

SCHOOL ADVISORY COUNCIL
SUGARLOAF ELEMENTARY/MIDDLE SCHOOL
Wednesday, September 8, 2021 at 8:30 am
In-person attendance on cafeteria stage & virtual attendance via Teams

Roll Call -- *In person*: Jenny O'Brien, Sarah Sheer, Melissa Meier, Kelley Haack-Maltz, Halley Haack, Desiree Perez, Taron Wirth, Darcy Wadsworth, Mindy Vinson, Tabitha Klessens + guests
Virtual: guest

SAC Chair Report – Jenny O'Brien

On a motion by Halley Hack and seconded by Taron Wirth, the minutes from the 08/25/2021 meeting were approved, the vote of board positions was ratified and the agenda was adopted.

Jenny reported that PTO would once again be sponsoring the Employee of the Month gift cards for the year. She briefly explained how the Employee of the Month is chosen.

Principal's Report – Jenny O'Brien + Tabitha Klessens

1. Communication concern was heard at the last SAC meeting and has been addressed in the following ways:
 - a. Monthly newsletter
 - b. Weekly newsletter with link from middle school
 - c. Daily Updates through Dojo
2. COVID update: Status quo mask mandate will remain in place at this time per 09/07/2021 school board meeting
3. Sports: Volleyball has their first game this week and the schedule is posted to the school website.

Assistant Principal's Report – Jenny O'Brien + Tabitha Klessens

1. Student Handbook has been updated and can be found online
2. School Improvement Plan has been tabled to next meeting
3. Take Stock in Children: any student or family interested in applying for this program please reach out to Mrs. Holmes

Other Business

1. Recess:
 - a. PTO is asking for donations of play equipment, a wish list has been generated and published. Items not purchased and donated will be purchased with PTO funds. Wish list was created by teachers and their classes.
 - b. Grade level boxes are in place and secure
 - c. Additional shade structures are in the works for the field
2. Substitute Teachers are needed

3. Elementary bus riding is still being encouraged – the car line is improving, but there is still plenty of space on the buses. Families are encouraged to not line up early for pickup.
4. Ample notice was requested if elementary and middle times are merged
5. Communication:
 - a. Appreciation for the quick response to communication concerns was expressed.
 - b. Mrs. Klessens encouraged anyone with input on what type of information is lacking to reach out to Mrs. Holmes.
6. The next meeting is scheduled for October 13th at 8:30 am in the cafeteria.

Without further business, the meeting adjourned at 8:50 am.

Minutes recorded by Sarah Sheer, SAC Secretary