

THE SCHOOL BOARD OF MONROE COUNTY

Workshop and Special Meeting and Final Budget Hearing Minutes
Coral Shores High School Media Center
September 23, 2008 at 2:00 pm

(note: The September 9, 2008 meeting was cancelled due to Hurricane Ike)

PRESIDING: Steven Pribramsky, Chair

PRESENT: Steven Pribramsky; Duncan Mathewson; John Dick; Debra Walker; Randy Acevedo, Superintendent and School Board Attorney Richard Collins, Mr. Smits attended to hold the Closed Session.

CLOSED ATTORNEY SESSION Time Certain 2:00 pm - The Board, Superintendent, Mr. Smits, Mr. Collins and a court reporter met to discuss the following two cases: Heery v. MCSD and Charles v. MCSD.

WORKSHOP AGENDA - Time approximate immediately upon completion of the closed session.

Allison Rhyne, Senior, President of the Student Government Class lead the Board in the Pledge of Allegiance.

Equity/Closing Achievement Gap - Mr. Serge Sanchez discussed the district's gain in closing the gap. Highlighting earlier start and increasing the rigor. He presented a power point.

Vehicle Assignments and Analysis - The board reviewed the list with the Superintendent. Mike Henriquez stated that the Head Start vehicles will be removed from the list. They will be parked a facility. The food service vehicle will come off the list on November 1, 2008. Dr. Mathewson does not feel the maintenance vehicles should be removed from the list. He feels that they are not being misused and should remain with the employee. The following shall maintain their take-home vehicles - G. Wheeler, C. Sellers, M. Gentile, C. Freeman, J. Sawyer, C. Csombok, F. Sims, M. Freeman. Removed from the list shall be D. Tucci effective November 1, and S. Buzzell effective Oct. 31, D. Collins, L. Rhodus, M. Hooper and J. Askins, A. Whidden will park their vehicles at the nearest facility to their home.

Salary Supplements Discussion - The Superintendent recapped the Salary Supplement history. He included on today's agenda the list of personnel receiving supplements in 07-08 together with the correlating PIFS. Mr. Dick stated he is only concerned with supplements counted towards administrators and those whom receive the insurance benefit. Mr. Dick questioned the number of people and the amount of the supplement for the Bargaining Unit. Mr. Acevedo noted that the monies have been removed from the salary and are now again supplements. Dr. Mathewson, Mr. Griffiths and Dr. Walker concur with the following approach to supplements. Look at supplements consider them salaries until such time that those employees work long enough so that their salary comes up to that level, no salary raises in the future, just cost of living

advances 2 - 3 percent; whatever it turns out to be, and that way we get rid of the supplements one time finally at one shot and we give those administrators as can be defined as an advance until such time as their salary levels out at the salary level two - three years before. Mr. Griffiths added there are only a hand full of people that need to be frozen out of fairness until inflation catches up to them and return into range. Mr. Acevedo reiterated no step but at least a cost of living, not what the CPI is, no step just the cost living. Dr. Walker concurred. Mr. Griffiths for the record agrees with Mr. Dick that the whole idea of supplements over the years has caused us much grief and reiterated the magic wording on the bottom of the job descriptions regarding other duties assigned by the Superintendent. He encourages a policy reiterating this to include a stipend. Longevity was question by Mr. Dick. It has always been part of the salary schedule Mr. Henriquez stated. The different amounts are questionable and a policy should be set-up and leveled out. Mr. Pribramsky stated the Mr. Dick and Mr. Griffiths encourage longevity and stipend language to be brought forth at a meeting for the drafting of a policy. Mr. Acevedo stated that longevity supplements no longer exist. Mr. Pribramsky stated Mr. Griffiths has draft language on stipends for work performed after a normal work day. Dr. Walker stated there seemed to be a consensus of the 3. Mr. Dick questioned whether the 9 people on the bargaining team would remain. The Superintendent stated that is where a policy could come in. The Board can take the Action Item from 2 board meetings ago where certain supplements were pulled out and use that as a draft for what the policy is. At that point you can determine who and how many and at what amount. Dr. Walker reminded the Board that the temporary duty issue/list was resolved which included bargaining team at previous board meetings. Mr. Acevedo will go through that list with any one like that that was missed; definition any supplement that is offered to a teacher that can be offered to an administrator as well that could be pulled out as a supplement. Mr. Griffiths draft policy would assist in outlining what the expectations shall be.

Update on Value Adjustment Board Application Process - Mr. Collins advised the Board there have been no applicants for the vacant position on the Value Adjustment Board.

RFP for Legal Services Discussion - The consensus of the Board was to bring forth a contract renewal for Vernis and Bowling after their contract expires in October and to grant Mr. Collins authority to receive resumes from outside counsel as he deems necessary.

Discussion on Amendments to the 2008-2009 School Calendar due to Hurricane Hannah and Hurricane Ike - Mr. Henriquez updated the Board on the proposed makeup days for Hurricane Hannah and Hurricane Ike. There are five days to make-up. The Department of Education has stated they will not make any determination on waiver requests until after November 30th, 2008. It was the consensus of the Board to use the built-in Hurricane Make-Up Days in the 2008-2009 calendar; November 10th, November 24th, and November 25th, 2008. This will leave 2 days to makeup but hopefully, the Department of Education will allow those 2 days to be waived.

Proposed 2009 Greater Florida Consortium of School Boards Legislative Platform - Vern Crawford reviewed the GFCSB Legislative Platform presented. Mr. Crawford recommended to adopt the language as presented. It was added as an Action Item #44.

Discussion on Crossing Guards - Mr. Henriquez stated that he is in discussions with the City of Key West to work out an amicable resolution so that the crossing guards remain in place. There are several monetary avenues through the City that will be further explored in future meetings with the City. It is understood that the City will conduct a traffic study.

Discussion on the Five Year Plan - Mr. Dick questioned page 13, School Closing Plan. Mr. Acevedo reminded the Board that the FISH drives the plan and states that KWHS is under capacity, which indicates that work needs to be done on the FISH. The extra wording on the plan are just that. The intent is to keep the Board's initial intent. Mr. Acevedo reiterated that construction for HOB and PKS is still intended. Mr. Sims reviewed the Five Year Plan with the Board.

PUBLIC HEARING

A Public Hearing concerning Job Descriptions for Existing Positions within the District was held. No one from the public addressed the Board.

RECOGNITION

The following were recognized by the Board and the Superintendent, Ms. Nancy Ramdsdorf, PKS teacher and Emily Perrotti, PKS student.

SPECIAL ACTION ITEMS

Upon the recommendation of the Superintendent, Action Items 1, 5, 8, 12, and 43 were deleted from the agenda.

1. Approve Budget Amendments #1-16, Resolution No. 708
5. Approve Financial Statements for the month of July, 2008.
8. Approve Budget Amendments, Resolution No. 709.
12. Approve Financial Statements for the month of August, 2008.
43. Approve Contract with Richard Callahan Communication Services to Provide Interactive Training on Communication and Team Building.

Mr. Dick pulled for clarification Action Items 21 Contract with Dr. Gray to Provide Florida Performance Measurement System (FPMS) Training and Action Item 22 Contract with SMILE Youth Services for Elementary Narrative and Expository Writing. After discussion, both items remained on the agenda for approval.

Upon the recommendation of the Superintendent,

Dr. Walker moved, Mr. Griffiths seconded the Board approve in bulk Action Items 2 through 44 with the exception of 5, 8, 12, and 43 which were deleted.

Approve Bank Reconciliation for the month of July, 2008. Goal Area 8

Approve Schedule of Investments for month ending July, 2008. Goal Area 8

Approve Warrant Registers for the month of July, 2008. Goal Area 8

Approve the Annual Financial Report (ESE 145/ESE 348). Goal Area 8

Approve Cost Reports for General Fund and Special Revenue Fund. Goal Area 8

Approve Bank Reconciliation for the month of August, 2008. Goal Area 8

Approve Schedule of Investments for month ending August, 2008. Goal Area 8

Approve Warrant Registers for the month of August, 2008. Goal Area 8

Approve Job Descriptions for Existing Positions within the District. Goal Area 4

Approve Contract with Phil Levy using TAH Grant Funds. Goal Area 3

Approve Bid 376 and Contract with Carr, Riggs and Ingraham for Account Auditing Services to the Schools. Goal Area 7

Approve Amendment to Charter School Contracts Food Services Section for Big Pine Academy and Treasure Village Montessori. Goal Area 6

Approve After-the-Fact Travel, 17a, 17b, 17c, 17d, 17e, 17f, 17g, 17h, 17i, 17j, 17k, 17l, 17m, 17n, 17o, 17p, 17q, 17r, 17s, 17t, 17u, 17v. Goal Area 3. The Board asked that travel be split into two agenda items in the future. One would be to Approve Travel and the other is Approve After the Fact Travel.

Approve Contract with Pura Ricardo Labrada for ESOL Methods and Curriculum & Materials for Upper & Lower Keys Teachers. Goal Area 2

Approve Master Inservice Plan for 2008-2009. Goal Area 4.

Approve Small School District Council Consortium 2008/09 Participation Fees. Goal Area 5

Approve Renewal of Bid No. 306, Propane Gas, County-Wide with Amerigas. Goal Area 6

Approve Invoices from Vernis and Bowling, Inc. 87357, 88449, 89657, 89658, 89659, 89662

Approve the Volunteers Throughout the District. Goal Area 4

Approve the Recommendations for Support Services Personnel Employed and Terminated for the 2008-2009 School Year. Goal Area 4

Approve Requests for Leave. Goal Area 4

Approve the Recommendations for Instructional Personnel Employed for the 2008-2009 School Year. Goal Area 4

Approve the Recommendations for Administrative Personnel Employed for the 2008-2009 School Year. Goal Area 4

Approve Out of Field Regular Term 2008-2009. Goal Area 4

Approve Out of Field Regular Term 2008-2009, ESOL. Goal Area 4

Approve 2008-2010 School Health Services Plan. Goal Area 5

Approve Flood Insurance Policy for May Sands, Goal Area 6

Approve Contract with PBM Plus, Inc. for Third Party Administration Services - Pharmacy Benefit Management. Goal Area 6

Approve Contracts with SES Service Providers A-Z in Home Tutoring; A++ at JFK Tutoring; ATS Project Success; Club Z!; One-on-One, Supplemental Instructional Service, Inc.; and Bright Futures Learning. Goal Area 2

Approve Contract with Datalink, Inc. Goal Area 7

Approve Contract with Mitel, Inc. Goal Area 7

Approve 5 Year Plan as presented. Goal Area 7

Approve Contract with David Kirwan. Goal Area 7

Approve Minutes of August 12, 2008 and August 27, 2008.

Adopt Vehicle Assignments, as amended in the workshop. Goal Area 3

Approve Promissory Note for Doug Thompson in the amount of \$3,000.00. Goal Area 4

Approve Greater Florida Consortiums of School Boards Legislative Platform. (added for cause due to deadline for response)

Motion passed without objection.
(Copy in SMB 47, page 53)

Upon the recommendation of the Superintendent,
Dr. Walker moved, Mr. Dick seconded the Board approve

Approve Contract for Dr. Mary Gray to Provide Florida Performance Measurement System (FPMS) Training. Goal Area 4

Motion passed without objection.
(Copy in SMB 47, page 54)

Upon the recommendation of the Superintendent,
Dr. Walker moved, Mr. Dick seconded the Board approve

Approve Contract with SMILE Youth Services for Elementary Narrative and Expository Writing. Goal Area 3

Motion passed without objection.
(Copy in SMB 47, page 55)

ADJOURN SPECIAL MEETING

Convene Budget Hearing

BUDGET HEARING - TIME CERTAIN 6:00 PM

The following addressed the Board concerning the Budget: Fred Colvard, and Josh Mothner.

1. Adopt the following Final Millages:

Upon the recommendation of the Superintendent,
Dr. Walker moved, Mr. Dick seconded the Board approve

- a. Required local effort millage rate: 1.394

Motion passed without objection.
(Copy in SMB 47, page 56)

Upon the recommendation of the Superintendent,
Mr. Dick moved, Dr. Mathewson seconded the Board approve

b. Discretionary Millage Rate: 0.498

Motion passed without objection.
(Copy in SMB 47, page 57)

Upon the recommendation of the Superintendent,
Mr. Dick moved, Dr. Mathewson seconded the Board approve

c. Supplemental Discretionary Millage Rate 0.030

Motion passed without objection.
(Copy in SMB 47, page 58)

Upon the recommendation of the Superintendent,
Mr. Griffiths moved, Dr. Walker seconded the Board approve

d. Capital Improvement Millage Rate: 0.500

Motion passed without objection.
(Copy in SMB 47, page 59)

Upon the recommendation of the Superintendent,
Mr. Griffiths moved, Dr. Mathewson seconded the Board approve

e. Additional Voted Operating Millage Rate: 0.500

Motion passed without objection.
(Copy in SMB 47, page 60)

Upon the recommendation of the Superintendent,
Dr. Walker moved, Mr. Griffiths seconded the Board approve

2. Adopt Resolution 706 ESE 524 Report/Determining Revenues and Millages
Levied

Motion passed without objection.
(Copy in SMB 47, page 61)

Upon the recommendation of the Superintendent,
Dr. Walker moved, Dr. Matheson seconded the Board approve

3. Adopt Resolution 707 - Adoption of Final Budget for 2008-2009 and District Summary Budget ESE 139.

ROLL CALL

MR. DICK	NO
MR. GRIFFITHS	YES
DR. MATHEWSON	YES
DR. WALKER	YES
MR. PRIBRAMSKY	YES

Motion Passed.

(Copy in SMB 47, page 62)

SELF ASSESSMENT

The Board conducted its self assessment.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting.

Steven Pribramsky
Steven Pribramsly, Chair

Randy Acevedo
Randy Acevedo, Superintendent