

Monroe County School District  
Minutes of the Monthly Meeting of the School Advisory Council  
March 13, 2024  
6 PM

Location of Meeting:

Coral Shores High School Media Center  
89901 Old Hwy  
Tavernier, FL 33070

Present at Meeting: Laura Lietaert, Kelly Morales, Jacob Poelma, Kristen Diorgano, Megan Shugarman, Debra Ward, Teresa Lybarger

The meeting for the School Advisory Council of Monroe County School District was called to order at 6:00 pm on March 13, 2024, at Coral Shores High School Media Center by Kelly Morales.

The January and February minutes were approved by Kelly Morales and seconded by Megan Shugarman.

**I. New Business**

- There is a new updated link for the bylaws. The new statute states virtual access must be provided to SAC meetings.
- CSHS hosted the symphony for 3rd-5th graders in the Upper Keys. Coffee and snacks offered by the CSHS culinary class for the meet and greet following the concert.
- Deb Ward spoke about school safety with the state mandated fire and active shooter drills. Debra emphasized how crucial and critical it is for the need to know how to exit the building considering there are 7 separate ways. There is a debriefing form that goes out to the teachers afterwards to discuss the who, what, when, where why and how.
- Laura addressed the recent lockdown due to an active shooter alert at Key West High School who hosted a track meet with CSHS. Administration sent the message out about this incident only to the parents of the track meet participants as it was not needed for all. In the event of a lockdown, one of the instructions is to keep the phone on silent so as not to give away the location of anyone.
- Jacob Poelma spoke about testing. The PAC renovations are ongoing and rescheduling has been a chore but with few hiccups. Devices and chargers were present. The third week of April is PSAT writing for 10<sup>th</sup> graders. Every single day in the month of May is testing. The FAST progress 3 test is a computer adaptive rendition. The harder it gets, the better the student is doing.
- Debra spoke about PBIS, an incentive being used to encourage positive attendance and behaviors.
- Prom and Grad Bash requirements no more than 4 absences or 4 tardies as of 3/1/24. If you miss a test, you are not permitted to attend.

**III. Agenda and Time of Next Meeting**

The next meeting will be held starting at 4:45 in the courtyard followed at 5PM in the Media Center on April 23, 2024, at the Coral Shores High School, 89901 Old Hwy, Tavernier, Florida, 33070

The meeting was adjourned at 6:58 PM by Kelly Morales and seconded by Kristen Giordano.

Minutes submitted by Teresa Lybarger