

APPENDIX A

Academically Challenging Curriculum to Enhance Learning (ACCEL)

MID-YEAR PROMOTION PROCEDURES WITH ELIGIBILITY REQUIREMENTS

Definition – Promotion of a student from one grade to a higher grade at the end of the first semester as indicated by the school board approved school calendar.

Elementary School

(For retained third grade to fourth grade promotions, refer to the Elementary Student Progression Plan)

- A. The following procedure must be followed to consider a student for mid-year promotion to the next higher grade level:
1. The parent/guardian must make a written request for their child to be considered for mid-year promotion by December 1.
 2. The parent/guardian must provide a portfolio of assessment results, transcripts, and other evidence to justify the mid-year promotion.
 3. The parent/guardian must meet with the Principal to review the request and the student's eligibility for promotion.
- B. Eligibility: The following **minimum requirements** to be considered eligible for mid-year promotion must be met. Any exception to the eligibility requirements must be discussed with the school Principal and the Director of Teaching and Learning.
1. Assessment Results: Level 4 on the state standardized assessment instrument (FCAT 2.0) in Reading and Math for grades 3-5, or evidence of superior performance on current year assessments in Reading and Math for grades K-2
 2. Grade Average of all courses: 90 (1-5) or above Grade Level Performance on current year assessments (K) for the current year.
 3. Attendance: 95% attendance rate for the current year.
 4. Behavior: Demonstrates appropriate behavior as indicated on student conduct records.
 5. Teacher Recommendation: A positive recommendation from the student's current and previous grade level teachers.
 6. Administration/Guidance Counselor Recommendation: A positive recommendation from the student's current guidance counselor and/or administrator.

Middle School

- A. The following procedure must be followed to consider a student for mid-year promotion to the next higher grade level:
1. The parent/guardian must make a written request for their child to be considered for mid-year promotion by December 1.
 2. The parent/guardian must provide a portfolio of assessment results, transcripts, and other evidence to justify the mid-year promotion.
 3. The parent/guardian must meet with the Principal to review the request and the student's eligibility for promotion.

4. If the request is granted based upon eligibility at the parent's request, the parent/guardian and the student must agree to a performance contract prior to the promotion being granted.
- B. Eligibility: The following **minimum requirements** to be considered eligible for mid-year promotion must be met. Any exception to the eligibility requirements must be discussed with the school Principal and the Director of Teaching and Learning.
1. Assessment Results: Level 4 on the state standardized assessment instrument (FCAT 2.0) in Reading and Math (previous year).
 2. Grade Point Average of all courses: 3.75 for the current and previous two years.
 3. Attendance: 95% attendance rate for the current and previous two years.
 4. For each grade level for which the parent requests promotion, the student must show proficiency by passing with a minimum of 85% each of the core content area common final or end-of-course exam.
 5. Behavior: Demonstrates appropriate behavior as indicated on student conduct records.
 6. Teacher Recommendation: A positive recommendation from the student's current and previous grade level teachers.
 7. Administration/Guidance Counselor Recommendation: A positive recommendation from the student's current guidance counselor and/or administrator.
- C. In the event that a student is promoted to a grade level that prohibits him/her from obtaining all of the Middle School Promotion Requirements (see Student Progression Plan), a letter will be placed in the student's record indicating the reason due to the Academically Challenging Curriculum to Enhance Learning (ACCEL) options as granted by Florida State Statute.

High School

- A. Promotion at the high school level will be based exclusively on the number of credits earned by the student in accordance with the Student Progression Plan.
- B. Mid-year promotions will be considered and will occur at the conclusion of each semester and at the end of the summer break.

FULL-YEAR PROMOTION PROCEDURES WITH ELIGIBILITY REQUIREMENTS

Definition – Promotion of a student occurring at the end of the school year from one grade to a grade higher than normal matriculation allows.

Elementary School

- A. The following procedure must be followed to consider a student for full-year promotion to the next higher grade level:
 1. The parent/guardian must make a written request for their child to be considered for full-year promotion by May 1.
 2. The parent/guardian must provide a portfolio of assessment results, transcripts, and other evidence to justify the full-year promotion.

3. The parent/guardian must meet with the Principal to review the request and the student's eligibility for promotion.
- B. Eligibility: The following **minimum requirements** to be considered eligible for full-year promotion must be met. Any exception to the eligibility requirements must be discussed with the school Principal and the Director of Teaching and Learning.
1. Assessment Results: Level 5 on the state standardized assessment instrument (FCAT 2.0) in Reading and Math for grades 3-5, or evidence or overall superior performance on current year assessments in Reading and Math for grades K-2.
 2. Numeric Grade Average of all courses: 95 (1-5) or Successful Progress (K) for the current and previous two years.
 3. Attendance: 95% attendance rate for the current and previous two years.
 4. For each grade level for which the parent requests promotion, the student must show proficiency by passing with a minimum of 85% each of the core content area common final or end-of-course exam.
 5. Behavior: Demonstrates appropriate behavior as indicated on student conduct records.
 6. Teacher Recommendation: A positive recommendation from the student's current and previous grade level teachers.
 7. Administration/Guidance Counselor Recommendation: A positive recommendation from the student's current guidance counselor and/or administrator.

Middle School

- A. Procedures: The following procedure must be followed to consider a student for full-year promotion to the next higher grade level:
1. The parent/guardian must make a written request for their child to be considered for full-year promotion by May 1.
 2. The parent/guardian must provide a portfolio of assessment results, transcripts, and other evidence to justify the promotion.
 3. The parent/guardian must meet with the Principal to review the request and the student's eligibility for promotion.
 4. If the request is granted based upon eligibility at the parent's request, the parent/guardian and student must agree to a performance contract prior to promotion being granted.
- B. Eligibility: The following **minimum requirements** to be considered eligible for full-year promotion must be met. Any exception to the eligibility requirements must be discussed with the school Principal and the Director of Teaching and Learning.
1. Assessment Results: Level 5 on the state standardized assessment instrument (FCAT 2.0) in Reading and Math (previous year).
 2. Grade Point Average of all courses: 3.75 for the current and previous two years.
 3. Attendance: 95% attendance rate for the current and previous two years.
 4. Behavior: Demonstrates appropriate behavior as indicated on student conduct records.
 5. Teacher Recommendation: A positive recommendation from the student's current and previous grade level teachers.
 6. Administration/Guidance Counselor Recommendation: A positive recommendation from the student's current guidance counselor and/or administrator.

- C. In the event that a student is promoted to a grade level that prohibits him/her from obtaining all of the Middle School Promotion Requirements (see Student Progression Plan), a letter will be placed in the student's record indicating the reason due to the Academically Challenging Curriculum to Enhance Learning (ACCEL) options as granted by Florida State Statutes.

High School

- A. Promotion at the high school level will be based exclusively on the number of credits earned by the student in accordance with the Student Progression Plan.
- B. Full-year promotions will be considered and will occur at the conclusion of each semester and at the end of the summer break.

SUBJECT-MATTER ACCELERATION PROCEDURES AND ELIGIBILITY REQUIREMENTS

Elementary School

- A. Procedures: The following procedure must be followed to consider a student for subject matter acceleration, on campus or virtual, to the next high grade level:
 - 1. The parent/guardian must make a written request for their child to be considered for subject-matter acceleration.
 - 2. The parent/guardian must meet with the Principal to review the request and the student's eligibility for acceleration.
 - 3. If the request is granted based upon eligibility at the parent's request, the parent/guardian and student must agree to a performance contract prior to the promotion being granted.
- B. Eligibility: The following **minimum requirements** to be considered eligible for subject-matter acceleration must be met. Any exception to the eligibility requirements must be discussed with the school Principal and the Director of Teaching and Learning.
 - 1. Assessment Results: Level 4 on the state standardized assessment instrument (FCAT 2.0) in Reading and Math for grades 3-5, or evidence of overall superior performance on current year assessments in Reading and Math for grades K-2
 - 2. Grade Average of all courses: 90 or above for the current and previous year.
 - 3. Attendance: 95% attendance rate for the current year.
 - 4. Behavior: Demonstrates appropriate behavior as indicated on student conduct records.
 - 5. Teacher Recommendation: A positive recommendation from the student's current grade level teachers.

Middle School

- A. Procedures: The following procedure must be followed to consider a student for subject matter acceleration, on campus or virtual, to the next high grade level:
 - 1. The parent/guardian must make a written request for their child to be considered for subject-matter acceleration prior to the end of the first nine weeks.

2. The parent/guardian must meet with the Principal to review the request and the student's eligibility for acceleration.
3. If the request is granted based upon eligibility at the parent's request, the parent/guardian and student must agree to a performance contract prior to the promotion being granted.

B. Eligibility: The following **minimum requirements** to be considered eligible for subject-matter acceleration must be met. Any exception to the eligibility requirements must be discussed with the school Principal and the Director of Teaching and Learning.

1. Assessment Results: Level 4 on the state standardized assessment instrument (FCAT 2.0) in Reading and (previous year).
2. Grade Point Average for specific subject area courses: 3.5 for the current and previous two years.
3. Attendance: 95% attendance rate for the current and previous two years.
4. Behavior: Demonstrates appropriate behavior as indicated on student conduct records.
5. Teacher Recommendation: A positive recommendation from all of the student's current and previous grade level teachers.

High School

A. Honors Courses, Advanced Placement

1. Assessment Results: Scoring proficient on FCAT Reading 2.0, Algebra I EOC exam, Biology EOC exam, Geometry EOC exam as indicated in the Student Progression Plan.
2. Attendance: 95% attendance rate for the current and previous two years.
3. Conduct: None
4. Teacher recommendations: Previous year content teacher.
5. Administration/Guidance Counselor recommendation: Assigned counselor if applicable.

B. Dual Enrollment and Early Admissions

1. Assessment Results: Passing scores on FCAT Reading 2.0, Algebra I EOC exam, Biology EOC exam, and Geometry EOC exam. College ready scores in Math, Reading, and English on the PERT test, ACT, or SAT as indicated in the articulation agreement between the Monroe County School District and Florida Keys Community College.
2. GPA: As indicated in the articulation agreement between the Monroe County School District and Florida Keys Community College.
3. Attendance: None
4. Conduct: See articulation agreement
5. Teacher Recommendation: Previous year content teachers (Math, Science, English, Social Studies).
6. Administration/Guidance Counselor recommendation: Assigned counselor if applicable.

C. Virtual Instruction at a higher grade level

1. Assessment Results: None
2. GPA: None
3. Attendance: None
4. Conduct: None

5. Teacher Recommendations: None, but prerequisite courses should be considered.
6. Administration/Guidance Counselor Recommendation: Guidance Counselor approval necessary.

Parent Requests for Acceleration Options – All Levels

- A. Procedures: The following procedure must be followed to consider a student for subject matter acceleration when the eligibility requirements are not met:
 1. The parent/guardian must make a written request for their child to be considered for subject-matter acceleration.
 2. The parent/guardian must meet with the Principal to review the request and the student's eligibility for acceleration.
 3. The parent/guardian must provide a portfolio of assessment results, transcripts, and other evidence to justify the Acceleration Option.
 4. If the request is granted based upon eligibility at the parent's request, the parent/guardian and student must agree to a performance contract prior to the promotion being granted.

EARLY GRADUATION

Definition: graduation from high school in less than 8 semesters

- A. Upon earning 24 credits as required by the Monroe County School District with a minimum 2.0 GPA, and passing all the required state assessments, a student will be eligible to graduate from high school, regardless of the number of semesters of attendance.
- B. Graduation ceremonies will be scheduled at the conclusion of the second semester each year. Early graduates may take part in these ceremonies as scheduled.