

THE SCHOOL BOARD OF MONROE COUNTY

Workshop and Special Meeting Minutes

A.J. Henriquez Adm. Bldg.

April 28, 2009, 10:00 am

- PRESIDING:** Andy Griffiths, Chair
- PRESENT:** Steven Pribramsky; Debra Walker; John Dick; Randy Acevedo, Superintendent and School Board Attorneys Richard Collins and Dirk Smits
- ABSENT:** Duncan Mathewson, due to a family emergency

WORKSHOP AGENDA – Time Certain 10:00 a.m.

Update from Forensic Investigator- Mr. Fechter provided a summary on the investigation since he last met with the Board at the last meeting. He stated the initial review of the Pcards sample transactions are complete. That leaves about 20-30 transactions for additional follow-up. He noted there is no set procedure on how in depth the “descriptions” are on the terms. Mr. Collins will look into various Pcard classifications for procedures. Mr. Fechter touched on the cash receipts for the Adult Education Department and expenditures back until 2001 with details being a monumental task to delineate. There is not so much more to do for the next step with Adult Education since the State Attorney’s Office has conducted interviews he would have conducted himself. A look at the deposits should be as far back as 2001. He has a meeting set to conduct an interview with the travel agent, Donna Dolin concerning travel reimbursements. Mrs. Acevedo’s computers remain secure he stated. He touched on the comparative analysis with the work orders at the Maintenance Department. His focus is to look at the pcard purchases.

The HOB Soccer Fields and the Concession Stand. Mr. Sims reminded the Board about the agreements and interlocal with the City of Key West concerning the soccer fields which were removed to build the new Poinciana School and had to be placed at HOB. The old soccer fields housed the fields, and a concession stand and bathrooms and an upstairs meeting room which need to be replaced at the new site. Mr. Pribramsky questioned the amount of money paid to Toppino’s. Mr. Sims stated the district paid \$97,150 to Toppino’s to build the concession stand through the general service contract which was approved by the Board. He stated the Board approved \$300,000.00 to build the soccer fields which did include the concession stand. Mr. Sims outlined the break down of charges associated with the soccer fields and how much the City pledged for the costs. Mr. Sims stated that the HOB soccer fields of \$300,000 are listed on the five year plan which includes the concession stand. Mr. Dick feels soccer fields and concession stands are different.

Mr. Pribramsky voiced concern over the procedures on how the reimbursements are made for example the tools for the Habitat project. At May 12th workshop, reimbursement procedures will be discussed since Mr. Pribramsky will not be at the May 5th meeting. The Chair suggested bringing forth all questions ahead of time for Ms. Reitzel.

Mr. Dick requested that a copy of all checks payable by the district should be released for viewing.

Habitat for Humanity – Mr. Dick would like for the next meeting to have the contract with the District amended to include verbiage stating that Habitat will reimburse the District for the tools as stated in the newspaper.

Update on Negotiations with Fowler White – Their blended rate is \$325.00. Keep in mind to keep costs down the contract will be brought back to the Board on May 4, 2009 for approval as the Board would like to move forward with the contract.

Update on the Sigsbee Charter – Mr. Fraga briefed the Board on the meeting he had with the Sigsbee committee. He gave them proposed contract and spelled out their needs. The need an administrator and start up money. Sigsbee would like 2 months of advancement and funds to hire personnel to hire staff. Sigsbee is not interested in leasing the district employees. Mr. Fowler would like the record to state the intent of Board on the future of the employees at Sigsbee. His recommendation is that attention be paid to the teachers requesting transfers from Sigsbee. The school will remain open for 2009-2010. The consensus of the Board was to craft a Letter of Understanding suggesting that if the School does not charter within 15 months it will automatically close with no further action from the Board. It will be added to the next agenda for a vote and an update from the Charter Committee.

Update on Negotiations with the Mercer Group and **Update on Final Job Description for the Internal Auditor** Mr. Smits advised that the contract is on the agenda for approval and incorporates specifications which is to refine the job description for the Internal Auditor position.

Discussion on the Resolution Concerning an Interlocal Agreement with the Monroe County Board of County Commission - Mr. Collins stated there has been no further input at this time from the BOCC.

Update on the Contract with PLA, Frankie St. James, Goal Area 4, 15 min. Mr. Acevedo stated there was no budget amendment for this transaction and has linked the supporting documents from Terms. Mr. Collins stated that Ms. St. James's monies due her shall be released immediately, The Superintendent asked for payment for continued work performed within her 60 days termination period. She can continue with the Ethics training up to her 60 day termination date. It was the consensus of the Board to do so.

Review 2009-2010 Budgets for the Board & Legal Services –After hearing Mr. Clearman's update on the Biodiesel program the consensus of the Board was to allow Mr. Clearman, based upon his request, to roll the remaining balance of his 2008-2009 budget (about \$21,000) into the 2009-2010 budget in addition to the \$50,000.00. The Board will fund the program with the contingency that the monies are placed into Key West High School's budget and removed from the Board's budget. The Board agreed to fund the \$50,000 again for 2009-2010.

Budget Amendments: Mr. Pribramsky would like to agenda the Board's vision on budget amendments for the next meeting. He will send his items for the agenda.

Update on Health Emergency Procedures, - Dr. Walker reviewed the plan of action provided by the Department of Health concerning the Swine Flu.

CITIZEN INPUT

Capt Ed Davison spoke concerning the Adult Education Issue

Capt Don Dobson spoke concerning health insurance issues he has dealt with in the past

Mr. Griffiths would like a section on all workshop agendas in the future for Citizen Input.

SPECIAL ACTION ITEMS

Action Items 1, 2, and 3 - No action was taken on these items.

Approve Financial Statements for the Month of February 2009. Goal Area 8

Approve Budget Amendments, Resolution No. 720. Goal Area 8

Approve Financial Statements for the month of March 2009. Goal Area 8

Action Item #4 was deleted from the agenda as there was no resolution submitted for consideration: Approval of the Resolution Concerning the Monroe County Board of County Commission.

Action Item #5 was deleted from the agenda because no positions were brought to the Board for consideration: Approval of Positions for Advertisement/Fill Open Positions.

Upon the recommendation of the Superintendent,

Mr. Pribramsky moved, and Dr. Walker seconded the board approve

Invoices from Vernis & Bowling invoice #'s 94683, 94684, 94685, 94686, 94687, 94688, 94752, 94759, 94760, 94761, 94762, 94763.

Motion passed without objection.

(Copy in SMB 47, page 273)

Upon the recommendation of the Superintendent,

Mr. Pribramsky moved, and Dr. Walker seconded the board approve

Approval of Contract with Mercer Group.

Motion passed without objection.

(Copy in SMB 47, page 274)

Action Item #8 was deleted from the agenda because the contract has not been finalized:

Approval of Contract with Fowler, White, Boggs, PA.

Upon the recommendation of the Superintendent,

Mr. Pribramsky moved, and Dr. Walker seconded the board approve

Contract with Vernis & Bowling of the Florida keys for the litigation case Ley v. the Monroe County School District

Motion passed without objection.
(Copy in SMB 47, page 275)

Action Items #10 and #11 were deleted from the agenda because the Board reached consensus on the draft 2009-2010 budget for the Board and the Legal Services Department.

ADJOURNMENT

There being no further business, the Chair adjourned the meeting.

Andy Griffiths

Andy Griffiths, Chair

Randy Acevedo

Randy Acevedo, Superintendent