



Broadcast live on channel 78

September 25, 2012 at 5:00 pm

Regular Business Meeting
A.J. Henriquez Adm. Bldg.
241 Trumbo Road
Key West

MISSION STATEMENT – CONSTANT IMPROVEMENT

VISION STATEMENT: Graduates of Monroe County Schools are Responsible and Well Informed Global Citizens who are College and/or Career Ready.

PRESIDING: John R. Dick, Chair
PRESENT: Andy Griffiths; Robin Smith-Martin; Ron Martin; Mark T. Porter, Superintendent and School Board Attorney Theron Simmons & Scott Black
ABSENT: Duncan Mathewson

REGULAR MEETING – 5:00 P.M.

CALL TO ORDER, AND PLEDGE OF ALLEGIANCE lead by students from Horace O’Bryant Middle School

ADOPT AGENDA AND FORMAT

Upon the recommendation of the Superintendent,
Andy Griffiths moved, Ron Martin seconded to approve

Moved to Action Item 1:

- a. 17. Approve Contract with Dr. Timothy Vollmer, Behavior Analyst.
- b. 21. Approve Contract Addendum with Jade Communications, Inc.

DELETED:

25. Approve the Lease with The Learning Center, Inc.

STUDENT SUCCESS

1. Horace O’Bryant Middle School Great Educational Moments “GEMS”

APPROVAL OF MEETING MINUTES

Upon the recommendation of the Superintendent,
Ron Martin moved, Robin Smith-Martin seconded to approve

1. Approval of Minutes May 8, 2012; May 22, 2012, May 31, 2012; June 12, 2012

Motion passed without objection
(Copy in SMB 51, page 38)

CONSENT AGENDA

Upon the recommendation of the Superintendent,
Andy Griffiths moved, Ron Martin seconded to approve

1. Approve Requests for Leave. (Copy in SMB 51 page 39)
2. Approve the Recommendations for Administrators Employed & Terminated for the 2012-2013 School Year. (Copy in SMB 51, page 40)
3. Approve the Recommendations for Instructional Personnel Employed & Terminated for the 2012-2013 School Year. (Copy in SMB 51, page 41)
4. Approve the Recommendations for Support Services Personnel Employed & Terminated for the 2012-2013 School Year. (Copy in SMB 51, page 42)
5. Approve the List of Volunteers. (Copy in SMB 51, page 43)
6. Approve Annual List of Out of Field Teachers for 2012-2013. (Copy in SMB 51, page 44)
7. Approve Annual List of Out of Field Teachers for ESOL for 2012-2013. (Copy in SMB 52, page 45)
8. Approve School Health Plan. (Copy in SMB 52, page 46)
9. Approve District Travel. (Copy in SMB 52, page 47)
10. Approve Legal Services Invoices, Allen, Norton & Blue; Johnson, Anselmo & Burke. (Copy in SMB 52, page 48)
11. Approve Charter School Financials and Budgets. (Copy in SMB 52, page 49)
 - a. Key West Montessori Balance Sheet and Profit & Loss & Budget
 - b. Key West Collegiate Balance Sheet and Profit & Loss & Budget
 - c. Sigsbee Charter Balance Sheet and Profit & Loss
 - d. Ocean Studies Charter Balance Sheet and Profit & Loss & Budget
 - e. Big Pine Academy Balance Sheet and Profit & Loss
 - f. Treasure Village Montessori Balance Sheet and Profit & Loss
12. Approve Budget to Actual Through August 31, 2012, Revenues and Expenses. (Copy in SMB 52, page 50)
13. Approve Budget Amendment Report Through August 31, 2012, Summary, Coding, Budget Amendment(Copy in SMB 52, page 51)

14. Approve Investment Report Through August 31, 2012. (Copy in SMB 52, page 52)
15. Approve Removal of Tangible Personal Property from Asset Records – Sigsbee Charter School. (Copy in SMB 52 page 52)
16. Approve Purchase Order in the amount of \$28,710.24 to Software House International. (Copy in SMB 52, page 53)
18. Approve Title 1, Part A: Improving the Academic Achievement of the Disadvantaged 2012-2013 Grant Application. (Copy in SMB 52, page 54)
19. Approve the Contract with Virco, Inc. Piggyback of Unified School District No. 259, Request for Proposal 08-44-685 for the Purchase of Phase II Furnishings for Horace O’Bryant Middle School, “HOB”. (Copy in SMB 52, page 55)
20. Approve Contract with Islamorada Elevator Company, Inc., Request for Proposal No. 512. (Copy in SMB 52, page 56)
22. Approve Contract with Xerox Corporation – Piggyback of State of Florida Contract 600-000-11-1. (Copy in SMB 52, page 57)
23. Approve Xerox Corporation – Piggyback of Marion County School Board. (Copy in SMB 52, page 58)
24. Approve the 2012 Regulatory Plan. (Copy in SMB 52, page 59)
26. Approve Contract with the Guidance/Care Center. (Copy in SMB 52, page 60)
27. Approve Out of State Travel for Key West High School. (Copy in SMB 52, page 61)
28. Approve Out of State Travel for Coral Shores High School. (Copy in SMB 52, page 62)
29. Approve Contract with Regina Butler, Licensed Physical Therapist. (Copy in SMB 52, page 63)
30. Approve Budget Amendments: (Copy in SMB 52, page 64)
 - a. Carl D. Perkins Career & Technical Education – Adult Education
 - b. Adult Education & Family Literacy Grant – Adult Education
 - c. Adult Education/Adults with Disabilities Grant – Adult Education
 - d. Reading Interventions – Curriculum
 - e. Smart Center Phase III – Curriculum
 - f. Guidance Function – Key Largo School
 - g. Education Job Fund – Grants
 - h. Race to the Top Grant – Adult & Alternative Education
 - i. Office Manager FTE – Adult Education
 - j. Transfer SAI Budget – Curriculum
 - k. Grade 2 Manager Supplements - Marathon High School
 - l. Summer VPK Budget – Curriculum

m. Staff Budget Transfer - Finance

31. Title X, Part C - Education of Homeless Children & Youth Project 2012-2013 09.20.2012 (Copy in SMB 52, page 65)

CITIZEN INPUT

Captain Davidson addressed the Board.

STAFF REPORTS

Curriculum:

A. Advancement Via Individual Determination, "AVID", Terri Axford introduced Hammond Gracy who spoke about the program AVID. He presented to the Board a power point highlighting the program and statistics district wide.

Finance:

A. Audit & Finance Committee Update, Stuart Kessler, Chair of the Audit and Finance Committee updated the Board

Legal Services:

A. NONE

Operating Services:

A. Horace O'Bryant Middle School "HOB" Construction Update, Michael Kinneer recapped the budget to date & Bill Sprague provided a progress report on the construction. He remarked the project is on budget and on schedule. The only area of concern is the parking. The plan is to have the cafeteria up and running in January. He spoke about the pump station, the permanent power in the buildings in two weeks, and the retention ponds. They currently are working 6 days a week. Mr. Smith-Martin asked about the green space. Mr. Sprague stated they are working on an agreement with the City for lightening but the green space will be there. Mr. Dick asked about the change of scope funding for the parking area. Mr. Sprague is looking at potentially moving money about and is working on this at the moment. The budget is \$39.6 million. Tonight's agenda includes partial furniture purchase. Mr. Porter commended Mr. Sprague on his efforts.

Superintendent:

A. Superintendent's Evaluation Self Evaluation Instrument, Board Evaluation Instrument, and Evaluation Guide, Mr. Porter presented a power point concerning the evaluation.

B. Superintendent's Report – Mr. Porter presented to the Board a recap on the 21 Century grant denial and where the District is heading to address the short comings created by the denial. Mr. Dick remarked about the low attendance in our schools which would contribute to the non-renewal of the grant. Mr. Dick asks that evaluations be presented to the Board. Mr. Dick asked about the funding of employees with this grant shortfall. Dr. Romaine addressed the Board concerning the evaluations, and attendance. Mr. Griffiths asked if there were other large grants similar to this.

Technology Vision – Mr. Porter remarked about his vision for technology focusing on students. Mr. Smith-Martin stated that all students with free or reduced lunch are entitled to internet access through Comcast Cable for \$10.00.

Won't Back Down the movie will premiere showing at the Tropic Cinema, Friday night.

ACTION ITEMS

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Andy Griffiths seconded to approve

1. Pulled Items

a. 17. Approve Contract with Dr. Timothy Vollmer, Behavior Analyst.

Catherine Kanagy spoke on behalf of Dr. Vollmer. Mr. Martin asked that in the future an update be provided to the Board. Mr. Dick suggested polling the ESE teachers regarding their satisfaction regarding his services. Mr. Dick would like for teachers to be polled regarding all ESE services. Mr. Smith-Martin suggested asking for Dr. Vollmer to provide a status of update and recommendations for the District and incorporate this stipulation in the contract. Forward the request to Dr. Vollmer for an in person presentation.

Motion passed without objection

(Copy in SMB 52, page 66)

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve – the motions were rescinded. Mr.

Griffiths moved and Mr. Smith-Martin seconded to table the item until October 9th, 2012.

b. 21. Approve Contract Addendum with Jade Communications, Inc.

What changes have occurred so this does not reoccur asked Mr. Smith-Martin. Mr. Dick suggested that the vendor come and address the situation with Superintendent Porter.

Motion passed without objection

(Copy in SMB 52, page 65)

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

2. Approve the Five Year Capital Plan.

It was the consensus of the Board to have the ADA issues addressed at Tommy Roberts Memorial Stadium sooner than what was outlined in the five year plan. This project will be funded this year and a budget amendment will be presented to the Board.

Motion passed without objection

(Copy in SMB 52 page 66)

Upon the recommendation of the Superintendent,

Ron-Martin moved, Andy Griffiths seconded to approve

3. Approve the Unaudited Financial Statements Report, Cover Letter, ESE145-2, ESE 348

Motion passed without objection

(Copy in SMB 52 page 67)

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

4. Approve Stipulation of Settlement and Release –

Mr. Dick questioned why the District moved forward with this case. Theron Simmons explained the sequence of events.

Motion passed without objection

(Copy in SMB 52 page 68)

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

Executed Settlement 9.21.2012 Exhibit "A" regarding the Janet Faber case.

Motion passed without objection

(Copy in SMB 52 page 69)

Upon the recommendation of the Superintendent,

Robin Smith-Martin moved, Ron Martin seconded to approve

Theron Simmons explained the waiver availability. Mrs. Menendez

5. Approve Flood Insurance Renewal.

Motion passed without objection

(Copy in SMB 52 page 70)

ADJOURNMENT

John R. Dick

John R. Dick, Chairman

Mark T. Porter

Mark T. Porter, Superintendent