



Broadcast live on channel 78

April 23, 2013

Workshop & Regular Business Meeting
Coral Shores High School Media Center
89901 Overseas Highway
Tavernier, Fl. 33070

MISSION STATEMENT – CONSTANT IMPROVEMENT

VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.

PRESIDING: Ron Martin, Vice Chair

ABSENT: Andy Griffiths;

PRESENT Robin Smith-Martin; Ed Davidson; Ron Martin; Mark T. Porter, Superintendent and School Board Attorney Dirk Smits

CLOSED ATTORNEY CLIENT SESSION TIME CERTAIN 4:15 PM

REGULAR MEETING – 5:00 P.M.

CALL TO ORDER, AND PLEDGE OF ALLEGIANCE.

Upon the Recommendation of the Superintendent,

Ed Davidson motioned, John Dick seconded to adopt the agenda as amended:

ADOPT AGENDA AND FORMAT

Ed Davdison asked to add a discussion on an Internal Auditor for cause.

Pulled Items

Consent Agenda items moved to Action

1a. 6. Approve District Travel. 04.17.13 / 4.22.2013

1b. 14. Oceanstudies Charter School Financials

1c. 17. Approve Award of RFP 515 Rex Weech Field Restroom Facility.

1d. 19. Approve Contract Addendum for Judy Walterson.

Removed from consent agenda # 14. Key West Collegiate Charter School financials will be placed on a subsequent agenda.

Tabled

Action Item #5. Approve Breakfast Meals Program for HOB for 2013-2014. Will not need to be considered by the Board after all.

Deleted

~~2. Approve the Recommendations for Administrators Employed & Terminated for the 2012-2013 School Year.~~

Action Item 6. Approve Reimbursable Meal Prices for 2013-2014.

RECOGNITION

1. School Library Month
2. Great Educational Moments "GEMS" from Key Largo School

MEETING MINUTES

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, John Dick seconded to adopt

March 12, 2013 04.17.13

Motion passed without objection
Copy in SMB 53, page 184

CONSENT AGENDA

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, John Dick seconded to adopt as amended

1. Approve Requests for Leave. Copy in SMB 53, page 185
3. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2012-2013 School Year Copy in SMB 53, page 186
4. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2012-2013 School Year. Copy in SMB 53, page 187
5. Approve the List of Volunteers.
7. Approve Legal Services Invoices for Vernis & Bowling, Johnson, Anselmo; Allen Norton & Blue.
04.17.13 Copy in SMB 53, page 188
8. Approve Budget Amendment Report Summary Copy in SMB 53, page 189
 - a. Funds 110 410 420 Summary
9. Approve Budget Amendments. Copy in SMB 53, page 190
 - a. Approved for February 2013
 - b. Pre-Approved

10. Approve the Purchasing Card Report for February 2013. Copy in SMB 53, page 191
11. Approve the Operating Cash Reconciliation for February 2013. Copy in SMB 53, page 192
12. Approve the Monthly Financial Statements for February 2013. Copy in SMB 53, page 193
 - a. General Fund
 - b. School Food Service Fund
 - c. Special Revenue Federal Fund
13. Approve Schedule of Investments for February 2013. Copy in SMB 53, page 194
14. Approve Charter School Financials for Big Pine Academy, Key West Montessori Charter, and Sigsbee Charter. Copy in SMB 53, page 195
15. Accept Charter School Minutes for Big Pine Academy, Key West Montessori Charter, Sigsbee Charter School and Oceanstudies Charter School. Copy in SMB 53, page 196
16. Approve Head Start Monthly Report January 2013, and February 2013. Copy in SMB 53, page 197
18. Approve Contract with Onward Health Care. Copy in SMB 53, page 198
20. Approve Power Buying Group Letter of Agreement. Copy in SMB 53, page 199
21. Approve Summer School 2013 & the Willie Ann Glenn Act. Copy in SMB 53, page 200
22. Approve Removal of Tangible Personal Property from Asset Records. Copy in SMB 53, page 201
23. Approve Field Trip for Key West High School and Coral Shores Culinary Programs. Copy in SMB 53, page 202
24. Approve Voluntary Pre-Kindergarten Assessment Implementation Copy in SMB 53, page 201
25. Approve Student Discipline
26. Approve Student Discipline
27. Approve Student Discipline added to agenda on April 23, 2013.

STAFF REPORTS

1. Curriculum: Marla Russell, HeadStart Supervisor addressed the Board concerning the two items below:

- A. Head Start Self-Assessment Report
- B. Federal Review Findings for Head Start

2. Finance: Jim Drake spoke to the Board concerning the item below and recapped the powerpoint he presented to the Board.

A. Consideration of 2013/2014 Legislative Budget Proposals, and Budget Comparisons; Jim Drake 04.19.2013

B. Update from the Audit and Finance Committee, Bill Andersen recapped to the Board the recommended actions of the AFC.

With regard to the Joint Legislative letter, Mr. Davidson asked that the Board be included in the response to the State which is due June 10, 2013. Mr. Porter indicated that will occur.

3. Legal Services:

- A. Dirk Smits spoke concerning the possible use of profits from the sale of the property which potentially can be used for non-capital expenses as operating assets. He will write the AGO and ask for an opinion. The Board did agree for him to do so.
- B. Dirk Smits called for a closed legal session concerning the Charles Case and the Andre-Case for the next board meeting, May 14, 2013.

4. Operating Services:

- A. Horace O'Bryant Middle School "HOB" Construction Update, Bill Sprague provided a recap of the construction project. Ed Davidson spoke concerning the HOB project the review of documentation at the District office. Ed Davidson suggested hiring Stuart Kessler.
- B. Review of Five Year Plan, Jeff Barrow recapped the five year plan.

CITIZEN INPUT

Kathy Caputo, and Stuart Kessler

A. Superintendent's Report – Superintendent Porter briefed the board of alternative pathways diplomas recently signed into law. He also recapped last night's hearing concerning the furloughs for the 2012-2013 closing the books on the 10-13 bargaining sessions. He spoke concerning the two of the three filled interim positions. He updated the Board about the Strategic Planning Team and its recent work and its forward movement.

Meeting Recessed

Public Hearing convened.

PUBLIC HEARING No one from the public addressed the Board.

1. Head Start Job Descriptions (1st Reading)

- a. CDA Support Staff
- b. Head Start/VPK
- c. Teacher, Associates Degree Non-Certified
- d. Pre-K Provider
- e. Pre-K Provider 2 with Head Start Credentials
- f. Health/Disabilities Manager Head Start Nurse
- g. Family Engagement/ERSEA Manager
- h. Head Start Budget Manager
- i. Education/Disabilities Manager
- j. Supervisor/Coordinator, Early Childhood

2. Job Descriptions – (2nd reading)

- a. Take Stock In Children Success Coach
- b. Executive Director of Finance & Performance
- c. Director of Business & Finance
- d. Executive Director of Human Resources
- e. Executive Director of Operations & Planning
- f. Executive Director of Teaching & Learning
- g. Director of Human Resources

3. Policies

- a. Policy 8510 Wellness (1st Reading) r.04.18.2013 – not linked so it was pulled from the 1st reading
- b. Policy 6334 – Prequalification of Contractors for Educational Facilities Construction (2nd Reading)

ACTION ITEMS

1. Pulled Items

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, John Dick seconded to adopt

1a. 6. Approve District Travel. 04.17.13 / 4.22.2013

Motioned passed with stipulation that only one employee from Finance attend the meeting.
Copy in SMB 53, page 202

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, John Dick seconded to adopt

1b. 14. Oceanstudies Charter School Financials

Motioned passed
Copy in SMB 53, page 203

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, John Dick seconded to adopt

1c. 17. Approve Award of RFP 515 Rex Weech Field Restroom Facility.

Motioned passed
Copy in SMB 53, page 204

Upon the Recommendation of the Superintendent,
Ed Davidson motioned, John Dick seconded to adopt

1d. 19. Approve Contract Addendum for Judy Walterson.

ROLL CALL

MR. DAVIDSON YES
MR. DICK NO
MR. SMITH-MARTIN YES
MR. MARTIN YES

MOTION PASSED 3-0
Copy in SMB 53, page 204

Upon the Recommendation of the Superintendent,
Robin Smith-Martin motioned, John Dick seconded to adopt

2. Approve Job Descriptions as Presented for
- a. Take Stock In Children Success Coach
 - b. Executive Director of Finance & Performance
 - c. Director of Business & Finance
 - d. Executive Director of Human Resources
 - e. Executive Director of Operations & Planning
 - f. Executive Director of Teaching & Learning
 - g. Director of Human Resources

MOTION PASSED
Copy in SMB 53, page 205

Upon the Recommendation of the Superintendent,

John Dick motioned, Robin Smith-Martin seconded to adopt

3. Policy 6334 – Prequalification of Contractors for Educational Facilities Construction

MOTION PASSED

Copy in SMB 53, page 205

Upon the Recommendation of the Superintendent,

Robin Smith-Martin motioned, John Dick seconded to adopt

4. Approve HeadStart Grant Application.

MOTION PASSED

Copy in SMB 53, page 206

ADJOURNMENT

Ron Martin

Ron Martin,
Vice-Chairman

Mark T. Porter

Mark T. Porter
Superintendent