



Treasure Village Montessori Board of Directors

Meeting: March 28, 2017

Present: Narelle Prew
Nancy Hull
Shawn Burchfield
Rosie Donnelly
Jessica Reilly
Charlie McKinnies
Jay Matz

Staff Present: Kelly Mangel, Principal
Connie Chapell, Assistant Principal
Laura Guth, Finance Director

Meeting called to order: 4:40pm

Public comment:

- None

Minutes:

- Meeting minutes for February approved motion by Rosie Donnelly, second by Shawn Burchfield.

Financials:

- February Financials Statements approved motion by Shawn Burchfield, second by Narelle Prew.

Board Business:

- Nancy Hull, Bookworm Academy
 - Popular vote that it is not a conflict of interest (5 No votes - Narelle, Jessica, Charlie and Jay / 2 Yes votes Shawn and Rosie).
- Delegation of duties and committee chairs
 - Motion to table till next meeting by Narelle Prew, second by Nancy Hull.
 - Current Committee chairs will provide Kelly with list of main objectives by 04/12/17 to be presented a next Board meeting.
- Review Bylaws
 - Motion to change to Bylaws by Narelle Prew, second by Rosie Donnelly
 - See enclosed proposed Amendment to Treasure Village Montessori Bylaws
- Transportation
 - Information for 9 & 14 passenger busses presented (\$50,000 & \$54,000)
 - Charlie McKinnies to reach out to company and research financing options & rates to be presented at next Board meeting.

- **Fundraising** (Shawn & Rosie)
 - Money raised to-date just over \$61,000
 - Ocean Reef Grant - Rejected. Opportunities to discuss in June and re-apply in October
 - Restaurant of the Month

Month	Restaurant	Percentage	Details
Wednesday, April 12 th	Twisted Shrimp	15%	Dine In & Take Out

- **PTO** (Narelle)
 - Crocodile Lake Clean-up was a huge success. 26 participants and 1 ton in glass bottles collected. An article will be in The Reporter Newspaper.
 - Spanish Club – some students using it for “aftercare” instead of being interested in learning Spanish. Consider charging minimal fee next year.
 - Trying to determine structured guidelines for next year.
 - Any feedback with the PTO newsletter.
- **Facilities** (Jay)
 - Jay Matz will move forward with using subcontractor agreement. Subcontractor agreement modifiable, as needed. Subcontractor agreements will be presented to the Board for vote on a case by case basis.
- **Compliance** (Denise)
 - No update at this time.
- **SAC** (Nancy)
 - SWOT - Charlotte will present the Executive Summary at next board meeting on 04/18/17. Board will approve final plan in May Board meeting.

Enrollment:

- 214 students enrolled

Staffing and Administration:

- 25 current - 1 workers comp

Final Comments:

- Discussion if the PTO should be a stand alone entity or a committee overseen by the Board. Concerns about the fundraising aspect of PTO verse general fund, will they compete with one another. Concerns if PTO is under Board, it will be too much for the school to handle.
- Questioned asked about when teachers re-new contracts - April / May. Final one-on-one discussions in the beginning of June, 2017.

First Motion to adjourn
 TVM Board Meeting adjourned
 Next meeting scheduled for
 Submitted by

Shawn Burchfield, second by Narelle Prew
 7:21pm
 April 18, 2017 @ 4:30pm
 Shawn Burchfield