



“Student Success,
Whatever It Takes”

SCHOOL BOARD OF MONROE COUNTY REGULAR MEETING MINUTES

April 27, 2010 at 5:00 PM

A. J. Henriquez Adm. Bldg.
241 Trumbo Rd.
Key West, Fl. 33040

PRESIDING: Andy Griffiths, Chair

PRESENT: John Dick; Duncan Mathewson; Steven Pribramsky; Debra Walker; Dr. Joseph Burke, Superintendent and School Board Attorney Richard Collins

CLOSED ATTORNEY CLIENT SESSION/GOOTEE ADM. HEARING

The Board met in closed session. In attendance were the Superintendent, Attorney Richard Collins, and a court reporter.

RECOGNITION

Sigsbee Elementary’s Odyssey of the Mind team Derrin Thompson, Austin Gilhart, Isabel Washington, Makenna Taylor, Kelsey Chupp, Candace Matthews, Carrissa Bergeron. Coaches are Renee Ullom and Torrie Kalm.

Dakota Messier Key West High School Junior, on his selection to attend the 2010 Aerospace STEM Seminar at Embry-Riddle Aeronautical University.

Doug Plowman and Christian Fernandez, & Anthony Rivera were elected to represent KWHS in The Boy’s State program.

Anthony Rivera, Key West High School Sophomore, his teacher is Ms. Shelley Barre, Anthony penned a Non-fiction entitled “The Inquire” was a winner of the 2009 Florida Council of Teachers of English Student Writing Award.

John Benavides has been selected as a recipient of the 2010-2011 Comcast Leaders and Achievers® Scholarship.

Greg Barroso, Natalie Herndon, Eva Hooten, Casey Kitchen, Tyler Lee, Jeffrey Matthews, and Jamel McNeill - Key West High School Honor Choir were selected by audition to the American Choral Directors Association Honor Choir.

George Wheeler, James Howard, Victor Canova, Chuck Sellers, & Johnny Menendez, Jeff Sawyer and Fred Sims helped install the turbine at Key West High School.

Aurora Roblin, Holli Roberts, Stephanie Wentzel, and Cara Finn Glynn R. Archer Elementary were recognized for their coaching efforts in the Math and Science Bowl.

Mike Castleman and Eddy Pino will present the Heartsaver Awards along with Sunny Booker (Gerald Adams Personnel)

ADOPTION OF THE MINUTES

Upon the Recommendation of the Superintendent

Mr. Pribramsky motioned, Dr. Mathewson seconded to adopt the minutes as presented.

The Minutes for February 23, 2010, March 3, 2010, March 9, 2010.

Mr. Pribramsky thanked Mrs. Smith, Board Secretary for spelling his name correctly in the minutes during his tenure.

Motioned passed without objection
(Copy in SMB 48, page 292)

BOARD DISCUSSION

1. Sigsbee Charter School Update – Mrs. Leslie Crabbs introduced the newly appointed Principal Mrs. Jannis. Mrs. Jannis outlined the progress of the Charter School, enrollment and highlighted curriculum implementations, and the startup grant.
2. Discussion of the Allocation Handbook – Dr. Burke updated the Board on the Handbook and recapped how it formulas came about. And, he recapped the budget reductions role in the Allocation Handbook. Mr. Dick questioned the role of the Principal in the school based management development of the school budget. Dr. Burke explained the role the SAC plays in budget conferences with the school. Dr. Walker questioned the class size formula. Dr. Walker is concerned with how the SACS accreditation will impact the allocation plan. Mr. Pribramsky spoke concerning the allocation plan and the role of the 8 million dollar in budget cuts, and did mention that Dr. Burke and Dr. Jara are the professionals in the education field and he supports this plan 100%. Mr. Dick urges the political appointees to do the right thing with respect to the school staffing.

Dr. Burke thanked Terri Axford and Christina McPherson for really coming to the forefront on this plan. Dr. Mathewson inquired about the enrollment figures. Dr. Burke states it may be a little less than last year.

Mr. Leon Fowler addressed the Board concerning the discussion of Allocation Plan.

3. Add on – Internal Auditor Update from Ken Gentile. He recapped the Audit & Finance Committee meeting of last week and presented the Transmittal Sheets for future placement on agenda items and provided input on future issues to present. Mr. Gentile provided the Board a packet of information of review.
 - Contracts – The Subcommittee Chairperson is Larry Murray.

- Fundraising – Request from AFC for the Board to issue directive to the schools maintaining a list of fund raising events to be subsequently audited. Dr. Burke has initiated a new procedure for the fund raising events. Dr. Burke would like to start a more systematic approach to the fundraising.
- Risk Management Plan – A District wide risk plan where to focus the AFC work plan.
- Recommendation of Approval of Funds Transfers by the Board and including it in policy.

The Board will take these up as I9 and I10 under Action.

CITIZEN INPUT

Capt Ed Davison addressed the Board.

RECESS MEETING FOR PUBLIC HEARING

No one from the Public Addressed the Board on the following:

1. Adopt Proposed Policies. Goal Area All
 - a. 6424 Purchasing Card
 - b. Approve New VPK Policy
2. Adopt Job Description for the Administrative Aide to the Board. Goal Area 4
3. Adopt Proposed Amended Job Descriptions Concerning CPR and First Aide Certifications for Union and Non-Union Positions. Goal Area 4
4. Adopt Proposed Creation of Job Descriptions for the Grants Management Sup/Coor and the Program Assistant to the Grants Manager and the deletion of the Program Specialist Job Description. Salary Schedules for Pay Grade 108 and 137 are included for name change only for the positions. Goal Area 4

ADOPT AGENDA

Upon the Recommendation of the Superintendent

Mr. Pribramsky motioned, Dr. Walker seconded to adopt the agenda as amended below:

DELETIONS:

- #16. Trim Calendar Amendment for the 2010-2011.

ADDITIONS:

Chairman Griffiths added due to time constraints

Action Item for Montessori Elementary Charter School's request to lease property.

Update from the Internal Auditor concerning the Audit and Finance Committee and potential Action Items.

Ken Gentile's Internal Audit Update and Potential Action Items

Chairman Griffiths also mentioned the potential hardship of having a board meeting on the 4th Tuesday of May and suggested reconsidering that meeting date.

CONSENT AGENDA ITEMS

1. Approve the Recommendations for Support Services Personnel Employed and Terminated for the 2009-2010 School Year. Goal Area 4 (Copy in SMB 48, page 293)
2. Approve Requests for Leave. Goal Area 4 (Copy in SMB 48, page 294)
3. Approve the Recommendations for Instructional Personnel Employed for the 2009-2010 School Year. Goal Area 4 (Copy in SMB 48, page 295)
4. Approve List of Volunteers for the 2009-2010. Goal Area 4 (Copy in SMB 48, page 296)
5. Approve Changes to Pay Grade 701 for Substitute Teachers for 2010-2011. Goal Area 4 (Copy in SMB 48, page 297)
6. Approve Advertisement of Administrative Positions. Goal Area 4 (04/23/10) (Copy in SMB 48, page 298)
7. Approve Invoices for Vernis & Bowling of the Florida Keys, Inc. 102309; 102315; 103338; 103851; and 103855 (added 05/06/10: Credit memo issued for copy charges totaling: \$17,91.25 credited against these invoices). Goal Area 5 (04/23/10) (Copy in SMB 48, page 299)
8. Approve Invoice John R. Collins. Goal Area 5 (Copy in SMB 48, page 300)
9. Approve District Travel. Goal Area 4 (removed J. Burke, M. Kinneer, J. Meinke, and J. Rader 4/27/10) (Copy in SMB 48, page 301)
10. Approve Contact with Seminole County School Board for the Medicaid Program. Goal Area 5. (Copy in SMB 48, page 302)
11. Approve Bank Reconciliations for the Month of February 2010. Goal Area 8 (4/26/10) (Copy in SMB 48, page 303)
12. Approve Investment Report for February 2010. Goal Area 8 (4/26/10) (Copy in SMB 48, page 304)
13. Approve Budget Amendment For EETT – Title II Part D. Goal Area 8 (Copy in SMB 48, page 305)
14. Approve Budget Amendment from the Board's Center to the Internal Auditor's Center. Goal Area 8 (Copy in SMB 48, page 306)
15. Approve the 2010-2011 School Board Meeting Calendar. Goal Area All (Copy in SMB 48, page 307)

17. Approve Field Trip for Coral Shores Math Students to the BioBlitz . Goal Area 3 (Copy in SMB 48, page 308)
18. Approve Student Expulsion Case No. 09-10-3S. *(added 4/26/10)* (Copy in SMB 48, page 309)
19. Approve the Continuation of the Head Start Program Grant for the 2010-2011 School Year *.(added 4/26/10)* (Copy in SMB 48, page 310)
20. Approve the Supplemental Grant for Head Start Program COLA Increase. *(added 4/26/10)* (Copy in SMB 48, page 311)

ACTION ITEMS

Upon the Recommendation of the Superintendent

Mr. Pribramsky motioned, and Dr. Mathewson seconded to approve

1. Adopt Policies, 6424 Purchasing Cards and the New VPK Policy
Mr. Dick is going to vote no for any other pcard beyond this one.

Motion passed without objection
(Copy in SMB 48, page 312)

Upon the Recommendation of the Superintendent

Dr. Mathewson motioned, and Mr. Pribramsky seconded to approve

2. Adopt Job Description for the Administrative Aide to the Board.

Motion passed without objection
(Copy in SMB 48, page 313)

Upon the Recommendation of the Superintendent

Mr. Pribramsky motioned, and Mr. Dick seconded to approve

4. Adopt Proposed Creation of Job Descriptions for the Grants Management Sup/Coor and the Program Assistant to the Grants Manager and the deletion of the Program Specialist Job Description. Salary Schedules for Pay Grade 108 and 137 are included for name change only for the positions.

Motion passed without objection
(Copy in SMB 48, page 314)

Upon the Recommendation of the Superintendent

Mr. Dick motioned, and Mr. Pribramsky seconded to approve

5. Adopt Resolution 750 and Formal Application and Contract for the ESP, Early Retirement Program.

Motion passed without objection
(Copy in SMB 48, page 315)

Upon the Recommendation of the Superintendent

Dr. Walker motioned, and Dr. Mathewson seconded to approve

6. Accept Superintendent's Recommendation Concerning the Ocean Studies Charter School. Dr. Burke is not recommending the approval of their application. He recapped the history of their application process to date. There still remains an outstanding issue concerning the ESE portion. Dr. Messier outlined what those issues were. Dr. Messier outlined the laws and statutes of the Ocean Studies must follow. Mr. Morales spoke on behalf of the Ocean Studies Charter and addressed the procedural process. Sarah Smith co-founder addressed the issues brought up by the School District. Ms. Connie Chappell is assisting the Charter with the ESE portion of their application. Jennifer Flores runs the other Montessori school and spoke concerning the special needs students and their needs. Beth Kamenstein also spoke to the Board in favor of the Charter school.

ROLL CALL

MR. DICK YES
DR. MATHEWSON YES
MR. PRIBRAMSKY YES
DR. WALKER YES
MR. GRIFFITHS YES

Motion passed without objection
(Copy in SMB 48, page 316)

Upon the Recommendation of the Superintendent

Mr. Dick motioned, and Mr. Pribramsky seconded to approve

7. Adopt Employment Contract with Hammond Gracy, Principal for Marathon High School.

Motion passed without objection
(Copy in SMB 48, page 317)

AGENDA ADD-ONS

Upon the Recommendation of the Superintendent

Mr. Dick motioned, and Mr. Pribramsky seconded to approve

8. Approve space for Montessori Elementary School for 2010-2011.

Todd German from the Montessori Elementary School is looking for space in the School District. Dr. Mathewson asked how long the arrangement would be for. Mr. German stated they would be flexible. Ms. Barras spoke concerning the potential use of space. Dr. Walker asked about the alternate education school and its location. Mr. German was told by the District not to sign the lease. Sandy Higgs spoke concerning the number of students in the lower keys.

ROLL CALL

MR. DICK YES
DR. MATHEWSON YES
MR. PRIBRAMSKY YES
DR. WALKER NO
MR. GRIFFITHS YES

Motion passed
(Copy in SMB 48, page 318)

Upon the Recommendation of the Superintendent

Dr. Walker motioned, and Dr. Mathewson seconded to approve

9. Audit and Finance Committee Action Items.

Motion passed with no objection
(Copy in SMB 48, page 319)

ADJOURNMENT

There being no further business, the Chair adjourned the meeting.

Andy Griffiths

Andy Griffiths, Chair

Joseph P. Burke

Joseph P. Burke, Superintendent