



“Student Success,
Whatever It Takes”

SCHOOL BOARD OF MONROE COUNTY WORKSHOP/SPECIAL MEETING MINUTES

November 16, 2010 at 2:00 PM

AJ Henriquez Administration Bldg.
241 Trumbo Road
Key West

PRESIDING: Andy Griffiths, Chair (workshop portion only)
Superintendent Joseph Burke (Regular mtg until new Chair selected)

PRESENT: John Dick; Duncan Mathewson; Robin Smith-Martin; Ron Martin; Dr. Joseph Burke, Superintendent and School Board Attorney Richard Collins

SWEARING IN OF BOARD MEMBERS DICK, SMITH-MARTIN AND MARTIN – 2:00 P.M.

State Attorney swore in John Dick and Ron Martin. Robin Smith-Martin was sworn in by his wife, Bethany.

CLOSED EXECUTIVE SESSION ON COLLABORATIVE BARGAINING – Immediately upon conclusion of Swearing In Ceremony or 2:30 whichever is sooner. Mr. Collins, School Board Attorney and Jesus Jara, Chief Negotiating Officer were present along with the Superintendent and Board Members.

WORKSHOP ITEMS 3:30 P.M. (or immediately upon the conclusion of the Closed Executive Session)

1. Discussion Race to the Top State Schedule, Superintendent, Goal Area All, 30 min
Dr. Burke briefed the Board on the schedule for the Race to the Top. He presented a power point outlining the highlights. He recapped how the State would be paying out \$350 million to the districts which will submit their local proposals.
2. Presentation by Key West High School’s Art Students on their trip to Chicago. Students provided a power point presentation outlining the highlights of their trips and the educational value they found in participating.
3. Presentation of Verizon Wireless Proposal, Nicholas Osterhoudt presented a power point recapping the cost savings, and benefits of moving forward with Verizon.
4. Evaluation of the Superintendent Discussion –Dr. Burke spoke on the transition to the appointed Superintendent model. He suggested the Board look at some models for the Superintendent’s evaluation. He will list out some accomplishments that have occurred in the 15 months since he came on Board as a starting point in December.

ORGANIZATIONAL & REGULAR MEETING – 5:00 P.M.

SUPERINTENDENT CALL TO ORDER, THOUGHT FOR THE DAY – Mr. Smith-Martin, AND PLEDGE OF ALLEGIANCE – Boy Scout Daniel Quinlin.

ADOPT AGENDA ~ Superintendent's and/or School Board Members request to amend the agenda or remove items from the consent agenda.

Upon the Recommendation of the Superintendent to adopt,
Andy Griffiths moved, and John Dick seconded to adopt the agenda as amended.

Consent Item #19, pulled becomes Action Item L3

#24 becomes L4

#26 becomes L5 Approve Contract with the Guidance Clinic of the Middle Keys, Inc.
Goal Area 5

#11a-f was moved as Action Item #2

Approve Budget Amendments, Resolutions No. 760. Goal Area 8

- a. Vernis & Bowling of the Florida Keys, Inc. (11/15/10)
- b. Transportation
- c. Take Stock In Children
- d. Title 1
- e. Key West High School
- f. Project 8448

25 are deleted Approve Dues for 2010 for the Greater Florida Consortium of School Boards in the amount of \$7500.00 Goal Area All

Staff Report Update on Head Start was stricken

Action Item #2a BA for Vernis & Bowling of the Florida Keys, Inc. was deleted

Approve Budget Amendments, Resolutions No. 760. Goal Area 8

- a. Vernis & Bowling of the Florida Keys, Inc. (11/15/10)

Action Item #3 Approve Financial Statements a. Cash Flow Report was deleted

Adopted as Edited.

ELECT CHAIRMAN OF THE BOARD

Andy Griffiths nominated John Dick as Chair.

Andy Griffiths moved to close nominations, Duncan Mathewson seconded.

No votes -- None

John Dick was selected as Chair.

Andy Griffiths moved John Dick as Chair by acclamation.

No votes – None

ELECT VICE-CHAIRMAN OF THE BOARD

John Dick nominated Andy Griffiths as Vice Chair

Duncan Mathewson moved to close nominations
Andy Griffiths was selected as Vice-Chair

John Dick moved Andy Griffiths as Vice Chair by acclamation.
No votes – None

RECOGNITION

1. Student Recognition
 - a. Jade Castillo, Samantha Molback, and Kaitlyn Varela - Poinciana Elementary Students
2. Outstanding Accomplishments

APPROVE AGENDA FORMAT

The formats remained unchanged. However, Mr. Dick brought forth some items

- HOB construction process – 2nd meeting of the month updates on how much was paid out and how the progress is going on construction. Dr. Burke agreed.
- He'd like to know the costs of construction at KLS, Poinciana, MHS within a month or two. And, KWHS, and CSHS is available. Dr. Burke has numbers but is a little confused on the final figure for KWHS.
- Motto/Slogan, Vision, Mission
- Superintendent Search – Tasked Mr. Collins with various processes, and the timeline necessary in hiring a Superintendent. Mr. Collins understood.
- Department Updates and the School Updates could be done to match the area in which the meeting is held. On a school level, the Principal can present to the Board. The frequency could be once a year. With any questions from the Board shall go to Dr. Jara and Dr. Burke. Updates on the schools could be regarding their School Improvement Plans. It can be a two way flow of information so that the Board can know what it is the Schools may be needing assistance with.

Mr. Griffiths suggested a meeting off site with the Board and a facilitator to review the District's Improvement Plan, becoming our Strategic Plan. Dr. Mathewson is interested in revisiting the goals.

Mr. Griffiths motioned, Dr. Mathewson seconded to amend the workshop and business agenda format to include HOB Construction Update (Business Agenda), School/Department Presentations (Workshop)

SCHOOL BOARD MEETING SCHEDULE

No changes were made to dates, or places of the Board Meetings. They will remain the same. The Workshops will begin at 3:00 pm on the 2nd Tuesday of the month and the Regular meeting will begin at 5:00 pm the 4th Tuesday of the month. The locations will rotate between the Administration Bldg., the Media Center of Marathon High School, and the Media Center of Coral Shores High School as necessary.

A. BOARD DISCUSSION ITEMS

1. Mr. Vern Crawford briefed the Board on the 2011 Greater Florida Consortium of School Board's Legislative Program. He recapped the composition of the consortium.
2. Discussion on Selecting a Small School District Council Consortium Representative. The Board selected Ron Martin.
3. Discussion on Board Retreat and Potential Dates. The retreat will be in February with some potential topics being goals, motto, mission, vision, strategic plan, DIP, and communication.

I. CONSENT ITEMS

Upon the Recommendation of the Superintendent,

Dr. Mathewson moved, Ron Martin seconded to approve

Approve Volunteers for the District. Goal Area 4

Approve the Recommendations for Support Services Personnel Employed and Terminated for the 2010-2011 School Year. Goal Area 4

Approve Requests for Leave. Goal Area 4

Approve the Recommendations for Instructional Personnel Employed for the 2010-2011 School Year. Goal Area 4

Approve the Recommendations for Administrative Personnel Employed for the 2010-2011 School Year. Goal Area 4

Approve District Travel. Goal Area 5

Approve Roof-Top Lease with TMobile for Tower at Key West High School. Goal Area 7

Approve Contract for Wireless Services with Verizon. Goal Area 7

Approve Invoice for John R. Collins, Goal Area 5

Approve Invoices for Vernis & Bowling of the Florida Keys, Goal Area 5

Approve Contract Renewal for Building Fire Alarm System with Barnes Alarm System, Inc. for Middle and Lower Keys and ABA Fire Equipment, Inc. for the Lower Keys. Goal Area 6

Award Bid 419 for Janitorial Supplies and Approve Contract with Simple Sanitation. Goal Area 6

Approve Minutes of the Big Pine Charter Academy. Goal Area All.

Approve Bank Reconciliation for the Month of September 2010. Goal Area 8

Approve Credit Card Expenses for October 2010. Goal Area 8

Approve Daycare Fee Adjustment Report. Goal Area 8

Approve Schedule of Investments for Month September 2010. Goal Area 8

Approve Travel to the Bahamas for Coral Shores High School Band Students. Goal Area 3

Approve Travel to Washington, DC for Gerald Adams Students. Goal Area 3

Approve Addendum to Interagency Articulation Agreement with FKCC. Goal Area 5

Approve a.) Long Form Consent Order to Resolve the Gerald Adams Elementary School Waste Water Treatment Plant Issues, b.) Approve Proposed Contract with KWRU for the Installation of the Line, c.) Approve Proposal to Design the Lateral from the Plant to the Road, (11/12/10) and d.) Proposal for Engineering Fees to Design the Lateral from the Plant to the Road. Goal Area 8

MOTION PASSED WITHOUT OBJECTION
(Copy in SMB 49, page 82)

J. CITIZEN INPUT

Capt Ed Davison addressed the Board.

K. STAFF REPORTS

1. Curriculum:

A. Update on Race to Top Submission, Dr. Salinero, Goal Area 1, 15 Min.

2. Finance:

A. None.

3. Internal Auditor:

A. Audit Update – Ken Gentile provided an overview of the following:

- Carr, Riggs, and Ingraham Contract
- Fundraising at schools
- BRPH Contract/Payment Issue
- Auditorium Rental Protocol

Mr. Griffiths spoke about his strong displeasure with the recently published article in the Key West Citizen from Larry Murray, Member of the Audit and Finance Committee which gave the impression that Mr. Murray was speaking on behalf of the entire Audit and Finance Committee and not as a citizen. He felt strongly that a communication protocol should be established so as to not give the public the impression that the reports or information coming from one citizen is not representative of the Board, District or organization as a whole unless clearly indicated.

B. Mr. Smith-Martin motioned and Dr. Mathewson seconded to approve
Approve Contract for Ethicspoint

Motion Passed without objection.

4. Legal Services:

A. None.

5. District/School Operations:

A. None.

ACTION ITEMS

Upon the Recommendation of the Superintendent

Mr. Griffiths motioned and Dr. Mathewson seconded to approve

1. Authorize Superintendent and Attorney Collins to Negotiate Potential Contractual Payments to BRPH and Biltmore Construction. Goal Area 8 (added 11/12/10)

Motion passed without objection
(Copy in SMB 49, page 83)

Upon the Recommendation of the Superintendent

Mr. Griffiths motioned and Dr. Mathewson seconded to approve

2. Approve Budget Amendments, Resolutions No. 760. Goal Area 8
 - ~~a. Vernis & Bowling of the Florida Keys, Inc. (11/15/10)~~
 - b. Transportation
 - c. Take Stock In Children
 - d. Title 1
 - e. Key West High School
 - f. Project 8448

Motion passed without objection
(Copy in SMB 49, page 84)

Upon the Recommendation of the Superintendent

Dr. Mathewson motioned and Mr. Martin seconded to approve

3. Approve Financial Reports for Treasure Village Montessori School for April 2010 - July 2010; Big Pine Academy July to September 2010; Goal Area 8

Motion passed without objection
(Copy in SMB 49, page 85)

Upon the Recommendation of the Superintendent

Mr. Griffiths motioned and Mr. Martin seconded to approve

4. Approve Facility Lease for the Montessori Elementary Charter School, Inc. Goal Area 8

Motion passed without objection
(Copy in SMB 49, page 86)

Upon the Recommendation of the Superintendent

Mr. Griffiths motioned and Mr. Martin seconded to approve

5. Approve Contract with the Guidance Clinic of the Middle Keys, Inc. Goal Area 5

Motion passed without objection
(Copy in SMB 49, page 87)

ADJOURNMENT

There being no further business, the Chair adjourned the meeting.

John R. Dick

John R. Dick, Chair

Joseph P. Burke

Joseph P. Burke, Superintendent