Approve District Travel](#). 06.22.15

Motion passed without objection

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**Upon the Recommendation of the Superintendent,**

Ed Davidson motioned, and Andy Griffiths seconded to

### **C. APPROVAL OF MEETING MINUTES**

1. Approve Minutes of [May 27, 2015](#) and [June 9, 2015](#). 06.22.15

Motion passed without objection

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**CITIZEN INPUT** - *No one from the public addressed the Board.*

### **Board Reports:**

1. Ed Davidson spoke about his 8 day political road trip. And, he mentioned the HR Recommendations list that was modified on the agenda. His concern was over the process.
2. Bobby Highsmith is very disappointed about the situation concerning the volunteer. He stated his belief that the volunteer deserves a second chance.
3. Andy Griffiths advised that the voucher law suit will move on without the FSBA.

**Upon the Recommendation of the Superintendent,**

Ed Davidson motioned, and Andy Griffiths seconded to

**D. CONSENT AGENDA** All items listed as consent agenda items are considered routine and non-controversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. [Approve the Personnel Recommendations for the 2014-2015 and 2015-2016 School Year](#). UNL 06.23.15 / REV 06.2315
3. [Approve the Recommendations for Critical Teacher Shortages](#).
5. Approve Legal Services Invoices: [Vernis & Bowling](#).
6. [Approve Monthly Financial Statements](#). 06.17.15
7. [Approve Budget Summary Reports](#). 06.17.15
8. [Approve Pre-Approved Budget Amendments](#). 06.17.15
10. [Approve Monthly Purchasing Card Report](#).
11. [Approve Support Contract for Electronic Gradebook with Wazzle Solutions](#).
12. [Approve Capital Donations to the Monroe County School District](#).
13. [Approve the Carl D. Perkins Career and Technical Education, Secondary Education Continuation Grant](#).

14. [Approve the Revised Gifted Endorsement Protocol.](#)
15. [Approve the Summer Daycare Rates.](#)
16. [Approve the Revised Head Start Policies & Procedures.](#)
17. [Accept the Title X, Part C – Education of Homeless Children and Youth Project.](#) 06.17.15
18. [Approve the Florida Association of District School Superintendent's Annual Dues.](#) 06.17.15
19. [Approve the Florida School Boards' Association Annual Dues.](#)
21. [Approve the Purchases with US Foods.](#)
22. [Approve Contract with The Florida Keys Area Health Education Center \(AHEC\).](#)
23. [Approve the Contract for School Resource Officers with the Monroe County Sheriff's Office.](#)
24. [Approve the Contract for School Resource Officers with the City of Key West Police Department.](#)
25. [Approve the Technology Device Refresh.](#)
26. [Approve the 2015-2016 School Bus Purchases.](#) upd 06.18.15
27. [Approve the Contract with Gonzalez B Landscaping.](#)
28. [Approve the Lease with the Key West Montessori Charter School.](#)06.17.15
29. [Approve the Lease with Matthew Dowling.](#)
30. [Approve the Contract with Valley Crest.](#)
31. [Approve the Contract with SB Painting.](#) 06.17.15
32. [Approve the Contract with Bella Construction.](#) 06.17.15
33. [Approve the Contract with Douglas N. Higgins.](#)06.17.15
34. [Approve the Contract with PAPICO.](#)
35. [Approve the Contract with Walker Landscape.](#) 06.18.15
36. [Approve the Contract with Barnes Alarm.](#)
37. [Approve the Articulation Agreement with Florida Keys Community College.](#) 06.18.15
38. [Approve the Contract with Edmentum.](#) 06.18.15
39. [Approve the Contract with Performance Matters.](#)06.19.15
40. [Approve the Purchase of STEMScopes.](#) 06.17.15
41. [Approve the Contract with AVID.](#) 06.18.15
42. [Approve Contract Renewal with 451 Solutions.](#)
43. [Accept the Headstart Report for March and April](#) (moved from Reports) 06.23.15

Motion passed without objection  
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## **E. REPORTS**

### **Legal:**

1. Scott Black attended the DOAH Hearing on the Charles case.
2. He briefed the Board on the ARRA.
3. The Duncan easement issue is moving forward. The check is not being held up.

### **Superintendent:**

1. He briefed the Board on negotiations, summer school, and professional development updates, and his attendance at FADSS.

**CITIZEN INPUT:** *No one from the public addressed the Board.*

Regular meeting was recessed and the Public Hearing was convened:

**F. PUBLIC HEARING:** *No one from the public addressed the Board.*

a. Bylaws Summary – 2<sup>nd</sup> Reading (1<sup>st</sup> Reading May 12<sup>th</sup>, 2015)

[0100 - Definitions](#)

[0120 - Powers, Boardmanship and Ethics](#)

[0130 - Functions](#)

[0140 - Membership](#)

[0150 - Organization](#)

[0160 - Meeting](#)

b. Policies 2<sup>nd</sup> Reading (1<sup>st</sup> Reading May 12<sup>th</sup>, 2015)

Operations and Planning, Patrick Lefere

[8405 School Safety and Security](#)

Human Resources, Ramon Dawkins

[3122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#)

[3430.04 Personal Leave \(Instructional\)](#)

No issues were raised at the hearing. The Hearing was closed.

## G. ACTION ITEMS

### **Upon the Recommendation of the Superintendent,**

Ed Davidson motioned, and Bobby Highsmith seconded to approve for discussion. This motion was rescinded.

Ed Davidson modified his motion to approve the travel with the exception of Superintendent Porter's travel. The motion died due to a lack of second.

Ed Davidson motioned, and Bobby Highsmith seconded to approve the travel as presented.

## ROLL CALL

Mr. Davidson NO

Mr. Griffiths YES

Mr. Highsmith YES

Mr. Dick YES

1. Pulled Consent Items.

a. 4. [Approve District Travel](#). 06.22.15

Motion carries 3 to 1

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### **Upon the Recommendation of the Superintendent**

Ed Davidson motioned, and Andy Griffiths seconded to approve

2. [Approve the Final Contract Addendum to the McGladrey, LLP Contract.](#)

Motion passed without objection

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### **Upon the Recommendation of the Superintendent**

Andy Griffiths motioned, and Ed Davidson seconded to approve

3. [Approve Recommendation to Terminate an Annual Contract Employee.](#) upd06.17.15

Motion passed without objection

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**Upon the Recommendation of the Superintendent**

Ed Davidson motioned, and Andy Griffiths seconded to approve (active motion from June 9)

4. [Approve the MOU with the Monroe County Homeless Services Continuum of Care, Inc.](#) (tabled 06.09.15)

Motion passed without objection

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**Upon the Recommendation of the Superintendent**

Andy Griffiths motioned, and Ed Davidson seconded to approve

5. [Adopt the Plant Survey as presented at the Workshop of June 9th, 2015.](#) 06.22.15

**ROLL CALL**

Mr. Davidson NO

Mr. Griffiths YES

Mr. Highsmith NO

Mr. Dick YES

Motion failed 2 to 2

**Upon the Recommendation of the Superintendent**

Ed Davidson motioned, and Andy Griffiths seconded to approve

6. [Approve Contract Renewal with TSA Consulting Group, Inc. for our 403\(b\) and 457 Plan Administration and Compliance.](#)

Motion passed without objection

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**Upon the Recommendation of the Superintendent**

Ed Davidson motioned, and Andy Griffiths seconded to approve

7. [Approve the Amended & Restated 401\(k\) Plan and Trust Documents.](#)

Motion passed without objection

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**Upon the Recommendation of the Superintendent**

Ed Davidson motioned, and Bobby Highsmith seconded to approve

8. [Approve Compensation Adjustment for Hourly Non-Represented Employees for 2015-2016.](#) 06.18.15

Motion passed without objection

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**Upon the Recommendation of the Superintendent**

Ed Davidson motioned, and Bobby Highsmith seconded to approve

9. Adopt Bylaws and Policies

a. Bylaws Summary – 2<sup>nd</sup> Reading (1<sup>st</sup> Reading May 12<sup>th</sup>, 2015)

[0100 - Definitions](#)

[0120 - Powers, Boardmanship and Ethics](#)

[0130 - Functions](#)

[0140 - Membership](#)

[0150 - Organization](#)

[0160 - Meeting](#)

Motion passed without objection

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**Upon the Recommendation of the Superintendent**

Ed Davidson motioned, and Bobby Highsmith seconded to approve

b. Policies 2<sup>nd</sup> Reading (1<sup>st</sup> Reading May 12<sup>th</sup>, 2015)

Operations and Planning, Patrick Lefere

[8405 School Safety and Security](#)

Human Resources, Ramon Dawkins

[3122.04 Complaint Procedures Related to Alleged Discrimination in Employment](#)

[3430.04 Personal Leave \(Instructional\)](#)

Motion passed without objection

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**CANCELLED:**

CLOSED EXECUTIVE SESSION CONCERNING COLLABORATIVE BARGAINING - IMMEDIATELY UPON THE CONCLUSION OF ALL BOARD BUSINESS.

**ADJOURNMENT**

John Dick  
Chair

Mark T. Porter  
Superintendent